

Thurston Conservation District Board of Supervisors

Work Session Minutes

June 25, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 5:40 p.m.



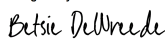
Present at Work Session:

Betsie DeWreede, TCD Board Vice Chair
Doug Rushton, TCD Board Supervisor
David Iyall, TCD Board Supervisor
Marianne Tompkins, Board Supervisor
Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff
Katrinka Hibbler, TCD Staff
Ben Cushman, TCD Legal Counsel
Ryan Baye, Washington Association of Conservation Districts (WACD)

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: Meyer Agricultural Improvement DIP Project, *Katrinka Hibbler*
- 3 **3.** WADE Debrief, *Doug Rushton, Sarah Moorehead*
- 4 **4.** WACD Legislative Workshop Debrief, *Sarah Moorehead*
- 5 **5.** Conservation and Education Center (CEC) Development, *All*
- 6 **6.** Riverbend Ranch Project Update, *Sarah Moorehead*
- 7 **7.** Important Updates & Announcements
 - 8 a. Board of Supervisors, *All*
 - 9 b. Executive Director, *Sarah Moorehead*

Respectfully,

Signed by:


Betsie DeWreede, TCD Board Vice Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

June 25, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 7:55 p.m.

Actual Meeting Time: 6:30 pm – 7:49 p.m.



Present at Meeting:

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Marianne Tompkins, Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

Ryan Baye, Washington Association of
Conservation Districts, (WACD)

Summary of Action Items

- 1 • None Taken

Summary of Motions Passed

2
3 *Supervisor Rushton moved to approve the Agenda. Supervisor Tompkins seconded. Motion*
4 *passed unanimously, (4-0).*

5 *Supervisor Iyall moved to approve the Consent Agenda. Supervisor Tompkins seconded.*
6 *Motion passed unanimously, (4-0).*

7 *Supervisor Iyall moved to adjourn the June 25, 2024 TCD Board Meeting. Supervisor Tompkins*
8 *seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

9 Welcome & Introductions

10 At 6:30 p.m., TCD Board Vice Chair Betsie DeWreede called the June 25, 2024 Regular Board
11 Meeting to order. TCD Board, Staff, members of the public, and Legal Counsel were introduced
12 by the Board Vice Chair. For each vote, TCD Board Vice Chair DeWreede called out Supervisors
13 by name. She announced that the meeting was being video recorded. TCD Supervisors Iyall,
14 Rushton and Tompkins and Executive Director Moorehead attended the meeting in person at
15 the TCD office. Supervisor DeWreede attended the meeting remotely via Zoom. Supervisor
16 Johnson was not in attendance and was excused.

17 Agenda Review

18 *Supervisor Rushton moved to approve the Agenda. Supervisor Tompkins seconded. Motion*
19 *passed unanimously, (4-0).*

20 **Consent Agenda**

- 21 A. May 28, 2024, Board Work Session & Meeting Minutes
22 B. June 2024 Financial Report
23 C. RCO Deschutes Watershed Riparian Analysis Implementation Funding Application
24 Authorization Form
25 D. FY24 Brumfield Construction, Inc Vendor Contract
26 E. FY24-25 Ross Strategic Vendor Contract
27 F. 06-2024 Items to Surplus

28 ***Supervisor Iyall moved to approve the Consent Agenda. Supervisor Tompkins seconded.***
29 ***Motion passed unanimously, (4-0).***

30 **Public Comment**

31 No public members were present.

32 **Partner Reports**

- 33 A. Natural Resources Conservation Service (NRCS), Lynn Khuat
34
 - Ms. Khuat was not present.
35 B. Washington State Conservation Commission (WSCC) Update, Josh Giuntoli
36
 - Mr. Giuntoli was not present.
 - TCD Executive Director Moorehead gave an update.
 - Mr. Baye gave an update.
37
38
39 C. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug
40 Rushton and Mr. Baye.
41
 - Supervisor Rushton gave an update.
 - In response to requests from conservation districts around the state, last year
42 WACD signed a legal retainer to offer reduced legal services to WA State
43 conservation districts. This year, WACD agreed to add Information Technology
44 (IT) and Human Resources (HR) help desk services for WA State conservation
45 districts.
 - TCD is scheduled to host the WACD Southwest Area Meeting in October.
 - Mr. Baye asked TCD, as the host, to include an item about the WACD Southwest
46 Area Director vacancy in the October WACD Southwest Area Meeting.
 - A written update was provided to the board.
47
48
49
50
51 D. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
52 Board Member Rushton
53
 - Supervisor Rushton gave an update.
 - A written update was provided to the board.
54
55

56 **Governance**

57 A. July 23, 2024 Work Session Topic List & Meeting Agenda Development

58 **Work Session**

- 59 • Topic List Review, *All*
- 60 • Staff Presentation: South Sound GREEN 2023-2024 Overview & Successes, *Sam*
- 61 *Nadell*
- 62 • Community Partner Presentation: Community Farmland Trust, *Rachel Friedman*
- 63 *(Co-Chair)*
- 64 • Conservation Tour Debrief, *Sarah Moorehead, Doug Rushton*
- 65 • Rates & Charges, *Sarah Moorehead*
- 66 • Riverbend Ranch Project Update, *Sarah Moorehead*
- 67 • Conservation & Education Center (CEC) Development, *All*
- 68 • Important Updates & Announcements
- 69 ○ Board of Supervisors, *All*
- 70 ○ Executive Director, *Sarah Moorehead*

71 **Board Meeting Agenda**

- 72 • Welcome, Introductions, Audio Recording Announcement
- 73 • Agenda Review
- 74 • Consent Agenda
- 75 ○ June 25, 2024 Board Work Session & Meeting Minutes
- 76 ○ July 2024 Financial Report
- 77 • Public Comment
- 78 • Partner Reports (if present)
- 79 ○ Washington State Conservation Commission
- 80 ○ Washington Association of Conservation Districts
- 81 ○ National Association of Conservation Districts
- 82 • Southwest Area Director, *Action Item*
- 83 • Mid-Year Budget Review, *All*
- 84 • Governance, *All*
- 85 ○ TCD Construction Change Order Policy
- 86 ○ August 27, 2024 Work Session Topic List & Meeting Agenda Development
- 87 • Executive Session:

88 **Executive Session: To consider the selection of a site or the acquisition of real estate**

89 *RCW 42.30.110 (1)(b) To consider the selection of a site or the acquisition of real estate by lease*
90 *or purchase when public knowledge regarding such consideration would cause the likelihood of*
91 *increased price.*

92 The Executive Session opened at 7:07 p.m. to last 15 minutes and concluded at 7:22 p.m. In
93 attendance: TCD Board Members, DeWreede, Rushton, Tompkins and Iyall; TCD Legal Counsel
94 Ben Cushman; Executive Director Moorehead.

95 **Executive Session Report Out:**

96 No action was taken.

97 **Closed Session: To Discuss Collective Bargaining Negotiations**

98 *RCW 30.140(4)(a) Collective bargaining sessions with employee organizations, including*
99 *contract negotiations, grievance meetings, and discussions relating to the interpretations or*
100 *application of labor agreement; or (b) that portion of a meeting during which the governing*
101 *body is planning or adopting the strategy or position to be taken by the governing body during*
102 *the course of any collective bargaining, professional negotiations, or grievance or mediation*
103 *proceedings while in progress.*

104 The Closed Session began at 7:24 p.m. for 15 minutes. In attendance: TCD Board Members,
105 DeWreede, Rushton, Tompkins and Iyall; TCD Legal Counsel Ben Cushman; Executive Director
106 Moorehead. At 7:39 p.m. the Board extended the Closed Session for 10 minutes. The closed
107 session ended at 7:49 p.m.


108 **Closed Session Report Out:**

109 No action was taken.

110 ***Supervisor Iyall moved to adjourn the June 25, 2024 TCD Board Meeting. Supervisor Tompkins***
111 ***seconded. Motion passed unanimously, (4-0).***

112 **Adjourn 7:49 pm**

Respectfully,

Signed by:

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Betsie DeWreede, TCD Board Vice Chair

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Betsie DeWreede
 betsie.dewreede@thurstoncd.com
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

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Sent: 7/26/2024 11:27:19 AM
 Resent: 8/6/2024 9:44:52 AM
 Viewed: 8/6/2024 8:56:10 PM
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 Accepted: 8/6/2024 8:56:10 PM
 ID: 48115ac3-56ce-4b0d-b4ec-75a4832f1c16

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/26/2024 11:27:19 AM
Certified Delivered	Security Checked	8/6/2024 8:56:10 PM
Signing Complete	Security Checked	8/6/2024 8:56:22 PM
Completed	Security Checked	8/6/2024 8:56:22 PM

Payment Events	Status	Timestamps
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