

Thurston Conservation District Board of Supervisors Work Session Minutes

May 28, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 6:11 p.m.



Present at Work Session:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Marianne Tompkins, Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Kiana Sinner, TCD Staff

Ben Cushman, TCD Legal Counsel

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: Plant Sale Recap, *Kianna Sinner*
- 3 **3.** Community Awards, *Sarah Moorehead*
- 4 **4.** Collective Bargaining Team & Timeline, *All*
- 5 **5.** Policy Development: Construction Change Orders, *Sarah Moorehead*
- 6 **6.** Conservation and Education Center (CEC) Development, *All*
- 7 **7.** Important Updates & Announcements
- 8 a. Board of Supervisors, *All*
- 9 b. Executive Director, *Sarah Moorehead*

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

May 28, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 7:55 p.m.

Actual Meeting Time: 6:30 pm – 7:11 p.m.



Present at Meeting:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Marianne Tompkins, Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

Josh Giuntoli, Washington State Conservation

Commission, (WSCC)

Summary of Action Items

- 1 • Executive Director Moorehead will provide 1st Amendment Audit response guidance to
2 board members.

Summary of Motions Passed

- 3
4 *Supervisor Rushton moved to approve the Agenda. Supervisor Iyall seconded. Motion passed*
5 *unanimously, (5-0).*
- 6 *Supervisor Iyall moved to approve the Consent Agenda. Supervisor Rushton seconded. Motion*
7 *passed unanimously, (5-0).*
- 8 *Supervisor DeWreede moved to nominate Supervisor Johnson for TCD Chair. Supervisor Iyall*
9 *seconded. Motion passed, (4-0). Supervisor Johnson abstained.*
- 10 *Supervisor Iyall moved to nominate Supervisor DeWreede for TCD Vice Chair. Supervisor*
11 *Rushton seconded. Motion passed, (4-0). Supervisor DeWreede abstained.*
- 12 *Supervisor Rushton moved to nominate Supervisor Iyall for TCD Auditor. Supervisor Tompkins*
13 *seconded. Motion passed, (4-0). Supervisor Iyall abstained.*
- 14 *Supervisor Rushton moved to approve the TCD Resolution 2024-03 as amended to reflect the*
15 *change from \$4.99 to \$5.00 per parcel and term change from 5 years to 10 years. Supervisor*
16 *Iyall seconded.*
- 17 *Supervisor Iyall moved to approve the TCD Resolution #2024-04. Supervisor DeWreede*
18 *seconded. Motion passed, (5-0).*
- 19 *Supervisor Tompkins moved to adjourn the May 28, 2024 TCD Board Meeting. Supervisor Iyall*
20 *seconded. Motion passed unanimously, (5-0).*

Full Version of the Minutes

21 **Welcome & Introductions**

22 At 6:30 p.m., TCD Board Chair TJ Johnson called the May 28, 2024 Regular Board Meeting to
23 order. TCD Board, Staff, members of the public, and Legal Counsel were introduced by the
24 Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He
25 announced that the meeting was being video recorded. TCD Supervisors Johnson, Iyall, Rushton
26 and Tompkins and Executive Director Moorehead attended the meeting in person at the TCD
27 office. Supervisor DeWreede attended the meeting remotely via Zoom.

28 **Agenda Review**

29 ***Supervisor Rushton moved to approve the Agenda. Supervisor Iyall seconded. Motion passed***
30 ***unanimously, (5-0).***

31 **Consent Agenda**

- 32 A. April 23, 2024, Board Work Session & Meeting Minutes
33 B. May 2024 Financial Report
34 C. WSCC Riparian Grant Program Funding Addendum
35 D. Sustainable Farms and Fields (SFF) Cost Share Project Addendum
36 E. US Fish & Wildlife Service Restoring South Sound Prairies Funding Agreement
37 Amendment
38 F. RCO South Sound Outreach Funding Agreement
39 G. TCD Policy 2.4: Anti- Harassment Policy (Updated)
40 H. #2022-08 RBR Cultural Resources Antiquity Consulting Amendment

41 ***Supervisor Iyall moved to approve the Consent Agenda. Supervisor Rushton seconded. Motion***
42 ***passed unanimously, (5-0).***

43 **Public Comment**

44 No public members were present.

45 **Partner Reports**

- 46 A. Natural Resources Conservation Service (NRCS), Lynn Khuat
47
 - Ms. Khuat was not present.
- 48 B. Washington State Conservation Commission (WSCC) Update, Josh Giuntoli
49
 - Mr. Giuntoli was present and introduced himself.
 - Mr. Giuntoli replaced Ms. Fike as TCD's new WSCC regional manager.
- 50 C. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug
51 Rushton
52
 - A written update was provided to the board.
- 53 D. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
54 Board Member Rushton
55

- 56 • Supervisor Rushton gave an update.
- 57 • The United States House Agriculture Committee released their 2024 Farm Bill
- 58 text.
- 59 • A written update was provided to the board.

60 **Welcome Board Supervisor Board Tompkins**

61 Supervisor Johnson welcomed Marianne Tompkins to the TCD board. WSCC commissioners
62 certified TCD’s 2024 Election at their May meeting. Marianne Tompkins was elected to the TCD
63 Board of Supervisors for a 3-year term.

64 **Officer Elections**

65 ***Supervisor DeWreede moved to nominate Supervisor Johnson for TCD Chair. Supervisor Iyall***
66 ***seconded. Motion passed, (4-0). Supervisor Johnson abstained.***

67 ***Supervisor Iyall moved to nominate Supervisor DeWreede for TCD Vice Chair. Supervisor***
68 ***Rushton seconded. Motion passed, (4-0). Supervisor DeWreede abstained.***

69 ***Supervisor Rushton moved to nominate Supervisor Iyall for TCD Auditor. Supervisor Tompkins***
70 ***seconded. Motion passed, (4-0). Supervisor Iyall abstained.***

71 **Rates and Charges**

- 72 A. Reviewed Rates and Charges Public Comments
- 73 B. TCD Resolution #2024-03: Establishing a System of Rates & Charges.
- 74 C. TCD Resolution #2024-04 Establishing a Rates & Charges Appeals Process.

75 ***Supervisor Rushton moved to approve the TCD Resolution 2024-03 as amended to reflect the***
76 ***change from \$4.99 to \$5.00 per parcel and term change from 5 years to 10 years. Supervisor***
77 ***Iyall seconded. Motion passed, (5-0).***

78 ***Supervisor Iyall moved to approve the TCD Resolution #2024-04. Supervisor DeWreede***
79 ***seconded. Motion passed, (5-0).***

80 **Governance**

- 81 A. June 25, 2024 Work Session Topic List & Meeting Agenda Development

82 **Work Session**

- 83 • Topic List Review, *All*
- 84 • Staff Presentation: Meyer Agricultural Improvement DIP Project, *Katrinka Hibler*
- 85 • Community Partner Presentation: *TBD*
- 86 • WADE Debrief
- 87 • WACD Legislative Update
- 88 • Riverbend Ranch Project
- 89 • Conservation & Education Center (CEC) Development, *All*
- 90 • Important Updates & Announcements

- 91 ○ Board of Supervisors, *All*
- 92 ○ Executive Director, *Sarah Moorehead*

93 **Board Meeting Agenda**

- 94 ● Welcome, Introductions, Audio Recording Announcement
- 95 ● Agenda Review
- 96 ● Consent Agenda
 - 97 ○ May 28, 2024 Board Work Session & Meeting Minutes
 - 98 ○ June 2024 Financial Report
- 99 ● Public Comment
- 100 ● Partner Reports (if present)
 - 101 ○ Natural Resources Conservation Service
 - 102 ○ Washington State Conservation Commission
 - 103 ○ Washington Association of Conservation Districts
 - 104 ○ National Association of Conservation Districts
- 105 ● Governance, *All*
 - 106 ○ Construction Change Order Policy
 - 107 ○ July 25, 2024 Work Session Topic List & Meeting Agenda Development
- 108 ● Closed Session

109 ***Supervisor Tompkins moved to adjourn the May 28, 2024 TCD Board Meeting. Supervisor Iyall***
110 ***seconded. Motion passed unanimously, (5-0).***

111 **Adjourn 7:11 pm**

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Board Chair

Certificate Of Completion

Envelope Id: 4EE976439FCC4D1D962B0B67D41BD7E6	Status: Completed
Subject: Complete with DocuSign: 05-28-24 WS & BM Minutes.docx	
Source Envelope:	
Document Pages: 5	Signatures: 2
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AutoNav: Enabled	Envelope Originator:
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Time Zone: (UTC-08:00) Pacific Time (US & Canada)	2918 Ferguson St SW Suite A
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	Tumwater, WA 98512-6187
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Record Tracking

Status: Original	Holder: TCD Administration	Location: DocuSign
6/27/2024 1:30:26 PM	TCDadmin@thurstoncd.com	

Signer Events

TJ Johnson
 olyurbanagrarian@gmail.com
 Chair, Board of Supervisors
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 191785B97FD9411...
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Timestamp

Sent: 6/27/2024 1:34:04 PM
 Viewed: 7/3/2024 6:01:23 AM
 Signed: 7/3/2024 6:02:02 AM

Electronic Record and Signature Disclosure:

Accepted: 7/3/2024 6:01:23 AM
 ID: 49d31f75-c74c-4391-b0e3-869e744c2ff5

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	6/27/2024 1:34:04 PM
Certified Delivered	Security Checked	7/3/2024 6:01:23 AM
Signing Complete	Security Checked	7/3/2024 6:02:02 AM
Completed	Security Checked	7/3/2024 6:02:02 AM

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