



Thurston Conservation District Board of Supervisors Work Session Topic List & Board Meeting Agenda

April 22, 2026, 5:00 pm - 7:55 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:00 pm – 6:00 pm

1. Topic List Review, All
 2. Staff Presentation: Overview of TCD's Growing Habitat Program, *Habitat Restoration Program Manager Paul Cereghino*
 3. Annual Plan Development, All
 4. Strategic Planning Outreach Update, *TCD Board Chair Johnson*
 5. Conservation and Education Center (CEC) Development, All
 6. Rate Study Update, *Executive Director Sarah Moorehead*
 7. TCD Conference Planning, *Executive Director Sarah Moorehead*
 8. Review of Public Access Policies, *Executive Director Sarah Moorehead & Legal Counsel Ben Cushman*
 9. Important *Updates* & Announcements
 - a. Board of Supervisors, All
 - b. Executive Director, *Sarah Moorehead*
-

Board Meeting

6:30 pm – 7:55 pm

- | | |
|-------------------------------------------------------------------------------|----------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
5 minutes |
| 2. Agenda Review | 6:35 PM
5 minutes |
| 3. Consent Agenda – Action Item | 6:40 PM |
| A. March 25, 2026, Board Work Session & Meeting Minutes | 5 minutes |
| B. April 2026 Financial Report | |
| C. FY26-30 South Sound GREEN Interlocal Funding Agreement | |
| D. FY25-27 WA State Dept of Ecology Neighborhood Stormwater Funding Agreement | |

4. Public Comment	6:45 PM
*Three minutes per person	<i>10 minutes</i>
5. Partner Reports (if present)	6:55 PM
A. Natural Resources Conservation Service, (NRCS) <i>TBD</i>	<i>15 minutes</i>
B. Washington State Conservation Commission (WSCC), <i>Josh Giuntoli</i>	
C. Washington Association of Conservation Districts (WACD), <i>Sarah Moorehead</i>	
6. Governance, All – Action Item	7:10 PM
A. May 27, 2026 Work Session Topic List & Meeting Agenda Development	<i>10 minutes</i>
7. Executive Session: To consider the selection of a site or the acquisition of real estate	7:20 PM
<i>RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.</i>	<i>15 minutes</i>
8. Executive Session Report Out – Action Item	7:35 PM
	<i>5 minutes</i>
9. Executive Session: To discuss potential litigation	7:40 PM
<i>RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency litigation or potential litigation.</i>	<i>10 minutes</i>
10. Executive Session Report Out – Action Item	7:50 PM
	<i>5 minutes</i>
Adjourn	7:55 PM
Informational Only Items:	
<i>I. Executive Director’s Report</i>	

Important Future Dates

May 2026

WACD Board Meeting 6:00- 8:30 p.m.	May 18
WSCC Meeting, South Yakima CD	May 20
Memorial Day, TCD Office Closed	May 25
TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)	May 27

June 2026

Annual WADE Training Conference, Leavenworth	June 8, 9, 10
WACD Board Meeting 6:00 - 8:30 p.m.	June 15

Juneteenth, TCD Office Closed	June 19
TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)	June 24

July 2026

Independence Day, TCD Office Closed,	July 4
WSSC Meeting, Skagit CD	July 16
NACD Summer Meeting, Grand Rapids, MI	July 17-22
TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)	July 22
Thurston County Fair, TCD Tabling	July 30-Aug 2

Item

3



Thurston Conservation District Consent Agenda Decision Sheet April 22, 2026 Board Meeting

-
- A. March 25, 2026 Board Meeting and Work Session Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - B. April 2026 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - C. FY26-30 South Sound GREEN Interlocal Funding Agreement
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - D. FY25-27 WA Dept of Ecology Neighborhood Stormwater Funding Agreement
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON
ON April, 22 2026, AND EFFECTIVE IMMEDIATELY

SIGNED:

TJ Johnson, Board Chair

Marianne Tompkins, Board Vice-Chair

David Iyall, Board Auditor

Doug Rushton, Board Member

Jennifer Colvin, Board Member

Attest: Sarah Moorehead, Executive Director

Thurston Conservation District Board of Supervisors

Work Session Minutes

March 25, 2026

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 5:54 p.m.



Present at Work Session:

TJ Johnson, TCD Board Chair

Marianne Tompkins, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Jennifer Colvin, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

Rachel Friedman, Community Farmland Trust (CFLT)

Rich Jones, member of the public

- 1 **1.** Topic List Review, *All*
- 2 **2.** Farmland Preservation Program Development, *Executive Director Sarah Moorehead*
- 3 **3.** Annual Plan Development, *Executive Director Sarah Moorehead*
- 4 **4.** Legislative Update, *Executive Director Sarah Moorehead*
- 5 **5.** Strategic Planning Outreach, *Executive Director Sarah Moorehead*
- 6 **6.** Conservation and Education Center (CEC) Development, *All*
- 7 **7.** Important Updates & Announcements
- 8 a. Board of Supervisors, *All*
- 9 b. Executive Director, *Executive Director Moorehead*

Respectfully,

TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

March 25, 2026

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 8:00 p.m.

Actual Meeting Time: 6:30 pm – 7:31 p.m.



Present at Board Meeting:

TJ Johnson, TCD Board Chair

Marianne Tompkins, TCD Board Vice Chair

Doug Rush Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Jennifer Colvin, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

National Resource Conservation Service,

Audrey Mechtenberg

Rich Jones, member of the public

Summary of Action Items

- 1 • None.

Summary of Motions Passed

2
3 *Supervisor Iyall moved to approve the Agenda. Supervisor Colvin seconded. Motion passed*
4 *unanimously, (5-0).*

5 *Supervisor Tompkins moved to approve the Consent Agenda. Supervisor Rushton seconded.*
6 *Motion passed unanimously, (5-0).*

7 *Supervisor Rushton moved to adjourn the March 25, 2026 TCD Board Meeting. Supervisor*
8 *Thompkins seconded. Motion passed unanimously, (5-0).*

Full Version of the Minutes

9 Welcome & Introductions

10 At 6:30 p.m., TCD Board Chair TJ Johnson called the March 25, 2026 Regular Board Meeting to
11 order. TCD Board, Staff, members of the public, and legal counsel were introduced by Board
12 Chair Johnson. He announced that the meeting was being video recorded. TCD Supervisors,
13 Johnson, Tompkins, Iyall, Rushton and Colvin and Executive Director Moorehead attended the
14 meeting in person at the TCD office.

15 Agenda Review

16 *Supervisor Iyall moved to approve the Agenda. Supervisor Colvin seconded. Motion passed*
17 *unanimously, (5-0).*

18 **Consent Agenda**

- 19 A. February 25, 2026, Board Work Session & Meeting Minutes
20 B. March 2026 Financial Report
21 C. WA State Dept of Ecology Scatter Creek Funding Agreement
22 D. FY26-27 Wolf Water Resource Vendor Agreement

23 ***Supervisor Tompkins moved to approve the Consent Agenda. Supervisor Rushton seconded.***
24 ***Motion passed unanimously, (5-0).***

25 **Public Comment**

26 Rich Joans, Tumwater resident, commented that he would like to see more public visibility of
27 TCD and asked what kind of outreach TCD was doing in this regard.

28 **Partner Reports**

- 29 A. National Resources Conservation Service (NRCS) Update, Audrey Mechtenberg
30 • Audrey Mechtenberg gave an update.
31 • A written update was provided.
32 B. Washington State Conservation Commission (WSCC) Update, Josh Giuntoli
33 • Mr. Giuntoli was not present.
34 • Executive Director Moorehead gave an update.
35 • WSCC is pursuing updates to the section of the Conservation District WA State
36 Administrative Code (WAC) on conservation district elections process with
37 guidance from the Attorney General's Office.
38 C. Washington Association of Conservation Districts (WACD) Update, Sarah Moorehead
39 • Executive Director Moorehead gave an update.

40 **Governance**

- 41 A. Rates and Charges Update.
42 B. April 22, 2026 Work Session Topic List & Meeting Agenda Development.

43 **Work Session**

- 44 • Topic List Review, *All*
45 • Staff Presentation: Overview of TCD's Growing Habitat Program, *Paul Cereghino*
46 • Community Partner Presentation, *TBD*
47 • FY26 Annual Plan, *Executive Director Moorehead*
48 • Legislative Update, *Executive Director Moorehead*
49 • FY26-30 & Beyond Strategic Planning Outreach, *Executive Director Moorehead*
50 • Conservation and Education Center (CEC) Development, *All*
51 • Important Updates & Announcements
52 ○ Board of Supervisors, *All*
53 ○ Executive Director, *Sarah Moorehead*

54 **Board Meeting Agenda**

- 55 • Welcome, Introductions, Audio Recording Announcement
- 56 • Agenda Review
- 57 • Consent Agenda
- 58 ○ March 25, 2026 Board Work Session & Meeting Minutes
- 59 ○ April 2026 Financial Report
- 60 • Public Comment
- 61 • FY26 Annual Adoption Plan
- 62 • Partner Reports (if present)
- 63 ○ National Resources Conservation Service
- 64 ○ Washington State Conservation Commission
- 65 ○ Washington Association of Conservation Districts
- 66 • Governance, *All*
- 67 ○ Rates & Charges Update
- 68 ○ May 27, 2026 Work Session Topic List & Meeting Agenda Development
- 69 • **Executive Session:** to consider the selection of a site or the acquisition of real
- 70 estate by lease or purchase when public knowledge regarding such consideration
- 71 would cause a likelihood of increased price.
- 72 • **Executive Session:** to discuss with legal counsel representing the agency
- 73 litigation or potential litigation.

74 **Executive Session: To consider the selection of a site or the acquisition of real estate**

75 RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease

76 or purchase when public knowledge regarding such consideration would cause a likelihood of

77 increased price.

78 The Executive Session opened at 7:04 pm to last for no more than 10 minutes and concluded at

79 7:14 pm. In attendance: TCD Board members Johnson, Tompkins, Rushton, Iyall and Colvin, and

80 Executive Director Moorehead and legal counsel Ben Cushman.

81 **Executive Session Report Out**

82 No action was taken.

83 **Executive Session: To discuss potential litigation**

84 RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency litigation or potential

85 litigation.

86 The Executive Session opened at 7:15 pm to last for no more than 15 minutes and concluded at

87 7:30 pm. In attendance: TCD Board members Johnson, Tompkins, Rushton, Iyall and Colvin, and

88 Executive Director Moorehead and legal counsel Ben Cushman.

89 **Executive Session Report Out**

90 No action was taken.

91 *Supervisor Rushton moved to adjourn the March 25, 2026 TCD Board Meeting. Supervisor*
92 *Tompkins seconded. Motion passed unanimously, (5-0).*

93 **Adjourn 7:31 pm**

Respectfully,

TJ Johnson, TCD Board Chair

Thurston Conservation District

April 2026 Financial Notes



March and Year-to-Date (YTD) Profit & Loss (P&L)

1. The District experienced a net income loss in March 2026 of \$12,684 and a YTD net income loss of \$185,376. The YTD loss should be recovered with the spring Rates & Charges payment that will be recorded in April 2026.
2. TCD's Restoration Crew completed its first Partner Fee for Service project for March for \$8,423 in income.

Previous Year YTD P&L Comparison

3. Equipment rentals are having a slow start in 2026 compared to 2025. Nutrient Spreader Rentals are down 50% and Poultry Rentals are down 93%.
4. Despite the technical issues with payment collections at the 2026 Native Plant Festival and Sale, total *Plant Sale* income for 2026 increased by 53% compared to 2025. For the month of Plant Sale (March), income was \$20,045 in 2026 compared to \$16,031 in 2025 - a 25% increase.
5. Compared to this time last year, the District's utility expenses have increased by 61%. This is due to the new Office Security and Pest Control services that were added in 2025 and to a 37% increase in electricity costs.

Thurston Conservation District

Profit & Loss

March 2026

04/17/26

Accrual Basis

	Mar 26
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	1,033.79
3451120 · Nutrient Spreader Rentals	96.83
3451130 · Poultry Equipment & Tool Rentals	-4.76
3451140 · Plant Sales	20,045.31
Total 3451100 · Soil/Water Conservation Service	21,171.17
Total 3400000 · Charges for Goods and Services	21,171.17
3300000 · Grant Revenues	289,354.03
3600000 · Miscellaneous Revenues	
3685000 · Special Assessments - Service	32,537.32
3610000 · Interest and Other Earnings	297.37
Total 3600000 · Miscellaneous Revenues	32,834.69
Total Income	343,359.89
Gross Profit	343,359.89
Expense	
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	243,118.64
5314101 · Legal Fees & Services	2,000.00
5314102 · Audit & Accounting	936.62
5314103 · Computer Services	3,788.10
5314100 · Professional Services	5,152.50
5314400 · Advertising	223.52
5314203 · Printing Services	645.76
5314104 · Janitorial Services	700.00
5314501 · Office Rent	8,680.00
5314700 · Utilities	636.02
5314503 · Equipment Leases	586.33
5314504 · Vehicle Leases	463.00
5314200 · Communications	1,637.63
5354800 · Repairs & Maintenance	497.65
5314505 · Software Licenses	969.72
5313101 · Office Supplies	456.91
5314202 · Postage & Shipping	227.16
5314117 · Soil Testing	545.56
5313401 · Plants for Resale	26,285.61
Project Expenses	8,950.24
5314302 · Staff - Conference & Training	874.92
5314306 · Board - Conference & Training	67.80
5314300 · Staff - Travel	1,347.91
5314108 · Construction & Restoration Work	37,332.70
5314109 · Cost Share	1,400.00
5314600 · Liability Insurance Premiums	3,110.42
5600000 · Sub-Awards / Pass-Through	5,054.00

12:12 PM

04/17/26

Accrual Basis

Thurston Conservation District
Profit & Loss
March 2026

	<u>Mar 26</u>
5945360 · Capital Outlays	
5945363 · Equipment & Office Furniture	355.41
Total 5945360 · Capital Outlays	<u>355.41</u>
Total Expense	<u>356,044.13</u>
Net Ordinary Income	<u>-12,684.24</u>
Net Income	<u><u>-12,684.24</u></u>

Thurston Conservation District

Profit & Loss

04/17/26

January through March 2026

Accrual Basis

	Jan - Mar 26
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	2,235.39
3451120 · Nutrient Spreader Rentals	96.83
3451130 · Poultry Equipment & Tool Rentals	24.47
3451140 · Plant Sales	38,049.68
3451150 · Partner Fee for Service	8,423.25
Total 3451100 · Soil/Water Conservation Service	48,829.62
Total 3400000 · Charges for Goods and Services	48,829.62
3300000 · Grant Revenues	729,508.69
3600000 · Miscellaneous Revenues	
3685000 · Special Assessments - Service	54,112.47
3670000 · Nongovernmental Contributions	9,600.00
3610000 · Interest and Other Earnings	878.78
Total 3600000 · Miscellaneous Revenues	64,591.25
Total Income	842,929.56
Gross Profit	842,929.56
Expense	
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	714,311.35
5314101 · Legal Fees & Services	6,000.00
5314102 · Audit & Accounting	-990.97
5314103 · Computer Services	10,815.30
5314100 · Professional Services	12,130.60
5314400 · Advertising	276.31
5314203 · Printing Services	1,426.41
5314104 · Janitorial Services	2,275.00
5314501 · Office Rent	26,040.00
5314700 · Utilities	2,214.80
5314503 · Equipment Leases	1,121.48
5314504 · Vehicle Leases	1,369.51
5314200 · Communications	4,698.99
5354800 · Repairs & Maintenance	1,086.15
5314505 · Software Licenses	3,860.09
5313101 · Office Supplies	793.11
5314202 · Postage & Shipping	642.17
5314902 · Organizational Dues	1,141.00
5314307 · Licenses and Permits	123.00
5314117 · Soil Testing	910.30
5313401 · Plants for Resale	26,285.61
Project Expenses	13,905.21
5314302 · Staff - Conference & Training	1,660.62
5314306 · Board - Conference & Training	-190.44
5314300 · Staff - Travel	4,113.80
5314301 · Board Travel	1,227.63
5314108 · Construction & Restoration Work	105,634.29
5314109 · Cost Share	1,400.00
5314110 · Bank Fees & Interest Charges	20.00

Thurston Conservation District
Profit & Loss
January through March 2026

	<u>Jan - Mar 26</u>
5314600 · Liability Insurance Premiums	9,331.26
560000 · Sub-Awards / Pass-Through	73,003.52
5945360 · Capital Outlays	
5945363 · Equipment & Office Furniture	559.43
5945364 · Computer Hardware	1,109.66
Total 5945360 · Capital Outlays	<u>1,669.09</u>
Total Expense	<u>1,028,305.19</u>
Net Ordinary Income	<u>-185,375.63</u>
Net Income	<u><u>-185,375.63</u></u>

Thurston Conservation District Profit & Loss Prev Year Comparison January through March 2026

	Jan - Mar 26	Jan - Mar 25	\$ Change	% Change
Ordinary Income/Expense				
Income				
3400000 · Charges for Goods and Services				
3451100 · Soil/Water Conservation Service				
3451110 · Soil Testing	2,235.39	1,914.77	320.62	16.7%
3451120 · Nutrient Spreader Rentals	96.83	193.15	-96.32	-49.9%
3451130 · Poultry Equipment & Tool Rentals	24.47	372.33	-347.86	-93.4%
3451140 · Plant Sales	38,049.68	24,832.14	13,217.54	53.2%
3451150 · Partner Fee for Service	8,423.25	0.00	8,423.25	100.0%
Total 3451100 · Soil/Water Conservation Service	48,829.62	27,312.39	21,517.23	78.8%
Total 3400000 · Charges for Goods and Services	48,829.62	27,312.39	21,517.23	78.8%
3300000 · Grant Revenues	729,508.69	788,858.75	-59,350.06	-7.5%
3600000 · Miscellaneous Revenues				
3699100 · Miscellaneous Other	0.00	917.49	-917.49	-100.0%
3685000 · Special Assessments - Service	54,112.47	51,434.38	2,678.09	5.2%
3670000 · Nongovernmental Contributions	9,600.00	122.43	9,477.57	7,741.2%
3610000 · Interest and Other Earnings	878.78	567.63	311.15	54.8%
Total 3600000 · Miscellaneous Revenues	64,591.25	53,041.93	11,549.32	21.8%
Total Income	842,929.56	869,213.07	-26,283.51	-3.0%
Gross Profit	842,929.56	869,213.07	-26,283.51	-3.0%
Expense				
Vehicle Allocation	0.00	0.00	0.00	0.0%
Overhead Allocation	0.00	0.00	0.00	0.0%
5531000 · Salaries & Benefits	714,311.35	647,698.36	66,612.99	10.3%
5314101 · Legal Fees & Services	6,000.00	6,000.00	0.00	0.0%
5314102 · Audit & Accounting	-990.97	1,469.17	-2,460.14	-167.5%
5314103 · Computer Services	10,815.30	4,204.25	6,611.05	157.3%
5314100 · Professional Services	12,130.60	51,566.48	-39,435.88	-76.5%
5314400 · Advertising	276.31	296.03	-19.72	-6.7%
5314203 · Printing Services	1,426.41	509.34	917.07	180.1%
5314104 · Janitorial Services	2,275.00	2,275.00	0.00	0.0%
5314501 · Office Rent	26,040.00	25,281.00	759.00	3.0%
5314700 · Utilities	2,214.80	1,373.75	841.05	61.2%
5314503 · Equipment Leases	1,121.48	1,480.29	-358.81	-24.2%
5314504 · Vehicle Leases	1,369.51	1,529.87	-160.36	-10.5%
5314200 · Communications	4,698.99	5,304.50	-605.51	-11.4%
5313102 · Photocopier Usage	0.00	148.92	-148.92	-100.0%
5354800 · Repairs & Maintenance	1,086.15	3,243.27	-2,157.12	-66.5%
5314505 · Software Licenses	3,860.09	10,293.39	-6,433.30	-62.5%
5313101 · Office Supplies	793.11	1,073.80	-280.69	-26.1%
5314202 · Postage & Shipping	642.17	738.03	-95.86	-13.0%
5314902 · Organizational Dues	1,141.00	1,141.00	0.00	0.0%
5314307 · Licenses and Permits	123.00	148.00	-25.00	-16.9%
5314117 · Soil Testing	910.30	855.23	55.07	6.4%
5313401 · Plants for Resale	26,285.61	19,213.53	7,072.08	36.8%
Project Expenses	13,905.21	18,716.99	-4,811.78	-25.7%
5314302 · Staff - Conference & Training	1,660.62	2,808.28	-1,147.66	-40.9%
5314306 · Board - Conference & Training	-190.44	313.00	-503.44	-160.8%
5314300 · Staff - Travel	4,113.80	6,637.07	-2,523.27	-38.0%
5314301 · Board Travel	1,227.63	0.00	1,227.63	100.0%
5314119 · Cultural Resources	0.00	17,833.05	-17,833.05	-100.0%
5314108 · Construction & Restoration Work	105,634.29	97,571.43	8,062.86	8.3%
5314109 · Cost Share	1,400.00	51,906.02	-50,506.02	-97.3%
5314110 · Bank Fees & Interest Charges	20.00	0.00	20.00	100.0%
5314600 · Liability Insurance Premiums	9,331.26	10,489.74	-1,158.48	-11.0%
560000 · Sub-Awards / Pass-Through	79,003.52	48,603.28	24,400.24	50.2%
66300 · Sales Tax Adjustments	0.00	19.59	-19.59	-100.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
5945360 · Capital Outlays				
5945367 · Restoration Equipment	0.00	2,379.76	-2,379.76	-100.0%
5945363 · Equipment & Office Furniture	559.43	1,101.59	-542.16	-49.2%
5945364 · Computer Hardware	1,109.66	3,367.12	-2,257.46	-67.0%
Total 5945360 · Capital Outlays	1,669.09	6,848.47	-5,179.38	-75.6%
Total Expense	1,028,305.19	1,047,590.13	-19,284.94	-1.8%
Net Ordinary Income	-185,375.63	-178,377.06	-6,998.57	-3.9%
Net Income	-185,375.63	-178,377.06	-6,998.57	-3.9%

Thurston Conservation District

Balance Sheet

As of March 31, 2026

04/17/26

Accrual Basis

	<u>Mar 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
3088010 · Checking-103 Beneficial	46,085.48
3081001 · Checking-7444 Timberland	1,823.65
3088020 · Savings Accounts	
3088021 · Saving-116 Beneficial Reserve	4,190.72
3088022 · Saving-129 Beneficial CEC	119,512.86
Total 3088020 · Savings Accounts	<u>123,703.58</u>
3092001 · LGIP Investment Account	50,431.35
3088030 · Counter Cash	333.38
3088040 · PayPal Account	4,481.47
Total Checking/Savings	<u>226,858.91</u>
Accounts Receivable	654,896.79
Other Current Assets	
3090500 Prepaid Accounts	
3090501 · Prepaid Insurance	15,930.06
3090507 · Security Deposit - Tilley Court	8,427.00
Total 3090500 Prepaid Accounts	<u>24,357.06</u>
3091000 · 309.10.00 Inventory Asset	2,666.56
3092000 · 309.20.00 Cash on Hand	33,211.83
Total Other Current Assets	<u>60,235.45</u>
Total Current Assets	941,991.15
Fixed Assets	66,750.00
TOTAL ASSETS	<u><u>1,008,741.15</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	26,773.35
Credit Cards	9,603.85
Other Current Liabilities	
3861100 · Sales Tax Payable	3,938.24
3861000 · Payroll Liabilities	259,105.43
Total Other Current Liabilities	<u>263,043.67</u>
Total Current Liabilities	<u>299,420.87</u>
Total Liabilities	299,420.87
Equity	
3200000 Opening Bal Equity	287,545.21
3201000 Retained Earnings	607,150.70
Net Income	-185,375.63
Total Equity	<u>709,320.28</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,008,741.15</u></u>

2026 Unrestricted Budget vs Actual



March 25.00%

	Account Name	2026 Budget	2026 Actual	\$ Over Budget	% of Budget Spent
1	<input type="checkbox"/> Income	1,314,063	209,333	-1,104,730	15.93%
2	<input type="checkbox"/> Retail Sales	82,350	40,916	-41,434	49.69%
3	<input type="checkbox"/> Food Production and Consumption	2,900	17	-2,883	0.59%
4	Poultry Equipment & Tool Rentals	2,900	17	-2,883	0.59%
5	<input type="checkbox"/> Soil Conservation and Health	7,550	2,340	-5,210	30.99%
6	Soil Testing	6,500	2,235	-4,265	34.39%
7	Nutrient Spreader Rentals	700	104	-596	14.89%
8	No-Till Drill Rentals	350	0	-350	0.00%
9	<input type="checkbox"/> Community Outreach and Education	68,900	38,050	-30,850	55.22%
10	Plant Sales	68,900	38,050	-30,850	55.22%
11	<input type="checkbox"/> Other Income	3,000	510	-2,490	17.00%
12	Contributions Private	0	0	0	N/A
13	Interest Income	3,000	510	-2,490	17.00%
14	Miscellaneous Income	0	0	0	N/A
15	<input type="checkbox"/> Grant Revenue	126,713	0	-126,713	0.00%
17	Rates and Charges	565,000	54,112	-510,888	9.58%
18	<input type="checkbox"/> Overhead	540,000	114,304	-425,696	21.17%
19	Overhead Allocation	518,000	110,780	-407,220	21.39%
20	Vehicle Allocation	22,000	3,524	-18,476	16.02%
21	2025 Carry Overs	30,000	30,000	0	100.00%
22	<input type="checkbox"/> Program Allocation	585,000	171,412	-413,588	29.30%
23	<input type="checkbox"/> Priority 1: Protect & Restore Natural Resources	50,000	11,634	-38,366	23.27%
24	Working Lands Preservation Initiative	10,000	0	-10,000	0.00%
25	Conservation TA	40,000	11,634	-28,366	29.09%
26	<input type="checkbox"/> Priority 2: Build Climate Resilience and Disaster Preparedness	62,200	14,179	-48,021	22.80%
27	Food Processing and Tools Rentals	25,000	3,759	-21,241	15.04%
28	Soil Health Testing	27,000	7,318	-19,682	27.11%
29	Nutrient Spreader Rentals	5,200	34	-5,166	0.66%
30	No-Till Drill Rentals	5,000	3,068	-1,932	61.35%
31	<input type="checkbox"/> Priority 3: Create Community, Access, and Equity	283,500	109,015	-174,485	38.45%
32	Farm Link and Land Access	1,000	0	-1,000	0.00%
33	Conservation & Education Center	60,000	10,201	-49,799	17.00%
34	District Communications	60,000	14,274	-45,726	23.79%
35	Plant Sale	75,000	51,925	-23,075	69.23%
36	Elections	20,000	12,116	-7,884	60.58%
37	SS Green	45,000	18,574	-26,426	41.27%
38	Envirothon	4,000	705	-3,295	17.64%
39	Teens in Thurston Volunteer Program	2,500	1,220	-1,280	48.79%
40	Website ADA Compliance	10,000	0	-10,000	0.00%
41	TCD Signage	6,000	0	-6,000	0.00%
42	<input type="checkbox"/> Priority 4: Invest in Organizational Excellence and Leadership	189,300	36,583	-152,717	19.33%
43	Investing in Future Conservation	33,000	5,255	-27,745	15.92%

	Account Name	2026 Budget	2026 Actual	\$ Over Budget	% of Budget Spent
44	Employee Recruitment	3,300	3,174	-126	96.18%
45	Partnership Building	40,000	14,610	-25,390	36.52%
46	Advocacy Activities	40,000	10,775	-29,225	26.94%
47	Rates & Charges Initiative (Including Rate Study)	47,000	749	-46,251	1.59%
48	Staff Conference & Training	18,000	980	-17,020	5.45%
49	Board-led Initiatives and Meeting Supplies	2,000	211	-1,789	10.55%
50	Board Conference, Training, and Travel	6,000	829	-5,171	13.81%
51	- Administrative Expenses	651,105	189,203	-461,901	29.06%
52	Administrative Salaries & Benefits	338,000	112,924	-225,076	33.41%
53	36-Hour Leave Accrual Adjustment	8,050	8,050	0	100.00%
54	- Professional Services	81,884	15,824	-66,059	19.33%
55	Legal Services	24,000	6,000	-18,000	25.00%
56	Audit & Accounting	11,484	-991	-12,475	-8.63%
57	Computer Services	42,000	10,815	-31,185	25.75%
58	Professional Services	4,400	0	-4,400	0.00%
59	- Facility and Maintenance	120,260	31,007	-89,253	25.78%
60	Janitorial Services	9,100	2,275	-6,825	25.00%
61	Office Rent	104,160	26,040	-78,120	25.00%
62	Utilities	5,000	2,215	-2,785	44.30%
63	Equipment & Office Furniture	2,000	477	-1,523	23.86%
64	- Technology	31,285	7,042	-24,243	22.51%
65	Office Equipment Leases	2,968	535	-2,433	18.03%
66	Communications	18,084	4,315	-13,769	23.86%
67	Photocopier Usage	700	0	-700	0.00%
68	Computer Hardware Purchases	3,000	1,110	-1,890	36.99%
69	Computer Software	6,533	1,082	-5,451	16.56%
70	- Vehicles	22,283	3,305	-18,978	14.83%
71	Vehicle Leases	7,783	1,370	-6,413	17.60%
72	Vehicle Repairs & Maintenance	6,500	454	-6,046	6.99%
73	Vehicle Fuel	8,000	1,481	-6,519	18.51%
74	- Supplies	10,968	1,720	-9,248	15.68%
75	Office Supplies	4,000	579	-3,421	14.48%
76	Postage & Shipping	200	0	-200	0.00%
77	Organizational Dues	6,668	1,141	-5,527	17.11%
78	Licenses & Permits	100	0	-100	0.00%
79	- Insurance and Banking	38,375	9,331	-29,044	24.32%
80	Bank Fees & Interest Charges	750	0	-750	0.00%
81	Liability Insurance Premiums	37,625	9,331	-28,294	24.80%
82	Late Fees & Penalties	0	0	0	N/A
83	- Savings	107,958	0	-107,958	0.00%
84	- Reserve Fund	57,958	0	-57,958	0.00%
85	Tenant Improvement Depreciation	22,250	0	-22,250	0.00%
86	Other Reserve Fund Savings	35,708	0	-35,708	0.00%
87	Conservation Education Center Savings Plan	50,000	0	-50,000	0.00%
88	Net Income (Surplus or Deficit)	0	-121,282	-121,283	-

2026 Restricted Budgets vs Actuals



As of March 31, 2026

Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2026 Budget	2026 Actual	2026 Remaining Budget	% of Total Time	% of Total Budget Spent
Federal											
USFWS Restoring South Sound Prairies	US90	F22AC01820-00	07/01/22	07/01/27	190,000	86,711	59,039	1,848	57,191	74.99%	54.36%
DOE											
Black River Frog	E023	OCBASRP-2325-ThurCD-00023	07/01/25	06/30/29	239,036	227,024	67,967	5,693	62,274	18.75%	5.03%
Riverbend Construction	E024	OCBASRP-2325-ThurCD-00024	11/01/25	06/30/27	1,771,771	1,684,741	514,397	72,045	442,352	24.88%	4.91%
Chehalis Tributary Data Collection	E042	OCBASRP-2325-ThurCD-00042	08/01/25	07/31/27	150,000	138,683	22,730	5,371	17,358	33.29%	7.54%
Neighborhood Stormwater	E045	WQNEPSW-2025-ThurCD-00045	09/01/25	12/31/27	198,986	196,105	55,108	2,881	52,227	24.88%	1.45%
Umbrella Site Management	E047	OCBASRP-2325-ThurCD-00047	07/01/25	06/30/29	121,910	71,887	5,024	1,147	3,877	18.75%	41.03%
Goebel Road River Restoration	E053	OCBASRP-2327-ThurCD-00053	10/01/25	09/30/27	268,497	252,701	75,308	11,516	63,792	24.93%	5.88%
Ecology Elwanger	E165	WQC-2025-ThurCD-00165	11/01/24	10/31/27	500,000	419,788	277,023	14,380	262,643	47.12%	16.04%
RCO											
FY25-29 Shore Friendly Administration	R035	24-1207	07/01/25	06/30/29	2,051,187	1,852,331	610,942	82,695	528,247	18.75%	9.69%
ESRP Zangle Cove	R070	20-1517R	07/01/21	04/30/26	110,073	6,143	6,734	591	6,143	98.30%	94.42%
FY23-25 ESRP Lower Eld Bulkhead Removal	R090	22-1201R	07/01/23	07/01/26	125,200	4,723	4,954	231	4,723	91.61%	96.23%
South Sound Outreach (HSIL)	R100	23-1853O	05/07/24	04/30/27	109,846	82,434	30,291	9,486	20,805	63.73%	24.96%
South Sound Riparian Analysis and Implementation	R110	24-1212R	09/25/24	09/25/28	132,614	111,298	20,757	1,916	18,841	37.82%	16.07%
Thompson Creek Salmon Recovery	R120	25-1078P	09/16/25	09/15/27	253,000	247,861	126,111	5,139	120,972	26.99%	2.03%
WSCC											
FY25-27 Chehalis	W050	26-13-CH	07/01/25	06/30/27	222,838	143,911	90,246	17,560	72,686	37.53%	35.42%
FY25-27 Shellfish Cost Share	W060	26-13-SH	07/25/25	06/30/27	205,000	194,191	29,231	4,126	25,105	35.41%	5.27%
FY25-26 CREP	W070	26-13-CE	07/01/25	06/30/26	25,000	19,951	12,372	1,325	11,047	75.07%	20.20%
FY25-27 Natural Resource Investments (NRI)	W080	26-13-NR	11/05/25	06/30/26	107,770	104,480	34,573	3,290	31,283	61.76%	3.05%
FY25-26 Implementation - Soil Testing Support	W086.2	26-13-IM	02/05/26	06/30/26	500	40	500	460	40	37.67%	92.07%
FY25-26 Sustainable Farms and Fields	W120	26-13-SFF	07/17/25	06/30/26	40,000	21,970	20,203	5,783	14,420	73.93%	45.08%
FY25-27 Forest Health & Community Wildfire Resiliency	W130	26-13-FH	07/09/25	06/30/27	68,175	48,343	37,574	7,709	29,865	36.84%	29.09%
FY25-27 Irrigation Efficiencies	W140	26-13-IE	07/17/25	06/30/27	50,000	41,018	37,207	4,933	32,274	36.13%	17.96%
FY25-27 Riparian Grant Program (RGP)	W170	26-13-RGP	09/10/25	06/30/27	3,240,935	2,663,807	873,072	213,654	659,418	30.80%	17.81%
Other State Grants											
WDFW Building Conservation Capacity	S100	24-25744	03/17/25	06/30/27	500,000	331,382	223,134	57,109	166,024	45.45%	33.72%
WDNR Wildfire Ready Neighbors	S200	93-110294	02/10/26	06/30/26	12,350	12,350	12,350	0	12,350	35.46%	0.00%
DOH Manure Management	S500	GVL29108-0	05/13/24	07/31/27	776,247	565,327	382,938	55,072	327,866	58.55%	27.17%
Thurston County											
FY25-27 VSP	TC400		07/01/25	06/30/27	170,000	69,541	87,351	33,954	53,398	37.53%	59.09%
FY25-27 VSP Cost Share	TC450		08/15/25	06/30/27	223,875	214,968	34,282	8,198	26,085	33.43%	3.98%
FY24-26 Thurston County Working Lands Outreach	TC500		08/13/24	06/30/26	5,500	-211	4,736	4,947	-211	Closed	103.84%

Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2026 Budget	2026 Actual	2026 Remaining Budget	% of Total Time	% of Total Budget Spent
Miscellaneous											
FY25-29 Olympia Urban Farmland	M065	NA	01/01/25	12/31/29	259,000	194,572	51,800	13,847	37,953	24.92%	24.88%
GRuB Beginning Farmer Development	M066	NA	01/01/24	09/14/26	6,525	1,643	1,746	103	1,643	83.10%	74.82%
FY24-25 NACD Bucoda Community Farm	M077	NA	09/24/24	11/15/25	60,000	2,105	432	0	432	Closed	96.49%
WCRRRI Prairie Habitat Enhancement	M095	2022-06	01/01/22	06/30/26	111,954	3,797	3,907	110	3,797	94.46%	96.61%
FY25-29 Ecostudies Diversity & Resilience of Rural Communities (WCRRRI Phase II)	M096	ESI_2025-29	11/01/25	06/30/29	131,000	128,599	38,741	2,401	36,339	11.29%	1.83%
FY25-26 NACD Forestry	M200	NA	01/01/25	06/30/26	133,786	49,625	82,188	40,703	41,485	83.33%	62.91%
FY25-27 OlyEco NFWF Habitat Resilience	M078	NA	03/01/24	02/28/27	30,000	19,413	13,328	1,293	12,035	69.50%	35.29%
One Tree Planted	M085	NA	09/03/21	until spent	33,076	25,006	0	0	0	NA	24.40%
FY24-26 Pierce County Shellfish NTA	M600	SC-111404	01/01/24	01/31/27	191,000	54,381	70,318	15,937	54,381	72.85%	71.53%
Sentinel Landscape Program (SLP)											
NACD SLP REPI Challenge	SLP075	NA	10/01/21	06/30/28	1,353,000	148,870	74,249	16,754	57,495	66.65%	89.00%
EcoStudies REPI	SLP076	SA-2025-01	08/01/25	12/31/28	188,543	177,631	36,322	3,781	32,541	19.46%	5.79%
WDFW Landowner Support and Due Diligence (AERI)	SLP077	25-27659	06/01/25	11/30/28	385,000	369,492	72,444	11,143	61,302	23.77%	4.03%
South Sound GREEN											
2025 Interlocal	G019-SS		01/01/25	until spent	64,160	0	8,916	8,916	0	Closed	100.00%
2026 Interlocal	G019-SS		01/01/26	until spent	66,432	58,577	66,432	7,855	58,577	NA	11.82%
FY25 ESD 113 Climate Education	G019.104		05/15/25	until spent	6,000	3,731	3,731	0	3,731	NA	37.82%
FY25 Tumwater SD Natural Resources	G019.120		09/03/24	until spent	1,000	329	329	0	329	NA	67.07%
FY25-27 NOAA B-WET	G019.106		02/01/25	01/31/27	40,720	22,243	27,747	5,504	22,243	58.08%	45.37%
2024 Dawkins	G019.28		01/01/24	until spent	20,750	13,607	13,656	49	13,607	NA	34.42%
FY25-27 Dawkins	G019.28		12/16/24	until spent	30,000	30,000	0	0	0	NA	0.00%
2023 Community Foundation	G019.29		10/25/23	until spent	2,500	1,700	1,700	0	1,700	NA	32.00%
2024 Community Foundation	G019.29		11/01/24	until spent	2,500	2,500	0	0	0	NA	0.00%
Carlson Charitable	G019.31		12/05/23	until spent	2,500	7	7	0	7	Closed	99.73%
2024 Nisqually for Water Quality Testing	G019.60		01/01/24	until spent	5,000	2,321	2,321	0	2,321	NA	53.57%
TCC General	G019 TCC		01/01/18	until spent	10,096	216	216	0	216	NA	97.86%
2024 Squaxin	G019.85		02/01/24	until spent	2,250	2,250	0	0	0	NA	0.00%
2025 Squaxin	G019.85		03/01/25	until spent	1,000	1,000	0	0	0	NA	0.00%
FY25-26 Inspire Olympia	G019.130		08/01/25	until spent	30,000	4,877	6,867	1,990	4,877	NA	83.74%
FY25-27 NFWF Improving Salmon Habitat	G019.864	1301.26.086400	08/30/25	04/30/27	54,490	54,117	54,490	372	54,117	35.14%	0.68%
Teens in Thurston Volunteer Program											
Nisqually TNT 2024	T070	NA	01/01/24	until spent	5,581	2,509	2,509	0	2,509	NA	55.04%
Envirothon Program											
2025 Chehalis Tribe Envirothon	T040		03/01/25	until spent	2,500	1,494	1,494	0	1,494	NA	40.25%
2026 Pork Blakely Envirothon	T040		01/26/26	until spent	500	500	500	0	500	NA	0.00%

Thurston Conservation District
Payment Report
March 2026

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Check	EFT	03/01/2026	Delta Dental	A010 - Administrative Expenses	5531212 · Dental Benefits	2,541.55
Check	EFT	03/01/2026	Tilley Court Caves, LLC	A010 - Administrative Expenses	5314501 · Office Rent	8,680.00
Bill Pmt -Check	23309	03/02/2026	Carl Tosten		3088010 · Checking-103 Beneficial	0.00
Check	EFT	03/02/2026	TPSC Benefits	A010 - Administrative Expenses	5531215 · HRA Benefits	415.55
Credit Card Charge	15106	03/02/2026	Walrath	W170.5 -DIP:S Hendersen 1:W170.5.01-Toscano	5314108 · Construction & Restoration Work	808.03
Bill Pmt -Check	EFT	03/03/2026	Comcast	A010 - Administrative Expenses	5314204 · Internet Services	261.26
Credit Card Charge	15109	03/03/2026	Herc Rentals	W170.5 -DIP:S Hendersen 1:W170.5.01-Toscano	5314503 · Equipment Leases	216.33
Credit Card Charge	15262	03/04/2026	City of Olympia	T037 - Staff Conference and Training	BSB - Barashkoff	126.00
Credit Card Charge	15174	03/04/2026	Costco	Various	5314901 · Meeting & Event	349.69
Credit Card Charge	15175	03/04/2026	Home Depot	T097 - Plant Sale	5314107 · Project Supplies	41.04
Bill Pmt -Check	EFT	03/04/2026	Ricoh USA, Inc.	A010 - Administrative Expenses	5314503 · Equipment Leases	413.72
Credit Card Charge	15107	03/04/2026	Walrath	W170.5 -DIP:S Hendersen 1:W170.5.01-Toscano	5314108 · Construction & Restoration Work	808.03
Credit Card Charge	15143	03/05/2026	Ace Hardware	A010 - Administrative Expenses	5313101 · Office Supplies	36.18
Credit Card Charge	151369	03/05/2026	Amazon	G019.122 - foundry10 Congress Support	5314107 · Project Supplies	25.18
Check	EFT	03/05/2026	Postal IA	T036 - Elections	5314202 · Postage & Shipping	100.00
Check	EFT	03/05/2026	Regence - Health Care		3088010 · Checking-103 Beneficial5531210 · Medical Benefits	35,147.01
Credit Card Charge	15126	03/05/2026	US Postal Service	T098 - Soil Health Testing T098.3 Soil Program Admin	5314202 · Postage & Shipping	38.58
Credit Card Charge	15132	03/06/2026	DocuSign	A010 - Administrative Expenses	5314505 · Software Licenses	5.60
Credit Card Charge	15142	03/06/2026	MRSC	T037 - Staff Conference and Training	5314302 · Staff - Conference & Traini...	658.20
Credit Card Charge	15155	03/07/2026	Home Depot	A010 - Administrative Expenses	5945363 · Equipment & Office Furniture	273.15
Credit Card Charge	1474064093	03/07/2026	QuickBooks Time Support (TSheets)	A010 - Administrative Expenses	5314102 · Audit & Accounting	285.22
Credit Card Charge	15156	03/07/2026	Starlink	T097 - Plant Sale	5314901 · Meeting & Event	165.00
Credit Card Charge	15255	03/07/2026	Tenino Market Fresh	W170 - FY25-27 RGP:W170.1-O&E	5314901 · Meeting & Event	22.35
Credit Card Charge	15269	03/09/2026	Amazon	A010 - Administrative Expenses	5313101 · Office Supplies	43.83
Bill Pmt -Check	23308	03/09/2026	Capitol Land Trust	S100 - WDFW BuildingConservation Capacity:S100.4-Land Trust Capacity	560000 · Sub-Awards / Pass-Through	1,158.47
Bill Pmt -Check	23305	03/09/2026	Ghader Alrashid	Various	Restoration Crew Intern Stipend	1,452.50
Liability Check	EFT	03/09/2026	Internal Revenue Service		3861004 · Federal Income Tax Payable	18,837.80
Bill Pmt -Check	23306	03/09/2026	Marlena Blua	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	23298	03/09/2026	Midwest Labs	T098 - Soil Health Testing:T098.1 - Test Reports	5314117 · Soil Testing	545.56
Bill Pmt -Check	23299	03/09/2026	Nisqually Land Trust	S100 - WDFW BuildingConservation Capacity:S100.5-Land Trust Capacity	560000 · Sub-Awards / Pass-Through	4,664.03
Bill Pmt -Check	23300	03/09/2026	Olympia Ecosystems	S100 - WDFW BuildingConservation Capacity:S100.5-Land Trust Capacity	560000 · Sub-Awards / Pass-Through	6,487.50
Credit Card Charge	15138	03/09/2026	Olympia Food Co-Op	A010 - Administrative Expenses	5313101 · Office Supplies	49.05
Bill Pmt -Check	23304	03/09/2026	Petrocard	A010 - Administrative Expenses	5313201 · Vehicle Fuel	129.89
Liability Check		03/09/2026	QuickBooks Payroll ServiceQuickBooks Payroll Service		3088010 · Checking-103 Beneficial3861001 · Direct Deposit Liabili	54,526.86
Bill Pmt -Check	23301	03/09/2026	Rachel Stendahl	G019.106 NOAA B-WET:G019.106.2 - CBEC	560000 · Sub-Awards / Pass-Through	1,900.00
Bill Pmt -Check	23307	03/09/2026	Richard Gloor	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	23302	03/09/2026	WA St Dept of Ecology - Cashiering Unit	Various	5314108 · Construction & Restoration Work	28,418.95
Bill Pmt -Check	23303	03/09/2026	WA St Dept Of Enterprise Services Real Es	T021 - Conservation Education Center	5314100 · Professional Services	992.25
Liability Check	EFT	03/09/2026	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	21,020.26
Credit Card Charge	15278	03/10/2026	Amazon	A010 - Administrative Expenses	5313101 · Office Supplies	36.18
Credit Card Charge	P1114156180	03/10/2026	Intuit	Various	5314102 · Audit & Accounting	651.40
Credit Card Charge	15144	03/10/2026	Target	A010 - Administrative Expenses	5313101 · Office Supplies	119.99
Credit Card Charge	15145	03/10/2026	Target	T044 - Board Initiatives & Meeting Supplies	5314310 · Board Meeting Snacks	36.32
Check	EFT	03/10/2026	TPSC Benefits	A010 - Administrative Expenses	5531215 · HRA Benefits	256.90
Credit Card Charge	15137	03/10/2026	WA St Dept of Ecology - Cashiering ...	S100 - WDFW BuildingConservation Capacity:S100.4-TCD Capacity	5314302 · Staff - Conference & Traini...	108.36
Credit Card Charge	15256	03/10/2026	WA St Dept of Ecology - Cashiering ...	S100 - WDFW BuildingConservation Capacity:S100.4-TCD Capacity	5314302 · Staff - Conference & Training	108.36
Credit Card Charge	61-1648780	03/10/2026	Zoom	Various	5314505 · Software Licenses	350.82
Credit Card Charge	15160	03/11/2026	Dell	T080 - Conservation TA:T080.1-Habitat TA	5945363 · Equipment & Office Furniture	82.26
Credit Card Charge	15150	03/11/2026	Pilot Travel Center	A010 - Administrative Expenses	5313201 · Vehicle Fuel	55.49
Credit Card Charge	15187	03/12/2026	Amazon	A010 - Administrative Expenses	5313101 · Office Supplies	14.23
Credit Card Charge	15268	03/12/2026	Canva	M095 - WCRRI Prairie Habitat Enhancement	5314203 · Printing Services	109.71
Credit Card Charge	15151	03/12/2026	Cascade Auto Glass	A010 - Administrative Expenses	5354800 · Repairs & Maintenance	404.86
Credit Card Charge	15270	03/12/2026	Facebook	T097 - Plant Sale	5314400 · Advertising	86.82
Credit Card Charge	15267	03/12/2026	Lincoln Creek Lumber	W170 - FY25-27 RGP:W170.1 -O&E	5314107 · Project Supplies	49.31
Credit Card Charge	15252	03/12/2026	Napa	E024 - Riverbend Construction: E024.2-Design & Construction:E024.2.3- River Restoration	5314107 · Project Supplies	20.12

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	15180	03/12/2026	Pilot Travel Center	W170 - FY25-27 RGP:W170.5-DIP S Henderson 1:W170.5.02- Buitenveld	5314107 · Project Supplies	25.00
Credit Card Charge	15183	03/12/2026	US Postal Service	T098 - Soil Health Testing T098.3 Soil Program Admin	5314202 · Postage & Shipping	12.89
Credit Card Charge	15158	03/13/2026	Minuteman Press	T043 - Rates & Charges Initiative	5314203 · Printing Services	382.88
Credit Card Charge	15271	03/13/2026	Sticker Giant	SLP076 - Ecostudies REPI:SLP076.1-TA	5314400 · Advertising	136.70
Credit Card Charge	8646002	03/14/2026	Buzzsprout	T030 - District Communications: T030.0-District Communication	5314207 · Web Hosting and Maintenance	12.00
Credit Card Charge	15205	03/15/2026	Daisco	T044 - Board Initiatives & Meeting Supplies	5313101 · Office Supplies	2.47
Credit Card Charge	15161	03/16/2026	Always Safe & Lock	A010 - Administrative Expenses	5313101 · Office Supplies	32.94
Credit Card Charge	15159	03/16/2026	Amazon	A010 - Administrative Expenses	5313101 · Office Supplies	45.86
Credit Card Charge	15167	03/16/2026	Amazon	W170 - FY25-27 RGP:W170.1 -O&E	5313101 · Office Supplies	41.13
Credit Card Charge	15247	03/16/2026	Amazon	G019.122 - foundry10 Congress Support	5314107 · Project Supplies	21.87
Credit Card Charge	15222	03/16/2026	Home Depot	R070 - Zangle Cove:R070.4 - Invasive Control & Revegetation	5314107 · Project Supplies	186.65
Credit Card Charge	15224	03/16/2026	Home Depot	R070 - Zangle Cove:R070.4 - Invasive Control & Revegetation	5314107 · Project Supplies	49.34
Check	EFT	03/16/2026	TPSC Benefits	A010 - Administrative Expenses	5531216 · HRA Admin	375.00
Credit Card Charge	15186	03/17/2026	Pilot Travel Center	A010 - Administrative Expenses	5354800 · Repairs & Maintenance	30.71
				E024 - Riverbend Construction: E024.2-Design & Construction:E024.2.3- River Restoration	5313201 · Vehicle Fuel	27.36
Credit Card Charge	15250	03/17/2026	Pilot Travel Center	A010 - Administrative Expenses	5531215 · HRA Benefits	610.00
Check	EFT	03/17/2026	TPSC Benefits	R070 - Zangle Cove:R070.4 - Invasive Control & Revegetation	5314107 · Project Supplies	122.83
Credit Card Charge	15225	03/19/2026	Drip Depot	R070 - Zangle Cove:R070.4 - Invasive Control & Revegetation	5314107 · Project Supplies	116.83
Credit Card Charge	15223	03/19/2026	H.D. Fowler	W170 - FY25-27 RGP:W170.5 -DIP:W170.5.06-Townsend (Zangle Site 1)	5314108 · Construction & Restoration Work	225.43
Credit Card Charge	15257	03/19/2026	Landscape Fabric Supply	A010 - Administrative Expenses	5314505 · Software Licenses	16.46
Credit Card Charge	E0300...	03/19/2026	Microsoft	Various	5314505 · Software Licenses	596.84
Credit Card Charge	E0300...	03/19/2026	Microsoft	T098 - Soil Health Testing T098.3 Soil Program Admin	5314202 · Postage & Shipping	13.78
Credit Card Charge	15182	03/19/2026	US Postal Service	M065 - FY25-29 Olympia Urban Farmland:M065.1-Expand and Maintain	5314901 · Meeting & Event	32.97
Credit Card Charge	15192	03/20/2026	Costco	A010 - Administrative Expenses	5314205 · Garmin	43.86
Credit Card Charge	61803874	03/20/2026	Garmin	M065 - FY25-29 Olympia Urban Farmland:M065.1-Expand and Maintain	5314107 · Project Supplies	111.96
Credit Card Charge	15193	03/20/2026	Tractor Supply	W170 - FY25-27 RGP:W170.5 -DIP:W170.5.10-Fosnacht (Scatter Creek 1)	5314107 · Project Supplies	45.81
Credit Card Charge	15194	03/23/2026	Ace Hardware	W170 - FY25-27 RGP:W170.5 -DIP:W170.5.10-Fosnacht (Scatter Creek 1)	5314107 · Project Supplies	35.09
Credit Card Charge	15195	03/23/2026	Ace Hardware	W170 - FY25-27 RGP:W170.5 -DIP:W170.5.10-Fosnacht (Scatter Creek 1)	5314107 · Project Supplies	59.40
Credit Card Charge	15196	03/24/2026	Ace Hardware	W170 - FY25-27 RGP:W170.5 -DIP:W170.5.10-Fosnacht (Scatter Creek 1)	3861001 · Direct Deposit Liabilities	63,944.88
Liability Check		03/24/2026	QuickBooks Payroll Service	T044 - Board Initiatives & Meeting Supplies	5314310 · Board Meeting Snacks	31.48
Credit Card Charge	15197	03/24/2026	Trader Joes	A010 - Administrative Expenses	5531214 · Life Insurance	127.54
Bill Pmt -Check	EFT	03/24/2026	USable.Life	A010 - Administrative Expenses	5314201 · Telephone	1,210.26
Bill Pmt -Check	EFT	03/24/2026	Verizon	T097 - Plant Sale	3088010 · Checking-103 Beneficial	0.00
Bill Pmt -Check	23333	03/24/2026	WSCCE - Council 2	G019.108 - NFWF Five Star	5314100 · Professional Services	200.00
Bill Pmt -Check	23310	03/25/2026	Alyssa Nunke	G019.108 - NFWF Five Star	5314107 · Project Supplies	23.03
Credit Card Charge	15244	03/25/2026	Amazon	G019.108 - NFWF Five Star	5314107 · Project Supplies	59.22
Credit Card Charge	15245	03/25/2026	Amazon	G019.108 - NFWF Five Star	5314107 · Project Supplies	52.60
Credit Card Charge	15246	03/25/2026	Amazon	E024.2 - Design & Construction:E024.2.3-River Restoration	5314100 · Professional Services	1,359.75
Bill Pmt -Check	23311	03/25/2026	Anchor QEA	S100 - WDFW BuildingConservation Capacity:S100.5-Land Trust Capacity	560000 · Sub-Awards / Pass-Through	478.06
Bill Pmt -Check	23312	03/25/2026	Capitol Land Trust	T097 - Plant Sale	5314100 · Professional Services	200.00
Bill Pmt -Check	21984	03/25/2026	Carl Tosten	T097 - Plant Sale	5314100 · Professional Services	200.00
Bill Pmt -Check	23313	03/25/2026	Christy Montermini	A010 - Administrative Expenses	5314101 · Legal Fees & Services	4,000.00
Bill Pmt -Check	21983	03/25/2026	Deschutes Law Group	T097 - Plant Sale	5314901 · Meeting & Event	87.32
Bill Pmt -Check	23314	03/25/2026	Elijah Orr	S100 - WDFW BuildingConservation Capacity:S100.4-TCD Capacity	5314505 · Software Licenses	1,535.80
Bill Pmt -Check	23315	03/25/2026	Esri	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	23316	03/25/2026	Ghader Alrashid	G019.122 - foundry10 Congress Support	3861004 · Federal Income Tax Payable	21,600.68
Liability Check	EFT	03/25/2026	Internal Revenue Service	T045 - Board Conference, Training, Travel	5314100 · Professional Services	800.00
Bill Pmt -Check	23329	03/25/2026	Jeff Hogan	T097 - Plant Sale	5314301 · Board Travel	1,227.63
Bill Pmt -Check	23324	03/25/2026	Jennifer Colvin	R035 - Shore Friendly Phase 4:Worksite #2:R035.3a - TA	5314100 · Professional Services	200.00
Bill Pmt -Check	23317	03/25/2026	Joshua Grice	A010 - Administrative Expenses	5314304 · Mileage	154.30
Bill Pmt -Check	23325	03/25/2026	Karin Strelloff	Various	5314304 · Mileage	20.25
Bill Pmt -Check	23326	03/25/2026	MacKenzy Ernststrom	A010 - Administrative Expenses	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	23318	03/25/2026	Marlena Blua	A010 - Administrative Expenses	5314103 · Computer Services	274.50
Bill Pmt -Check	21981	03/25/2026	Olympia Computer	A010 - Administrative Expenses	5314103 · Computer Services	3,513.60
Bill Pmt -Check	21982	03/25/2026	Olympia Computer	S100 - WDFW BuildingConservation Capacity:S100.5-Land Trust Capacity	560000 · Sub-Awards / Pass-Through	4,590.00
Bill Pmt -Check	23319	03/25/2026	Olympia Ecosystems	E165 - Ecology Elwanger:E165.3 - Planning/Riparian Buffer	560000 · Sub-Awards / Pass-Through	1,012.50
Bill Pmt -Check	23330	03/25/2026	Olympia Ecosystems	A010 - Administrative Expenses	5313201 · Vehicle Fuel	85.10
Bill Pmt -Check	23328	03/25/2026	Petrocard	A010 - Administrative Expenses	5313101 · Office Supplies	35.08
Bill Pmt -Check	23323	03/25/2026	Primo Brands	TCC:G019.28 Dawkins	5314901 · Meeting & Event	11.07
Credit Card Charge	15201	03/25/2026	Safeway			

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Bill Pmt -Check	23327	03/25/2026	Sarah Moorehead_V	T041 - Partnership Building	5314304 · Mileage	425.20
Credit Card Charge	15248	03/25/2026	Service Saw Workwears	River Restoration	5314108 · Construction & Restoration Work	324.87
Bill Pmt -Check	23320	03/25/2026	Tabitha Lederer	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	23331	03/25/2026	Tumwater School District	G019-SS GREEN Interlocal (Quarterly)	5314112 · Bus Transportation	188.37
Bill Pmt -Check	23321	03/25/2026	WA St Dept of Ecology - Cashiering Unit	W170 - FY25-27 RGP:W170.5 - DIP:W170.5.10 - Fosnacht (Scatter Creek 1)	5314108 · Construction & Restoration Work	15,379.70
Liability Check	EFT	03/25/2026	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	4,137.87
Bill Pmt -Check	23322	03/25/2026	WACD	Various	5313401 · Plants for Resale	17,961.28
Bill Pmt -Check	23332	03/25/2026	WACD	Various	5313401 · Plants for Resale	11,419.45
Bill Pmt -Check	23334	03/25/2026	WSCCE - Council 2		3861008 · Union Dues	1,224.41
Credit Card Charge	15216	03/26/2026	Costco	G019.110 TCD SS Green Allocation	5314901 · Meeting & Event	35.97
Credit Card Charge	15148	03/26/2026	FedEx	W170 - FY25-27 RGP:W170.1 -O&E	5314203 · Printing Services	153.17
Credit Card Charge	15218	03/26/2026	Lincoln Creek Lumber	G019.108 - NFWF Five Star	5314107 · Project Supplies	52.60
Credit Card Charge	15249	03/26/2026	Pilot Travel Center	E024.2-Design & Construction:E024.2.3-River Restoration	5314107 · Project Supplies	21.10
Credit Card Charge	15200	03/26/2026	Southgate Cleaners	TCC:G019.28 Dawkins	5314107 · Project Supplies	10.00
Credit Card Charge	15207	03/26/2026	US Postal Service	T098 - Soil Health Testing T098.3 Soil Program Admin	5314202 · Postage & Shipping	11.91
Credit Card Charge		03/27/2026	ADT Security Services	A010 - Administrative Expenses	5314704 · Office Security	58.13
Credit Card Charge	15251	03/30/2026	Home Depot	T050 - Restoration Crew & Equipment Fund	5314107 · Project Supplies	17.65
Credit Card Charge	MC19711533	03/30/2026	Mail Chimp	T030 - District Communications: T030.0-District Communication	5314207 · Web Hosting and Maintenance	110.25
Check	EFT	03/30/2026	TPSC Benefits	A010 - Administrative Expenses	3088010 · Checking-103 Beneficial5531215 · HRA Benefits	743.10
Credit Card Charge	15230	03/31/2026	Amazon	T096 - Soil Health Equipment Rentals: T096.2-No-Till Drill Rentals	5354802 · Rental Equipment Maintence	20.80
Credit Card Charge	15231	03/31/2026	Amazon	T099 - Food Processing and Tools Rental	5354802 · Rental Equipment Maintence	41.28
Credit Card Charge	15228	03/31/2026	Bartlett Arborist Supply	W170 - FY25-27 RGP:W170.4 -Maintenance: W170.4.01-Tools & Equipment	5314108 · Construction & Restoration Work	229.90
Credit Card Charge	15229	03/31/2026	Knot & Rope Security	W170 - FY25-27 RGP:W170.4 -Maintenance: W170.4.01-Tools & Equipment	5314108 · Construction & Restoration Work	605.58
Credit Card Charge	15227	03/31/2026	ULINE	W170 - FY25-27 RGP:W170.4 -Maintenance: W170.4.01-Tools & Equipment	5314107 · Project Supplies	272.77



BOARD MEETING ITEM SUMMARY SHEET

Agenda Item Title: FY26-30 South Sound GREEN Interlocal Funding Agreement	
Lead Staff: Sam Nadell	Board Meeting Date: 04/22/26
Goal of Presentation:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Information <input type="checkbox"/> Feedback
Description/Background:	<i>Please provide a description or background of the project.</i>
<p>This is a continuation of ILA funding for South Sound GREEN, which is renewed every five years. The amounts contributed per jurisdiction was determined by funding availability and relative program reach. The funding is expected to increase annually over the course of this agreement.</p>	
Pros: This funding allows the South Sound GREEN program to continue operating.	Cons: N/A
Fiscal Impacts: <i>Please describe the costs associated with this action.</i>	
This funding will support all SSG programs including Water Quality Monitoring, Nearshore Field Experiences, and Student GREEN Congress.	
Recommended Action:	<i>What decision do you recommend the board make?</i>
Approve	
Legal Review:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Required
Supporting Documents: <i>Please list below and attach supporting documents (contracts, maps, agreements, draft resolution or other documents).</i>	
ILA agreement	



**INTERGOVERNMENTAL SERVICES CONTRACT
FOR SOUTH SOUND GREEN
BETWEEN
THE CITIES OF LACEY, OLYMPIA, TUMWATER, AND THURSTON COUNTY
AND THE THURSTON CONSERVATION DISTRICT**

THIS CONTRACT, pursuant to chapter 39.34 RCW, is made and entered into in five duplicate originals by and between the Cities of Lacey, Olympia, Tumwater, and Thurston County, hereinafter “LOCAL JURISDICTIONS” and THURSTON CONSERVATION DISTRICT, hereinafter “DISTRICT”. Wherein the DISTRICT administers a watershed education program for grades 4-12 known as South Sound GREEN (SSG) the LOCAL JURISDICTIONS enter into this contract.

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

I. PURPOSE OF CONTRACT

The LOCAL JURISDICTIONS have storm and surface water utilities with a regulatory responsibility to provide education to the general public, including school aged children, on the impacts of stormwater on surface waters and to provide opportunities to become involved in stewardship activities. In addition, the Local Jurisdictions have determined that providing stormwater and watershed-education through local partnerships offers a cost-effective method to deliver required educational messages. The Local Jurisdictions enter into this contract with the DISTRICT because it has a proven record of administering an effective watershed education program for grades 4-12 known as South Sound GREEN (SSG).

II. CONTRACT SCOPE

The LOCAL JURISDICTIONS shall work with the DISTRICT to prepare an annual Work Plan to describe the watershed education program activities each year. The annual Work Plan for each year shall be reviewed and approved in writing by the representatives of the LOCAL JURISDICTIONS by December 31st of the preceding year. In the event an annual Work Plan is not approved prior to December 31st of the preceding year, the LOCAL JURISDICTIONS can agree to an extension by which the annual Work Plan shall be reviewed and approved.

III. SERVICES PROVIDED BY THE CONTRACTOR

A. District

- i. Represents that it is qualified and possesses the necessary expertise, knowledge, training, and skills, and has the necessary licenses and/or certification to perform the duties set forth in this Contract.

- ii. Through the SSG program, shall perform the services set as described and agreed upon in the annual Work Plan, which are designed to reduce or eliminate behaviors and practices that contribute to adverse stormwater impacts.
- iii. Shall perform according to standard industry practice of the work specified by this Contract.
- iv. Shall provide labor and materials. Unless otherwise provided for in the Contract, no material, labor, or facilities will be furnished by the LOCAL JURISDICTIONS.
- v. Shall complete its work in a timely manner and in accordance with the schedule agreed to by the parties.
- vi. Shall submit billing invoices along with companion narrative progress reports to each jurisdiction on a quarterly basis within two weeks of the end of each calendar quarter. Quarterly narrative progress reports shall be provided to each jurisdiction in a format that is determined by and acceptable to the respective jurisdiction. In addition to the narrative, the 4th quarter report shall include the cumulative year-end numbers of participants by jurisdiction.
- vii. Shall serve as the administrator of this Contract.

IV. LOCAL JURISDICTIONS

- A. In order to assist DISTRICT in fulfilling its duties under this Contract, LOCAL JURISDICTIONS shall provide the following:
 - i. Assistance with developing an annual Work Plan, that shall be agreed upon in writing by the LOCAL JURISDICTIONS.
 - ii. Services, documents, or other information identified and agreed to in the annual Work Plan.

V. BASE ANNUAL FUNDING

A. The budget for the services under this Contract is established, and must be maintained by the DISTRICT, as follows. In consideration for the services described, the LOCAL JURISDICTIONS shall provide funding to the DISTRICT, in the amounts shown below, except in the event of a non-appropriation of funds. The budget will increase by five percent (5%) annually, for each jurisdiction, for the life of this contract.

Jurisdiction	2026 Baseline
City of Lacey	\$19,656
City of Olympia	\$19,656
City of Tumwater	\$8,400
Thurston County	\$18,720

- B. Payment to the DISTRICT by each jurisdiction shall be on a quarterly basis, with 25 percent of each jurisdiction's annual payment being paid each quarter. Payment shall be made to the DISTRICT following receipt by each jurisdiction, of the DISTRICT'S invoice and progress report summarizing services rendered to date under this Contract. The DISTRICT will work with each LOCAL JURISDICTION to determine preferred report content and format.

VI. NON-APPROPRIATION OF FUNDS

Should a LOCAL JURISDICTION fail to secure the base funding amount specified in Section V, due to non-appropriation of funds, the LOCAL JURISDICTION shall provide written notice to the other LOCAL JURISDICTIONS and the DISTRICT within thirty (30) calendar days of its budget adoption. The LOCAL JURISDICTIONS and the DISTRICT agree to meet within fourteen (14) calendar days thereafter to discuss the impacts of such a budget non-appropriate or reduction. The LOCAL JURISDICTIONS either separately or collectively may elect to redistribute costs or eliminate DISTRICT services at their discretion.

VII. EFFECTIVE DATE; DURATION OF CONTRACT

The term of this Contract shall commence upon the approval of the LOCAL JURISDICTIONS' respective governing bodies and the DISTRICT, and following posting on the DISTRICT's public website. This Contract will continue in effect until December 31, 2030, unless extended by mutual agreement of the Parties pursuant to Section X of this Contract. By this Contract, the parties ratify performance described in this Contract that was performed between January 1, 2025 and execution of this Contract by all parties.

VIII. HOLD HARMLESS AND INDEMNIFICATION

The DISTRICT agrees to indemnify, defend, and hold harmless LOCAL JURISDICTIONS, their elected officials, employees, and agents from and against any and all liabilities, losses, damages, expenses, actions, and claims, including reasonable attorneys' fees, arising out of or in connection with the DISTRICT'S performance of this Contract except for any damages arising out of bodily injury to persons or damage to property arising from the sole negligence of the LOCAL JURISDICTIONS, their agents or employees.

It is further specifically and expressly understood that the indemnification provided herein constitutes the DISTRICT's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

IX. CONTRACT REPRESENTATIVE; NOTICE

Each party to this Contract shall have a representative. The LOCAL JURISDICTIONS' representatives shall serve on the South Sound GREEN Advisory Committee. Each representative shall serve as the contract administrator for his or her jurisdiction, for purposes of this Contract. Notice required under this Contract shall be sent by email and to the address designated for the parties, below. Contract representatives may be changed upon notice to the other parties. Notice will be deemed to be

received three business days following deposit in the U.S. Mail, postage prepaid, or by electronic read receipt, or alternatively, electronic return response from the Jurisdiction's representative.

THURSTON CONSERVATION DISTRICT

Thurston Conservation District Board Chair or designee
Thurston Conservation District
2918 Ferguson St. SW, Suite A
Tumwater, WA 98512
Phone: (360) 754-3588, Ext. 108

CITY OF LACEY

Water Resources Specialist or designee
Lacey Water Resources

420 College Street SE
Lacey, WA 98503
Phone: (360) 491-5600

CITY OF OLYMPIA

Senior Program Specialist – Stormwater Education & Outreach or designee
Olympia Water Resources
PO Box 1967
Olympia, WA 98507-1967
Phone: (360) 570-3936

CITY OF TUMWATER

Water Resources Specialist or designee
Tumwater Water Resources
555 Israel Rd. SW
Tumwater, WA 98501
Phone: (360) 754-4148

THURSTON COUNTY

Education and Outreach Specialist or designee
CPED - Community Planning
3000 Pacific Ave SE
Olympia, WA 98501
Phone: (360) 754-4013

X. TERMINATION AND MODIFICATION

Any party may terminate participation in this Contract by giving 30 days' written notice of intent to terminate to the other parties, provided that LOCAL JURISDICTIONS shall be obligated to pay the quarterly invoice for the quarter in which the LOCAL JURISDICTION terminates. This Contract may only be modified by agreement of all the parties hereto, executed in writing, in the same manner as this Contract. However, modification may be executed solely through written agreement between each and every named agency representative, as identified under Section IX of this Contract, for the following:

- a. Any modification to the annual Work Plan, as identified under Section II.
- b. Any modification of the annual budget as designated under Section V.

XI. JURISDICTION AND VENUE

This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to interpretation and performance. Any action of law, suit in equity, or judicial proceeding for the enforcement of this Contract or any provisions thereof, shall be instituted only in any of the courts of competent jurisdiction in Thurston County, Washington.

XII. SEVERABILITY

- a. If, for any reason, any part, term or provision of this Contract is held by a court of competent jurisdiction to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.
- b. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith.

XIII. ENTIRE AGREEMENT

The parties agree that this Contract is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Contract shall be in writing and signed by all parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. It is also agreed by the parties that the forgiveness of the nonperformance of any provision of this Contract does not constitute a waiver of the provisions of this Contract.

XIV. RECORDATION

Per RCW 39.34.040, this Contract shall be posted and electronically available to the public on the DISTRICT's website.

XV. Miscellaneous

No real or personal property is to be jointly acquired, held, or disposed under this Contract. No separate legal or administrative entity is created by this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract in quintuple originals to take effect on the date as prescribed in Section VII.

THURSTON CONSERVATION DISTRICT

Thurston Conservation District Board Chair

Date: _____

CITY OF LACEY

City Manager

Date: _____

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

CITY OF OLYMPIA

Steven J Burney
City Manager

Date: 02/25/2026

APPROVED AS TO FORM:

Michael M. Young
Senior Deputy City Attorney

ATTEST:

Sean Krier
City Clerk

CITY OF TUMWATER

Mayor

Date: _____

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

THURSTON COUNTY BOARD OF COUNTY COMMISSIONERS

Chair

Date: _____

Vice-Chair

Date: _____

Board Member

Date: _____

Board Member

Date: _____

Board Member

Date: _____

ATTEST:

Clerk

APPROVED AS TO FORM:

PROSECUTING ATTORNEY

Deputy Prosecuting Attorney

Attachment A

Scope of Work

The following Scope of Work describes tasks to be accomplished by South Sound GREEN (SSG) staff during the contract time of January 01, 2026, through December 31, 2026.

Activity	Responsibilities		Deliverables
	SSG	Jurisdictions	
Topic: Program Coordination			
Provide 1:1 coordination sessions with teachers, as needed, to establish and support field programming.	Attend coordination meetings	Coordinate dates early in the year	SSG ILA "Events Calendar" populated with events that fulfill the requirements of this ILA.
	Provide staff for field stations, monitoring, students, and activity set-up & takedown.		
	Administrative support for slide and presentation updates		
	Assist in providing materials		
Facilitate field programming, stewardship, and classroom presentations on stormwater management, watersheds, water quality, and non-point pollution topics.	Attend coordination meetings.	Coordinate dates early in the year and add to SSG ILA calendar of events.	SSG ILA Events Calendar specific to events that fulfill the requirements of this ILA.
	Provide staff for field stations, monitoring students, and activity set-up/takedown.		
	Administrative support for slide and presentation updates.		
	Assist in providing materials.		

Facilitate advisory committee meetings every 2 months (5 meetings/yr.) to close service gaps and provide equitable K-12 stormwater/watershed education throughout WRIA 13.	Schedule meetings in advance with a hybrid option, agenda, and lead in facilitation	Provide guidance on improving equity in their jurisdictions	Year end summary and equity assessment with goals for the next year.
Coordinate with school districts, agencies, and community groups to ensure good communication about SSG's educational programs, opportunities, and activities, and to ensure community participation.	The Partners will share ownership of communication deliverables and may ask for these in the original, editable format files they were created in.	Provide jurisdictional logos and branding guidance for marketing, newsletters for distribution at events.	Include partner branding and logo in awareness materials and digital advertising. Distribute provided newsletters.
Coordinate the date for next year's annual work plan.	Support the development of the work plan	Support the development of the work plan	Add date to the ILA calendar of events.
Work towards aligning program materials and teacher resources with proposed standards such as, Next Generation Science Standards, and the Since Time Immemorial Tribal Sovereignty Curriculum.	Contact jurisdiction coordinators for input on the program materials/resources with proposed standards	Provide input on jurisdiction specific standards at advisory committee meeting	

Activity	Responsibilities		Deliverables
	SSG	Jurisdictions	
Topic: Water Quality Sampling			
Provide support and training to teachers in preparation for water quality monitoring days.	Provide monitoring equipment	Provides professional and technical support, as capacity allows.	
	Provide staff time		

	Coordinate substitute teacher reimbursements		
	Coordinate transportation for students		
Coordinate 2 water quality monitoring days per school annually	Lead for coordinating with schools	Support for monitoring students on the day of the event	Sampling conducted on waterways of interest within priority basins.
	Lead for holding the event, supplying materials and equipment	Tabling or field station attendant	Schedule water quality days in advance, at jurisdictions' preference, and provide anticipated schedule to stakeholders. Include in the SSG ILA "Events Calendar".
	Make water quality data accessible via the SSG website and provide information on quality assurance & quality control methods.	Provide trained staff for sampling demonstration and performing the quality assurance/control of sample.	
Recruit and train volunteers to support water quality monitoring	Lead for contacting, tracking, and organizing volunteers	Provide support for advertising training opportunities	Schedule "Volunteer Training" only meetings and add to the SSG ILA "Events Calendar" with other meetings under this ILA.
	Lead in providing training materials and standard operating procedures (SOPs)		

Activity	Responsibilities		Deliverables
	SSG	Jurisdictions	
Topic: Teacher Professional Development			

Coordinate and implement 1 water quality monitoring teacher training workshop at the beginning of the school year. This training will provide up to date monitoring protocol training, updated background information, and emerging issues within the WRIA 13 watershed.	Lead in developing the water quality training workshop	Provide any updates on emerging issues with WRIA 13, including water quality SOPs	Assign a tentative date for the workshop early in the year and add to the SSG ILA "Events Calendar".
		Include the workshop date on internal annual events calendar for Stormwater Management Plan (SWMP) tracking purposes only.	
Coordinate individual teacher training sessions, as needed, to provide ongoing support	Provide support to teachers as needed on a case by case basis		
Coordinate and implement an annual "Summer Institute"	Coordinate and lead event, coordinate pre & post teacher surveys	Support development of surveys	Report attendance details and survey results.

Activity	Responsibilities		Deliverables
	SSG	Jurisdictions	
Topic: Student Green Congress			
Coordinate and implement a student GREEN Congress in the spring.	Lead in developing and coordinating contacts for the event	Provide guidance on improving service gaps with goal for equitable K-12 educational programming in respective jurisdictions.	Assign a tentative date for the workshop early in the year and add to the SSG ILA "Events Calendar".
		Provide support, as available, to facilitate & volunteer	Provide feedback results in reporting.

Activity	Responsibilities		Deliverables
	SSG	Jurisdictions	
Topic: Program Evaluation and Reporting			
Prepare and submit quarterly reports, to accompany quarterly invoices, for each jurisdiction/partner			Quarterly report will include: number of teachers and students that participate by activity/event
			List of schools that participate by activity/event
			Number of events, number of volunteers, and number of volunteer hours
			Combined impact for all jurisdictions
			Brief narrative by activity
			Photos that the jurisdictions can use to promote the program
			Teacher feedback and survey results; feedback from Student GREEN Congress
			Assistance with SSG data compilations for REEP service equity analysis
			Assistance in developing an equity strategy based on annual events calendar

			and which jurisdiction schools are participating.
Prepare and submit a Year-End Report			Cumulative numbers of teachers and students that participate by activity/event
			List of schools that participate by activity/event
			Number of events, number of volunteers, and number of volunteer hours
			Combined impact for all jurisdictions
			Brief narrative by activity, including lessons learned and/or recommendations for the future
			Photos that the jurisdictions can use to promote the program
			Teacher and student success stories

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STATEMENT OF WORK

Stormwater Strategic Initiative Lead (SIL)

Solicitation for Neighborhood Stormwater Education and Assistance

Project Name: **From Rain to Resilience: Thurston's Green Stormwater Future**

RECIPIENT Organization: Thurston Conservation District

Recipient Specific Organization Info

Statewide Vendor#: SWV0018442
 UBI: 600-330-344
 Federal Tax ID: 91-1011612
 Indirect Rate: 25%

RECIPIENT Contacts:

Project Manager: Stephanie Bishop, sbishop@thurstoncd.com, 360-999-0170
 Authorized Signatory: TJ Johnson, olyurbanagrarian@gmail.com, 360-754-3588
 Other Signatories: Sarah Moorehead, smoorehead@thurstoncd.com, 360-754-3588
 Fiscal Office: Susan Shelton, accounting@thurstoncd.com, 360-742-2313

ECOLOGY & Stormwater Strategic Initiative Lead (SWSIL) Grant Contacts:

Project Manager (PM): Laura Redmond, lred461@ecy.wa.gov, (360)-995-3482
 Financial Manager (FM): Michelle Myers, mmye461@ecy.wa.gov, (360) 628-4067
 Technical Advisor: Chanele Holbrook, chho461@ecy.wa.gov, (360) 522-3801

Effective Date: 09/30/2025

Expiration Date: 12/31/2027

Not to Exceed (Award Amount): \$198,986.25

Contract Number/EAGL #	WQNEPSW-2025-ThursCD-00045
RFP Link	
FY Funding	2025
Strategic Initiative	Stormwater
Vital sign links	https://www.psp.wa.gov/evaluating-vital-signs.php
Implementation Strategy alignment	Neighborhood Stormwater Education and Assistance
Amount of dollars leveraged	\$10,000
Number of positions supported	.28 FTE
Project Location:	46.95845008630037, -122.9009217212996
Latitude/Longitude	

Commented [SH1]: From Heidi Siegelbaum - Your REAP people are amazing and should be used - <https://citizenportal.ai/articles/6363952/washington/thurston-county/tumwater/washington/thurston-county/tumwater/Tumwater/Thurston-County/Washington>

Commented [LR2]: Amount of dollars leveraged - any additional funding resources that are being spent on this project outside of this subaward - please estimate the amount. If no funds are expected please make \$0.00.

Positions supported - estimate number of people that are working on the project whose salaries will be supported through this subaward. This should be represented in FTEs, partial FTEs are allowed. If no positions are supported put N/A.

Project location - you can select a lat/long that best represents where the project will be occurring - but a detailed map of project area should be provided in final report (e.g. sample locations, project area as applicable) for larger widespread areas it is ok to use an office location lat long.



OVERVIEW

Project Short Description (500 characters or less)

Thurston Conservation District (RECIPIENT) will provide outreach, education and technical assistance on Green Stormwater Infrastructure (GSI) benefits and implementation methods through creating a GSI Influencer toolkit and workshop series, GSI workshops and technical site visits, and GSI project design and installation.

Project Long Descriptions (4,000 characters or less)

The need for continuing education on Green Stormwater Infrastructure (GSI) practices is high among city and county planners, influencers, and the rapidly growing community of Thurston County. Based on estimates from survey data, population growth in Thurston County is expected to skyrocket to include an additional 400,000 residents by 2045. With the population boom comes an acute demand for housing and the need for additional stormwater management. In addition, more frequent and intense storm events and flooding are hitting Thurston County, causing the risk of polluted stormwater entering Puget Sound to grow.

To improve climate, flood resilience, and quality of life for the residents of Thurston County, the RECIPIENT will partner with the City of Tumwater, City of Lacey, City of Olympia, and unincorporated Thurston County to engage key audiences and expand the collective knowledge of GSI through influencer development, community workshops and stewardship plans, and designing a demonstration project.

The RECIPIENT will develop a robust GSI influencer training series that will serve audiences, including local planners at the City and County levels, landscape professionals, developers, and facilities managers. The RECIPIENT will also produce a toolkit that can be used by participants to launch their own GSI social marketing campaigns.

The RECIPIENT will present a series of community workshops focused on neighborhoods, homeowners' associations (HOAs), and individual land managers located within priority basins identified in the Stormwater Management Action Plans (SMAPs) for each partnering jurisdiction. The RECIPIENT will engage with two large communities or HOAs to provide additional technical assistance in the form of a Stewardship Plan that will guide the communities or HOAs in selecting, designing, and installing future GSI projects on their properties.

The RECIPIENT will develop a GSI implementation feasibility analysis for selected communities and individuals that participate in the community workshops. Using results from the feasibility analysis, the RECIPIENT will then select sites to design and install up to four GSI BMP(s). In addition, the RECIPIENT will select sites to produce up to three preliminary designs for GSI BMP(s).

Throughout the entirety of the project, the RECIPIENT will regularly convene a group of local professionals in a Stormwater Advisory Group to help inform and provide feedback on project design, implementation, and outreach.

Commented [RL3]: please review both descriptions and make sure that they are reflective of what you understand the project to be - these are the most outward facing parts of your project in addition to fact sheets if someone was to request information - so will serve a large audience - please keep in plain talk and be mindful of word count (it includes spaces). EAGL has restrictions we cannot go above.

Commented [SB4R3]: I'm happy with this description

Commented [SH5]: Taken from <https://wa-trpc.civicplus.com/DocumentCenter/View/11437/Thurston-County>

Instead of using the link because that can change, we are saying "based on estimates from survey data."

Commented [JS6]: This does not match the SOW. SOC includes design and installation. What is the plan?

Commented [RL7]: can you please expand on this to differentiate between task 6 (designing and installing neighborhood GSI projects) and Task 7 - just doing a design on 3 GSI projects - was unclear to team this would be a good place to differentiate between the two. I also think it would be helpful to discuss how these are different then Task 5 for the HOA stewardship plans - eg, single family residence homes primarily for task 6 - and also task 7 type of properties - please elaborate.

Commented [SB8R7]: I see Task 6 as working with individual homeowners. Maybe the correct term would be "practices" rather than "projects"? Thinking more of lawn conversion to native plants, natural lawn care, rainwater catchment, urban habitat enhancement projects that do not need a design. Task 7 would involve a 30% engineered design on a more complicated project

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Through direct outreach to multiple audiences, implementation and design of GSI projects, this proposal will focus on building relationships with a diverse cross-section of the community of Thurston County, creating lasting tools that will benefit the community for many years after the grant funding ends.

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Commented [RL9]: please include a final paragraph that ties the intro together

Commented [SB10R9]: Language pulled from original application

GOALS & MEASURABLE OBJECTIVES

1. Host up to 7 GSI workshops reaching up to 50 attendees.
2. Install up to 4 GSI BMPs
3. Create up to 3 preliminary GSI designs

Commented [RL11]: i appreciate this formatting but we have to keep it as a list so i transcribed it to one - please review and confirm it matches your intention

TASKS & DELIVERABLES

The RECIPIENT will manage all project components, including but not limited to subcontract(s), invoice submission, budget, and deliverable completion and submission. The RECIPIENT will submit deliverables and invoices to the Stormwater SIL Grant Manager, SIL Financial Manager and Washington State Department of Ecology Grant Deliverable management tracking system, EAGL. See Stormwater SIL Grant Guidance.

<https://apps.ecology.wa.gov/publications/SummaryPages/2310049.html>

The RECIPIENT is responsible for application of, receipt of, and compliance with all required local, state, Tribal, and federal permits, licenses, easements, or property rights necessary for the project, as well as all other applicable federal, state, and local laws, and regulations

TASK 1. Project Development

1.1 QUALITY ASSURANCE PROJECT PLAN (QAPP) DEVELOPMENT

Work related to data collection or analysis may not begin until the Quality Assurance Project Plan (QAPP) is approved by the Washington State Department of Ecology's National Estuary Program Quality Coordinator (NEP QC) or the NEP QC provides written documentation that a QAPP is not required.

Per EPA sub-award terms and conditions, for projects that involve the collection, production, evaluation, or use of [environmental information](#), the RECIPIENT must submit a Quality Assurance Project Plan (QAPP) to the Washington State Department of Ecology's NEP Quality Coordinator (NEP QC) using [EPA's NEP guidance for QAPPs](#). Project work should not begin until the Quality Assurance Project Plan (QAPP) has Quality Assurance approval. At contract start, the RECIPIENT must work with the NEP QC to ensure the project meets quality assurance requirements per the contract terms and conditions.

The RECIPIENT is also required to conduct and document an annual review of the approved QAPP with ECOLOGY for projects exceeding one year in duration. For any changes prior to the annual review the RECIPIENT must contact the NEP

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QC to confirm required documentation. Changes may include but are not limited to new sampling sites, extended timeline, updated methods, and changes to analysis.

1.2 Cultural Resources Review

The RECIPIENT will comply with Section 106 cultural resources review requirements that involve any project site disturbance.

To initiate cultural resources, review the RECIPIENT will:

1. Complete and submit an Ecology Cultural Resources Review Form, and or a cultural resources report completed by a licensed professional to ECOLOGY.
2. Complete and submit an Ecology Inadvertent Discovery Plan (IDP) to ECOLOGY. The RECIPIENT will ensure that all contractors and subcontractors have a copy of the completed IDP prior to and while working on-site.

The RECIPIENT will complete all cultural resource review requirements as described in this agreement and the Final Determination by ECOLOGY prior to any site disturbing work.

*Cultural Resources Review may take up to 45-60 days to complete.

1.3 SEPA/NEPA

The RECIPIENT, as the lead agency, will determine if SEPA is required. As applicable, the RECIPIENT will submit the State Environmental Policy Act (SEPA) checklist for ECOLOGY Project Manager review and notify the ECOLOGY Project Manager when the official comment period begins. The RECIPIENT will also upload the final SEPA/NEPA determination.

1.4 PROJECT INITIAL FACTSHEETS

Using the template provided, the RECIPIENT must complete an initial one-page project factsheet at the outset of the grant and a final one-page factsheet at the end of the grant. The initial factsheet will provide an overview of the project and a brief description of the RECIPIENT's organization. The RECIPIENT will submit the initial factsheet with the first quarterly progress report.

1.5 PROJECT FINAL FACTSHEETS

The RECIPIENT will submit the final factsheet at the end of the grant to summarize project outcomes, lessons learned, and next steps. The Stormwater SIL will make the factsheets publicly available through the website

<https://pugetsoundestuary.wa.gov/>.

Subtask Number	Deliverable	Target Completion Date
1.1	Copy of signed QAPP or QAPP waiver documentation. Upload to EAGL and notify SWSIL PM and FM	Within 90 days of signing agreement
1.2	An ECOLOGY Cultural Resources Review Waiver or ECOLOGY Final Determination and IDP.	Prior to any site disturbing work
1.3	NEPA/SEPA determination Upload to EAGL and notify SWSIL PM and FM.	Prior to any site disturbing work
1.4	Initial Project Factsheet. Upload to EAGL and notify SWSIL PM and FM.	Due with first quarterly report
1.5	Final Project Factsheet. Upload to EAGL and notify SWSIL PM and FM.	2 weeks prior to grant end date

Commented [MM12]: Will this project conduct any site disturbances during design phase such as geotech, installation of water monitoring wells, or equipment. If so, will need to work with Ecology project team on scheduling Cultural Resources Review and Consultation. If the only site disturbance anticipated during this project is during installation/construction a cultural resources review and consultation will need to occur prior.

Commented [MM13R12]: Will this project engage with area Tribal natural resources staff?

Commented [SB14R12]: If a ground disturbing project is planned, we will go through the CR process and the projects may be contingent on whether or not a full survey is requested

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TOTAL ESTIMATED COST FOR TASK 1: \$9,125

TASK 2. Project Administration and Reporting

Task 2 describes the project administrative and reporting requirements. The RECIPIENT will refer to and comply with all underlying state and federal terms and conditions.

2.1 PROGRESS REPORTS/PAYMENT REQUESTS (PRPR)

The RECIPIENT will complete quarterly payment request and progress reports (PRPR) in EAGL (Ecology Administration of Grants and Loans). The RECIPIENT will maintain project records, submit requests for reimbursement with corresponding backup documentation, and fully complete progress reports. Quarterly reporting periods are:

- Quarter 1 reporting period: January 1 – March 31; due April 30
- Quarter 2 reporting period: April 1 – June 30; due July 30
- Quarter 3 reporting period: July 1 – September 30; due October 30
- Quarter 4 reporting period: October 1 – December 31; due January 30

Progress reports shall include:

- Description of:
 - Work completed for each task/subtask during the reporting period, including what deliverables were completed and submitted during the reporting period.
 - Total allowable spending by task.
 - Status for ongoing project tasks.
 - Challenges affecting task-specific or overall project completion date(s), scope of work, or costs.
- Evidence of satisfactory completion of all reporting requirements.

The RECIPIENT will submit invoices at least quarterly, but no more frequently than monthly.

2.2 EPA FEATS REPORTING

The RECIPIENT will complete semi-annual FEATS (*Financial and Ecosystem Accounting Tracking System*) progress reports and a final FEATS report. The final FEATS report will be submitted within 60 days of the grant expiration date and will reflect the final project billing. The final FEATS report must describe task work completed throughout the project, highlight project outcomes, and summarize lessons learned.

FEATS Reporting Periods:

- April 1 – September 30 Due October 15th or with Quarter 3 progress reporting, whichever comes first
- October 1 – March 31 Due April 15th or with Quarter 1 progress reporting, whichever comes first

2.3 RECIPIENT CLOSE OUT REPORT (RCOR) IN EAGL

At the conclusion of the project, the RECIPIENT will complete the Recipient Close Out Report (RCOR) in EAGL. The RCOR Form will include project accomplishments, challenges, and all relevant project information.

2.4 WATER QUALITY EXCHANGE (WQX) AND EIM DATA REPORTING

The Water Quality Exchange (WQX) is the tool for data partners to submit monitoring data to EPA. If the RECIPIENT collects any physical, chemical, or environmental data (e.g., dissolved oxygen, water temperature, salinity, turbidity, pH, phosphorous, total nitrogen, *E. coli* or enterococci, and other biological and habitat data), then the RECIPIENT's QAPP will specify data to be reported through WQX.

Data for a calendar year (Jan 1 – Dec. 31) must be submitted at least annually.

See WQX information, including tutorials, at <https://www.epa.gov/waterdata/water-quality-data-wqx>.

WQX reporting completed by: Annually on [AGREEMENT START DATE]

Commented [HC15]: any site photos of before, during, and after/ and/or of any social media outreach when applicable

Commented [MM16R15]: maybe this language can be included in the last task too?

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The RECIPIENT will also submit all environmental data to ECOLOGY’s Environmental Informational Management System (EIM). The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully uploaded, find instructions at <https://ecology.wa.gov/Research-Data/Data-resources/Environmental-Information-Management-database>

2.5 CONTRACTS AND SUBAWARDS

The RECIPIENT may execute one or more subcontracts (professional services agreements). Selection of subcontractor by RECIPIENT must comply with applicable provisions of 2 CFR Part 200 and the EPA Subaward Policy, which may be found at <https://www.epa.gov/grants/grants-policy-issuance-gpi-16-01-epa-subaward-policy-epa-assistance-agreement-recipients>. A meeting(s) may be held to clarify the scope, schedule, and deliverables. The RECIPIENT and subcontractor will execute the contract and hold a kick-off meeting.

Subtask Number	Deliverable	Target Completion Date
2.1	Quarterly Progress Reporting	Annually on January 30 Annually on April 30 Annually on July 30 Annually on October 30
2.2	FEATS Reporting	Annually April 15 Annually October 15
2.3	Recipient Close Out Report Completed in EAGL	Within 30 days of contract closeout
2.4	WQX and EIM Data Reporting	At least annually on [AGREEMENT START DATE] if needed.
2.5	Copy(s) of final consultant contract(s) subawards. Upload to EAGL and notify SWSIL PM and FM.	Annually

ESTIMATED COST FOR TASK 2: \$16,268.25

TASK 3. Stormwater Advisory Group (3500-character limit)

The RECIPIENT will coordinate with an existing group of local stormwater professionals, referred to as the Stormwater Advisory Group, to guide project strategy, troubleshoot barriers, and amplify successes. Group members may include professionals such as water resource specialists, planners, and stormwater engineers. The RECIPIENT will request assistance from the Stormwater Advisory Group when developing and engaging in outreach prioritization and strategies for the GSI Influencer Training Workshops (Task 4) and Neighborhood GSI Stewardship Workshops as well as providing feedback in prioritizing sites for GSI planning and neighborhood projects (Tasks 5, 6, & 7). The RECIPIENT will convene with the Group on a quarterly basis to discuss project progress and request feedback and input on project outreach, planning and implementation.

3.1 STORMWATER ADVISORY GROUP QUARTERLY REPORTS

The RECIPIENT will prepare quarterly reports on Stormwater Advisory Group activities throughout the duration of the project. These reports will include a list of all meetings had, attendees, meeting agendas and notes including any feedback and decision making on key project milestones, and copies of any presentations.

Subtask Number	Deliverable

Commented [JS17]: May or does? Isn't it existing?

Commented [SB18R17]: There is an existing group, however through the duration of this grant there may be times when other staff are pulled in (i.e. stormwater engineer, etc)

Commented [RL19]: can you speak more to this group and the role they have in the project - is this more just for objective 3 or the whole thing?

will be working in other tasks - influencer training helping contractor to connect people within organizations, conduit of information

help with stormwater maps and highest priority areas for hosting workshops, including equity lense for highest impact areas

looking at projects - potential for developing ranking so funding going towards project there is buy in for.

meet quarterly

Commented [SB20R19]: This group will loosely advise on areas of focus, strategies, etc as described in this section. I think the report metrics are fine as is

Commented [RL21]: These should be actual dates (e.g. March 202X) These are meant to be estimates that help EY and RECIPIENT keep track of progress - and are not hard and fast - but should be as accurate as possible.

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3.1	Upload Stormwater Advisory Group Reports to EAGL and Notify SWSIL PM and FM.	Annually on January 30 Annually on April 30 Annually on July 30 Annually on October 30
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TOTAL ESTIMATED COST FOR TASK 3: \$4,125

TASK 4. GSI Influencer Training Series (3500-character limit)

The RECIPIENT will host a minimum of three workshops to educate landscapers, developers, planners and other influential groups on social marketing strategies promoting the use of GSI. The workshops will consist of two webinars and one site visit. The RECIPIENT will also create a toolkit to assist workshop attendees and GSI professionals in creating their own GSI social marketing campaigns.

The RECIPIENT will credit the funding source in accordance with the Terms and Conditions of this subaward. according to the Terms and Conditions of this subaward, including any outreach and educational materials produced.

4.1 GSI WORKSHOP OUTREACH AND TOOLKIT DEVELOPMENT

The RECIPIENT will conduct outreach and advertise for GSI Influencer Workshops.

The RECIPIENT will create a toolkit for workshop attendees to later use in their own GSI social marketing efforts. The toolkit will contain GSI-themed social media posts, website banners and a "Stormwater Ambassador" badge to enhance their outreach. The RECIPIENT will prioritize outreach

The RECIPIENT will submit a draft of the Toolkit for ECOLOGY to review prior to the webinar. The RECIPIENT will provide ECOLOGY with a minimum of 30 days to review the toolkit and provide technical feedback. The RECIPIENT will incorporate ECOLOGY's feedback prior to publication.

4.2 GSI WORKSHOPS

The RECIPIENT will host a minimum of 3 workshops (consisting of two webinars and a site visit) to improve stormwater and green stormwater infrastructure (GSI) knowledge. The RECIPIENT will prepare two audience-specific webinars, one tailored for landscapers and developers, and the other tailored to planners and other influential groups using social marketing strategies from the Framework for Green Stormwater Infrastructure. Webinar training will showcase stormwater solutions including GSI and nature-based methods. After the webinars, the RECIPIENT will host an educational site visit for both groups of landscapers/developers and planners that successful, previously installed GSI projects. Attendees of the workshops will receive the toolkit developed in Subtask 4.1.

The RECIPIENT will prepare a GSI Workshop Summary that includes the number and type of event held, number of attendees, meeting notes and agendas, and copies of any presentations.

Subtask Number	Deliverable	
4.1	GSI Workshop Outreach Materials and Draft and Final Versions of Toolkit Upload to EAGL and Notify SWSIL PM and FM. ECOLOGY will have 30 days to provide feedback.	March 31, 2027
4.2	GSI Workshop Summary Upload to EAGL and Notify SWSIL PM and FM.	March 31, 2027

TOTAL ESTIMATED COST FOR TASK 4: \$82,500

Commented [JS22]: Confirm for clarity - does each workshop include 2 webinars and one site visit (total 6 webinars, 3 site visits) or are the two webinars and one in person visit the 3 workshops?

Commented [RL23R22]: 3 total- not 6 added clarifying language

Commented [LR24]: If there are review periods for ECY for deliverables - please note in subtask text as a separate paragraph.

E.g. ECY will have 30 days to review and provide feedback.

Commented [HC25]: Draft outreach materials should be reviewed by Ecology for content and accessibility before distribution

Commented [SB26R25]: Is there some boilerplate DOE language that can be included here along with the statement/wording required to be included on the outreach materials themselves?

Commented [JS27]: Do you care if they use a consultant or not? If not, I would remove. If they are using a consultant I would add language stating that they need to review and take responsibility for all delivers prior to submitting for Ecology review. Also we have typically reviewed outreach within 10 days. (check terms and conditions to see if that is still in there)

Commented [JS28]: Based on prior experience, it is helpful to clarify this up front,

Commented [RL29]: two are a webinar (one for planners one for landscapers/developers) and one is site visit (combined from the above) that have been completed GSI projects as examples - 3 total

Commented [SH30]: From Heidi Siegelbaum - I assume this is the one from GIE?

Commented [SH31R30]: This was recommended by Susan McCleary from City of Olympia. Yes, it is the GIE exchange.org.

Commented [SH32]: From Heidi Siegelbaum - The Stormwater SIL will also have materials from the LID- Social Marketing contract under way- please check out the Building Green cities project- its predecessor- on EZ view

Commented [LR33]: These should be actual dates (e.g. March 202X) These are meant to be estimates that help ECY and RECIPIENT keep track of progress - and are not hard and fast - but should be as accurate as possible.

TASK 5. Neighborhood Outreach and Technical Assistance (3500-character limit)

The RECIPIENT will identify and engage private land managers in the communities prioritized in collaboration with the Stormwater Advisory Group (Task 3). The RECIPIENT will host up to four workshops to educate landowners on the benefits and methodology of implementing GSI in their neighborhoods. The RECIPIENT will offer workshop participants a free technical assistance site visit to evaluate stormwater and natural resource concerns and recommend GSI BMPs. The site visits will be used to identify potential neighborhood GSI project sites (Task 6). Additionally, the RECIPIENT will work with up to two homeowners' associations (HOAs) to develop Stewardship Plans for HOA members, focusing on stormwater, conservation enhancement, and GSI.

5.1 NEIGHBORHOOD GSI STEWARDSHIP WORKSHOPS

The RECIPIENT will hold up to four workshops, one per jurisdiction, in communities identified as priorities in local stormwater management action plans (SMAPs). These workshops will be designed for private land managers, providing education on natural lawn care, native plants, rain gardens, bioswales, green roofs, cisterns, and porous pavement options. The RECIPIENT will invite water resource specialists from the City of Olympia, City of Tumwater, City of Lacey and Thurston County to present at the workshops and share local stormwater perspectives, and guest experts to enhance community connections, and advocacy. Participants will receive comprehensive resources from each jurisdiction such as information about depave projects, Go Green Yard Care, how to build backyard habitat, etc. and may request a free site visit from RECIPIENT staff.

The RECIPIENT will prepare a Neighborhood GSI Stewardship Workshops Summary which will include meeting agendas and notes, number of attendees, copies of any presentations, available event photos, and outreach materials.

5.2 NEIGHBORHOOD GSI SITE VISITS AND TECHNICAL ASSISTANCE

The RECIPIENT will conduct at least 10 site visits offering tailored guidance for implementing stormwater solutions. Site visits will be conducted on properties of interested parties identified in subtask 5.1.

The RECIPIENT will compile a Neighborhood Site Visit Summary which will include the number of visits conducted, the type of land use of the sites, and technical guidance provided to landowners to address stormwater considerations.

5.3 HOA STEWARDSHIP PLANS

The RECIPIENT will develop two Stewardship Plans for larger communities or HOAs. Stewardship Plans will include an assessment of existing natural resources concerns on the HOA properties and recommendations for Best Management Practices (BMPs) to address them.

The RECIPIENT will submit finalized Stewardship Plans to ECOLOGY.

5.4 GSI FEASIBILITY ANALYSIS

The RECIPIENT will develop an outline for a GSI feasibility analysis to identify and prioritize sites to both design and install GSI projects (Tasks 6 and 7) of interested participants of technical assistance visits and outreach conducted during Subtask 5.2. The analysis may include a description of the GSI site, a preliminary cultural resources review, and/or consultation with the Stormwater Advisory Group. As part of the process, the RECIPIENT will produce a form to characterize prioritization attributes of potential GSI projects.

The RECIPIENT will submit an outline of the GSI feasibility analysis process to ECOLOGY and allow for 30-days to provide feedback.

The RECIPIENT will submit a draft copy of the GSI feasibility form to ECOLOGY and allow for 30-days to provide feedback.

Commented [JS34]: What about renters?

Commented [RL35R34]: we could say land managers - we need the landowners to sign off on agreeing to whatever project is installed - but really - could go either way so long as permission is given

Commented [JS36]: Would the deliverable be fulfilled if they only did one?

Commented [SH37R36]: Good question, I had the same

Commented [RL38R36]: added up to

Commented [SH39]: This says four definitively

Commented [RL40R39]: added up to

Commented [RL41]: can we be more specific on who these representatives are?

Commented [SB42R41]: Do you want names?

Commented [JS43]: What does this mean? What will they specifically be asked to do?

Commented [RL44R43]: partners will share resources etc. - be more of a face to name with community let them know whats out there

Commented [SH45]: From Heidi Siegelbaum - Peer to peer influence and voice will be very important.

Commented [RL46]: such as? what types of resources?

Commented [RL47]: this is contingent on the recipient's own policies - photos submitted to Ecology should be considered being made 'public' because of FOIA and we might reshare them in outreach

Commented [HC48]: and any appropriate photos of event?

Commented [RL49]: goal is these site visits would be coming from the workshops. not going to result in final engineered design - more suggestions on BMPs that may apply - not designs

Commented [RL50R49]: what kinds of properties - mostly residential / business - are there zoning requirements restrictions

Commented [SB51R49]: Could be either private or publicly owned parcels, though we anticipate most of these...

Commented [RL52]: customized planting plans or restoration plans - specifically focused for stormwater - up...

Commented [RL53R52]: we cannot fund any permitting requirements - HOAs may be subject to different...

Commented [SB54R52]: Understood

Commented [RL55]: @Nelson, Ken (ECY) @Guo, Jiuja (ECY) we would need to talk to recipient about this and how...

Commented [SH56R55]: Discussed with Ken and Jiuja on 4/8/26 with Recipient.

Commented [SH57]: From Heidi Siegelbaum - The LID-SM contract will have some good feasibility docs we can share.

Subtask Number	Deliverable	Target Completion Date
5.1	Neighborhood GSI Stewardship Workshop Summary Upload to EAGL and Notify SWSIL PM and FM.	March 31, 2027
5.2	Neighborhood GSI Site Visit Summary Upload to EAGL and Notify SWSIL PM and FM.	March 31, 2027
5.3	HOA Stewardship Plan Upload to EAGL and Notify SWSIL PM and FM.	June 30, 2027
5.4	Outline of GSI Feasibility Analysis. Email draft to ECOLOGY and upload final to EAGL and notify SWSIL PM and FM.	June 30, 2026
5.5	GSI Feasibility Analysis Form. Email draft to ECOLOGY and upload final to EAGL and notify SWSIL PM and FM.	June 30, 2026

TOTAL ESTIMATED COST FOR TASK 5: \$22,740

TASK 6. Neighborhood GSI Projects (3500-character limit)

The RECIPIENT will coordinate with private residential landowners to design and install up to four GSI BMPs, such as native plant installation, raingardens, permeable pavers or rain barrel installations. Sites will be selected using the GSI Feasibility Analysis (Subtask 5.4).

The RECIPIENT will ensure that all BMPs are designed by a qualified professional in accordance with the Stormwater Management Manual for Western Washington, or the Western Washington Raingarden Manual (2024). Design activities may include geotechnical scoping and surveying of project sites. The RECIPIENT shall ensure that any required permitting and landowner agreements are completed prior to any ground or site disturbing activity.

The RECIPIENT will acquire signed agreements from all landowners on the proposed GSI project properties prior to project implementation.

6.1 IDENTIFICATION AND SELECTION OF PROJECT SITES

The RECIPIENT will follow the GSI feasibility analysis developed in Task 5.4 to create a Site Selection Summary Report which will include the sites selected, ranking criteria results, a map of project sites, type of GSI BMP project, and considerations and feedback provided by the Stormwater Advisory Group and other project partners in site selection.

6.2 NEIGHBORHOOD GSI PROJECT DESIGN

The RECIPIENT will design up to four GSI BMP projects on residential properties. The RECIPIENT will design GSI projects in accordance with guidance provided in the Western Washington Raingarden Handbook (2024) and Stormwater Management Model (SWMMs). The RECIPIENT shall ensure that the BMPs are designed by persons with appropriate training, including any necessary certifications or licenses.

The RECIPIENT will acquire signed agreements from all landowners on the proposed GSI project properties prior to project implementation. The landowner agreement will include maintenance responsibilities.

The RECIPIENT will submit an ECOLOGY BMP Check List to ECOLOGY for a 45-day review and acceptance. The check list will include, among other details, draft designs, and construction schedule and procedures. The RECIPIENT will incorporate ECOLOGY feedback into the final design.

Commented [RL58]: please see email regarding inability for this subaward to support thurston cd providing pass through grants directly to recipient to install GSI projects on their property.

Commented [SB59R58]: Understood

Commented [RL60]: prioritization criteria will likely need to be outlined in the QAPP

What landuse will these sites be - primarily residential or will commercial / private businesses also be considered - ag land, forestry etc - please be specific

Commented [SB61R60]: Sites will be identified during the outreach phase of this grant. At this point we don't want to restrict the types of projects that might exist. I'd like to leave this section open. I don't anticipate forested/ag land will be prioritized through the ranking process as a high priority project, though I'd like to rely on the ranking process to make that final decision

Commented [RL62R60]: that's ok for it to occur in this phase - but how you plan to identify and prioritize sites once you have an idea of what type of projects you will select will likely need to be summarized in the QAPP

Commented [RL63]: maybe this doesn't need to be here if we're using the feasibility analysis as it's own task. and developing that as part of this project.

Commented [JS64]: Installation and maintenance agreements?

Commented [SH65R64]: The Thurston CD LOA includes a paragraph about maintenance and that the recipient needs to follow for 10 years, but this timeline may differ depending upon the project and what is needed.

Commented [RL66]: we are working on creating a form that will be appropriate to the scale of the proposed projects. Please note that projects above a certain size may require additional steps and

Commented [SB67R66]: Understood

Commented [SH68]: Discussed in 4/8/26 meeting with Ken and Jiuja. Some uncertainty around how the BMP checklist fits into the project and how it differs from what is being done already. Notes in ADTT.

Commented [SH69R68]: Ecology PM will be reviewing the BMP checklist and it will be for smaller scale projects. It is a way for us to verify for each project site and for the recipient to say that they are following the rules and regulations. It is a higher red flag review. Laura and Michelle should have a draft BMP check list this month.

6.3 NEIGHBORHOOD GSI PROJECT INSTALLATION

Following completion of cultural resources review and consultation (Subtask 1.2), the RECIPIENT will install the GSI projects designed in Subtask 4.2. The RECIPIENT will submit an Ecology Construction Completion form for the installed projects, including final designs, a map, photos of the before and after conditions of the project sites, and O&M.

ECOLOGY will have 45-days to review and provide feedback.

6.4 NEIGHBORHOOD GSI PROJECT MAINTENANCE

The RECIPIENT will develop and provide a Maintenance Plan for each landowner that describes proper monitoring, care and maintenance of their GSI projects and resources to receive technical assistance.

Subtask Number	Deliverable	Target Completion Date
6.1	Site Selection Summary Report. Upload to EAGL and Notify SWSIL PM and FM.	June 30, 2027
6.2	Landowner Agreements and BMP Checklist Forms Upload to EAGL and Notify SWSIL PM and FM to begin 45-day Review.	June 30, 2027
6.3	Construction Completion Forms Upload to EAGL and Notify SWSIL PM and FM to begin 45-day Review.	June 30, 2027
6.4	Maintenance Plans Upload to EAGL and Notify SWSIL PM and Fm.	June 30, 2027

TOTAL ESTIMATED COST FOR TASK 6: \$23,000

TASK 7. GSI Project Design (3500-character limit)

Using the GSI Feasibility Analysis (Subtask 5.4), the RECIPIENT will select and prioritize sites to create up to three preliminary designs for GSI projects. The RECIPIENT will select sites through a collaborative ranking and evaluation process between the RECIPIENT and the Stormwater Advisory Group, focusing on priority SMAP basins and featuring a variety of GSI practices. Eligible project sites may include land use such as private or publicly owned land.

Once sites are selected, the RECIPIENT will oversee the preparation of the draft and final versions of a design package. The RECIPIENT will ensure that all BMPs are designed by a qualified professional in accordance with the Stormwater Management Manual for Western Washington, or the Western Washington Raingarden Manual (2024). Design activities may include geotechnical scoping and surveying of project sites. The RECIPIENT will complete cultural resources review (Task 1.2) prior to beginning any ground or site disturbing activities.

Outside funding for these projects will be pursued to support implementation after completion of this subaward.

7.1 IDENTIFICATION AND SELECTION OF PROJECT SITES

The RECIPIENT will follow the GSI feasibility analysis developed in Task 5.4 to create a Site Selection Summary Report which will include the sites selected, ranking criteria results, a map of project sites, type of GSI BMP project, and considerations and feedback provided by the Stormwater Advisory Group and other project partners in site selection.

Commented [JS70]: This is inconsistent with the long description that says they will just design. Perhaps use language from King Co agreement if they are doing a larger-scale project.

Commented [RL17R70]: they are not doing larger scale projects - asked them to modify the long description - this may be a bit confusing because they are installing GSI projects

Commented [RL72]: TA / Engineer - do you want to review this - guessing yes

Commented [JS73R72]: This says residential - probably does not need engineering review - checklist is fine.

Commented [HS74]: From Stephanie B: Suggested change to \$23,000 (includes project funds of \$8000 to implement

Commented [SH75]: Decision from 4/8/26 meeting with Ken and Juijia: Task 7 (larger scale projects) might still

Commented [SH76]: How do we discern what level of feasibility analysis we need? Will the BMP checklist tell us

Commented [SH77R76]: This is addressed in the GSI feasibility analysis outline in Task 5.4

Commented [RL78]: are these private, residential?? also what is the scale of these projects ??

Commented [RL79R78]: circling back to see what scale these projects you are planning are for - are they similar to

Commented [HS80R78]: Thurston CD - Please clarify the difference between Task 6 and Task 7 sites. Are Task 6 sites

Commented [SB81R78]: I see Task 6 as working with individual homeowners. Maybe the correct term would be

Commented [RL82R78]: these projects will be larger in scale than the projects designed in task 6 - plan on needing

Commented [SH83]: Juijia - would you also have modeling? If we do go the mini QAPP route, then these details are wh

Commented [SH84R83]: Stephanie B is uncertain at this time, but we can discern if a mini QAPP is needed for Task

Commented [RL85]: is this true? will there be any infiltration testing or ground disturbing activities? if so this

Commented [SB86R85]: Yes, we factored this into our budget

Commented [JS87]: Is seeking funding an eligible expense? Typically it isn't. I would just remove this and clarify in th

Commented [RL88R87]: it is included in this project - just not this task

Commented [RL89]: prioritization criteria will likely need to be outlined in the QAPP

Commented [SB90R89]: Sites will be identified during the outreach phase of this grant. At this point we don't want to

Commented [RL91R89]: that's ok for it to occur in this phase - but how you plan to identify and prioritize sites or

Commented [RL92]: maybe this doesn't need to be here if we're using the feasibility analysis as it's own task. and

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7.2 PRELIMINARY DESIGN DRAFT

The RECIPIENT will submit a 30% Design Package Draft to ECOLOGY for each project site selected. The design packages will include a map of the project site, site characterization, permit level design using the current Western Washington Stormwater Management Manual.

ECOLOGY will have 45-days to review and provide feedback.

7.3 PRELIMINARY DESIGN

Incorporating feedback from ECOLOGY and other project partners, the RECIPIENT will prepare an updated preliminary design for each project site. ECOLOGY may provide another round of review or acceptance of the preliminary design package.

Subtask Number	Deliverable	Estimated Completion Date
7.1	Site Selection Summary Report Upload to EAGL and Notify SWSIL PM and FM.	3/31/2027
7.2	Preliminary Design Draft Package Upload to EAGL and Notify SWSIL PM and FM to Begin 45-day Review.	6/30/2027
7.3	Preliminary Design Package Upload to EAGL and Notify SWSIL PM and FM to Begin 30-day Review.	10/15/2027

TOTAL ESTIMATED COST FOR TASK 7: \$32,915

TASK 8: Broader Impacts and Communication (3500-character limit)

The RECIPIENT will communicate project outcomes, lessons learned, and recommendations.

8.1 Presentation of Results

At the conclusion of the project, the RECIPIENT will develop a presentation to be shown at an upcoming stormwater conference or meeting, and project staff will be available to answer questions and provide technical support to others looking to replicate this project. The RECIPIENT will provide any available meeting or conference agendas and notes, audience numbers, and copies of any presentations.

8.2 Draft Final Report

The RECIPIENT will complete a Draft Final Report. The Draft Final Report will summarize methods, results from each task, lessons learned, and draft plans (as applicable); include a map showing sample site locations; provide photo documentation before, during, and after the project; and provide recommendations for future work. The goal of the final report is to summarize replicable findings for project partners (Subtask 5.2).

ECOLOGY and other partners will have 30 days to review the draft Final Report and provide feedback.

8.3 Final Report

The RECIPIENT will complete a final report that incorporates the feedback and comments from ECOLOGY and other partners (Subtask 5.2). The Final Report will summarize methods, results from each task, lessons learned, and draft plans (as applicable); include a map showing sample site locations; provide photo documentation before, during, and after the project; and provide recommendations for future work.

Commented [RL93]: even though for educational purposes - still have to follow ECY / Federal funding guidelines

will there be any ground disturbance?

will there be future plans to apply for WQC or NEP funding for install?

what percent design is this planned to be completed to?

Commented [RL94]: what level of planning are you hoping to get to - please describe

Commented [JS95]: What are they abbreviating here? SWMM usually means Stormwater Management Manuals. Why are they saying it twice unless they mean the EPA stormwater management model, however that also seems odd since the WWSWMM generally directs people to use the WWHM to design stormwater controls. They can just say the Western Washington Stormwater Manual or equivalent manual.

Commented [RL96]: @Schwing, Jessica (ECY) i rejected the insertion because these designs are separate than the neighborhood GSI projects that are being installed in Task 6 - they are just 30% designs of up to 3 projects. - we won't be doing any install or construction in Task 7, because of this this task wouldn't use a BMP checklist form - or require landowner agreements etc.

Commented [RL97]: since seeking future funding should have FMS look at eligibility in draft design package

Commented [RL98]: ECY TA do we want to review final design ? do we need 45 days for this since it's second review?

Commented [SH99R98]: Usually is 45 days for WQC funding, but these GSI projects may not need any review, so decided not to specify in the SOW.

Commented [SH100]: If the Recipient wants to come in for additional funding for these designs through WQC, then they may want to get an acceptance letter. But we are leaving it (...)

Commented [RL101]: These should be actual dates (e.g. March 202X) These are meant to be estimates that help EC (...)

Commented [MM102]: Usually the final task in SOW.

Commented [SH103]: From Heidi Siegelbaum - Will need tailoring for GSI audience, gardening, landscape architecture, and public works.

Commented [RL104]: will this actually be presented anywhere? eg. CTD webinar as part of this subaward or v (...)

Commented [SB105R104]: Presentation will occur at Storm Quarterly. We hope to utilize the presentation at an (...)

Commented [RL106R104]: this has to occur during the project at least once - we can't count presentations occurring after subaward has ended

Commented [SB107R104]: Right, so Storm Quarterly would be the sure bet

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Task Number	Deliverable	Target Completion Date
8.1	Presentation Materials Upload to EAGL and Notify SWSIL PM and FM.	October 31, 2027
8.2	Draft Final Report uploaded to EAGL. Notify SWSIL PM and FM for 30-day review and comment period.	October 31, 2027
8.3	Final Report uploaded to EAGL. Notify SWSIL PM and FM.	December 31, 2027

TOTAL ESTIMATED COST FOR TASK 8: \$8,313

TOTAL GRANT AMOUNT: \$198,986.25

TASK	AMOUNT
Task 1	\$9125
Task 2	\$16,268.25
Task 3	\$4125
Task 4	\$82,500
Task 5	\$22,740
TASK 6	\$23,000
TASK 7	\$32,915
TASK 8	\$8,313
TOTAL	\$198,986.25

Item

6



Thurston Conservation District Board of Supervisors Work Session Topic List & Board Meeting Agenda

May 27, 2026, 5:00 pm - 7:55 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:00 pm – 6:00 pm

1. Topic List Review, All
2. Staff Presentation: Crew Project Update, *Taylor Sherrow*
3. Community Partner Presentation, *TBD*
4. Annual Plan Development, *Executive Director Moorehead*
5. Legislative Update, *Executive Director Moorehead*
6. Strategic Planning Outreach, *Executive Director Moorehead*
7. Conservation and Education Center (CEC) Development, *All*
8. Important *Updates* & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting

6:30 pm – 7:55 pm

- | | |
|----------------------------------------------------------------|------------------------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
<i>5 minutes</i> |
| 2. Agenda Review | 6:35 PM
<i>5 minutes</i> |
| 3. Consent Agenda – Action Item | 6:40 PM |
| A. April, 22 2026, Board Work Session & Meeting Minutes | <i>5 minutes</i> |
| B. May 2026 Financial Report | |
| 4. Public Comment | 6:45 PM |
| *Three minutes per person | <i>10 minutes</i> |
| 5. Partner Reports (if present) | 6:55 PM |
| A. Natural Resources Conservation Service, (NRCS) <i>TBD</i> | <i>15 minutes</i> |

- B. Washington State Conservation Commission (WSCC), *Josh Giuntoli*
- C. Washington Association of Conservation Districts (WACD), *Sarah Moorehead*

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 6. Governance, All – Action Item | 7:10 PM |
| A. June 24, 2026 Work Session Topic List & Meeting Agenda Development | <i>10 minutes</i> |
| 7. Executive Session: To consider the selection of a site or the acquisition of real estate | 7:20 PM |
| <i>RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.</i> | <i>15 minutes</i> |
| 8. Executive Session Report Out – Action Item | 7:35 PM |
| | <i>5 minutes</i> |
| 9. Executive Session: To discuss potential litigation | 7:40 PM |
| <i>RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency litigation or potential litigation.</i> | <i>10 minutes</i> |
| 10. Executive Session Report Out – Action Item | 7:50 PM |
| | <i>5 minutes</i> |
| Adjourn | 7:55 PM |

Informational Only Items:

- I. *Executive Director’s Report*

Important Future Dates

June 2026

- | | |
|--------------------------------------------------------------------------------|---------------|
| Annual WADE Training Conference, Leavenworth | June 8, 9, 10 |
| WACD Board Meeting 6:00 - 8:30 p.m. | June 15 |
| Juneteenth, TCD Office Closed | June 19 |
| TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) | June 24 |

July 2026

- | | |
|--------------------------------------------------------------------------------|---------------|
| Independence Day, TCD Office Closed, | July 4 |
| WSCC Meeting, Skagit CD | July 16 |
| NACD Summer Meeting, Grand Rapids, MI | July 17-22 |
| TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) | July 22 |
| Thurston County Fair, TCD Tabling | July 30-Aug 2 |

August 2026

TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)

Aug 26

Informational Items



Executive Director's Report

Sarah Moorehead – Executive Director

April 22, 2026

Priority Initiatives Updates

Fall Legislative Tour – Save the Date!

Please save the date of September 2nd, 2026, for a full-day conservation tour for elected officials and policy makers! This tour will feature both north (Puget Sound) and south (Chehalis) Thurston County, with options for full and partial day participation.

Conservation and Education Center

TCD's Congressionally Funded Project proposal was selected by Congresswoman Strickland's Office to move forward for potential funding! Currently, we're awaiting information on the process timeline for project review by committee, and how TCD and project supporters can engage and encourage funding of the project!

TCD's Community Economic Revitalization Board (CERB) project application was selected for presentation to the CERB Board! TCD will be presenting the project at the May CERB Board meeting. As a reminder, the funding will go towards updating and furthering TCD's conceptual CEC design and putting together a phased development plan, including a public, private and philanthropic funding strategy. The strategy will also analyze the economic impact of the CEC development and long-term impact.

TCD Conference Planning – Share Your Feedback!

TCD staff have regrouped and begun logistical analysis for a 2026 conference experience. In past iterations, this conference has focused on impacts of a changing climate on agriculture and food systems. The past *Grower's Conference* was a success and a learning opportunity, and staff are looking forward to the next iteration of this experience.

Proposed Dates:

Friday, October 2nd – daytime conference

Friday, October 2nd – evening CEC benefit & community awards celebration
(Saturday, October 3rd – TCD Harvest Festival)

Conceptual Ideas:

- Keep the focus on climate and agriculture/food systems
- Leverage resources and co-market with Harvest Festival
- Bring in more conference/event coordination support (in house & out)
- Apply knowledge gained from last conference to enhance this year's experience
- Hold an evening benefit reception with engaging speakers, great audio capabilities, to generate momentum from key stakeholders and funds for the CEC
- Continue student volunteer partnership with TESC

During the April Board Work Session, we'll have some time to hear thoughts and ideas from the board about what this next conference experience should offer! Please share your feedback, or feel free to send me an email with your thoughts. If you're interested in supporting the conference planning, please consider joining the planning committee!

District Operations

March 25, 2026 Board Meeting Action Items

- None

NEW! TCD Event Calendar

Interested in all the outreach and educational events TCD is planning? Check out the new addition to the TCD Board Portal, where you can access the events calendar and see everything in one place! Clicking on each event will provide details, including the staff event lead for further questions! Of course, you can still access more detailed information we get closer to events through our standard email, newsletter, social media and website!

2025 Annual Report & 2026 Annual Plan Reporting

2025 Annual Reports will be released on time in May! TCD will have limited printed copies, and a virtual magazine – please help us share our success!

Staff are developing the 2026 annual reporting structure. The Board can anticipate new Smartsheet tools later this spring to view and track progress on our 2026 Annual Plan!