



Thurston Conservation District Board of Supervisors Work Session Topic List & Board Meeting Agenda

July 23, 2024, 5:00 pm - 7:45 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:00 pm – 6:00 pm

1. Topic List Review, *All*
2. South Sound GREEN 2023-2024 Overview & Successes: Sam Nadell
3. Community Partner Presentation: Community Farmland Trust, *Rachel Friedman (Board Co-Chair)*
4. TCD Policy 4.6.1 Construction Change Order
5. WSCC Conservation Tour Debrief
6. Conservation and Education Center (CEC) Development, *All*
7. Riverbend Ranch Project update, *Sarah Moorehead*
8. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting

6:30 pm – 7:45 pm

- | | |
|--|------------------------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
<i>5 minutes</i> |
| 2. Agenda Review | 6:35 PM
<i>5 minutes</i> |
| 3. Consent Agenda – <i>Action Item</i> | 6:40 PM |
| A. June 25, 2024, Board Work Session & Meeting Minutes | <i>5 minutes</i> |
| B. July 2024 Financial Report | |
| C. FY24 TCD WSCC Implementation Addendum | |
| D. TCD Policy 4.6.1 Construction Change Order | |
| 4. Public Comment | 6:45 PM |
| *Three minutes per person | <i>10 minutes</i> |

- 5. Partner Reports (if present) 6:55 PM**
 - A. Washington State Conservation Commission (WACC), *Josh Giuntoli* 15 Minutes
 - B. Washington Association of Conservation Districts (WACD), *Doug Rushton*
 - C. National Association of Conservation Districts (NACD), *Doug Rushton*

- 6. WACD Southwest Area Director Candidate Application – Action Item 7:10 PM**
10 minutes

- 7. Mid-Year Unrestricted Budget Update Review, All 7:20 PM**
20 minutes

- 8. Governance, All – Action Item 7:40PM**
 - A. August 27, 2024 Work Session Topic List & Meeting Agenda Development 5 minutes

- Adjourn 7:45 PM**

Informational Only Items:

- I. Executive Director’s Report*
-

Important Future Dates

August 2024

- TCD Poultry Processing Unit Display, Olympia Farmers Market, 9:00 a.m.- 3:00 p.m. August 9
- TCD Kids Day, Tenino Farmers Market, 9:00 a.m.- 3:00 p.m. August 10
- NACD 2024 Summer Conservation Forum, Boston, MA August 10-13
- TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) August 27

September 2024

- TCD Closed, Labor Day September 02
- TCD Staff & Board Gathering September 04
- NACD Pacific/Southwest Joint Region Meeting, Anchorage, AK September 11-13
- WACD Board Meeting 6:00 - 8:30 p.m. (Zoom) September 16
- WACC Commission Meeting, Okanogan CD September 18 & 19
- TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) Sept 24

October 2024

- TCD Harvest Fair October 05
- WACD Southwest Area Meeting, Thurston CD October 10
- Orca Recovery Day October 19
- TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) October 22

Item

3



Thurston Conservation District Consent Agenda Decision Sheet July 23, 2024 Board Meeting

-
- A. June 25, 2024 Board Meeting and Work Session Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - B. July 2024 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - C. FY24 TCD WSCC Implementation Addendum
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - D. TCD Policy 4.6.1 Construction Change Order
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON July 23, 2024, AND EFFECTIVE IMMEDIATELY

SIGNED:

TJ Johnson, Board Chair

Betsie DeWreede, Board Vice-Chair

David Iyall, Board Auditor

Doug Rushton, Board Member

Marianne Tompkins, Board Member

Attest: Sarah Moorehead, Executive Director

Thurston Conservation District Board of Supervisors

Work Session Minutes

June 25, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 5:40 p.m.



Present at Work Session:

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Marianne Tompkins, Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Katrinka Hibbler, TCD Staff

Ben Cushman, TCD Legal Counsel

Ryan Baye, Washington Association of Conservation Districts (WACD)

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: Meyer Agricultural Improvement DIP Project, *Katrinka Hibbler*
- 3 **3.** WADE Debrief, *Doug Rushton, Sarah Moorehead*
- 4 **4.** WACD Legislative Workshop Debrief, *Sarah Moorehead*
- 5 **5.** Conservation and Education Center (CEC) Development, *All*
- 6 **6.** Riverbend Ranch Project Update, *Sarah Moorehead*
- 7 **7.** Important Updates & Announcements
- 8 a. Board of Supervisors, *All*
- 9 b. Executive Director, *Sarah Moorehead*

Respectfully,

Betsie DeWreede, TCD Board Vice Chair

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

June 25, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 7:55 p.m.

Actual Meeting Time: 6:30 pm – 7:49 p.m.



Present at Meeting:

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Marianne Tompkins, Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

Ryan Baye, Washington Association of
Conservation Districts, (WACD)

Summary of Action Items

- 1 • None Taken

Summary of Motions Passed

2
3 *Supervisor Rushton moved to approve the Agenda. Supervisor Tompkins seconded. Motion*
4 *passed unanimously, (4-0).*

5 *Supervisor Iyall moved to approve the Consent Agenda. Supervisor Tompkins seconded.*
6 *Motion passed unanimously, (4-0).*

7 *Supervisor Iyall moved to adjourn the June 25, 2024 TCD Board Meeting. Supervisor Tompkins*
8 *seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

9 Welcome & Introductions

10 At 6:30 p.m., TCD Board Vice Chair Betsie DeWreede called the June 25, 2024 Regular Board
11 Meeting to order. TCD Board, Staff, members of the public, and Legal Counsel were introduced
12 by the Board Vice Chair. For each vote, TCD Board Vice Chair DeWreede called out Supervisors
13 by name. She announced that the meeting was being video recorded. TCD Supervisors Iyall,
14 Rushton and Tompkins and Executive Director Moorehead attended the meeting in person at
15 the TCD office. Supervisor DeWreede attended the meeting remotely via Zoom. Supervisor
16 Johnson was not in attendance and was excused.

17 Agenda Review

18 *Supervisor Rushton moved to approve the Agenda. Supervisor Tompkins seconded. Motion*
19 *passed unanimously, (4-0).*

20 **Consent Agenda**

- 21 A. May 28, 2024, Board Work Session & Meeting Minutes
22 B. June 2024 Financial Report
23 C. RCO Deschutes Watershed Riparian Analysis Implementation Funding Application
24 Authorization Form
25 D. FY24 Brumfield Construction, Inc Vendor Contract
26 E. FY24-25 Ross Strategic Vendor Contract
27 F. 06-2024 Items to Surplus

28 ***Supervisor Iyall moved to approve the Consent Agenda. Supervisor Tompkins seconded.***
29 ***Motion passed unanimously, (4-0).***

30 **Public Comment**

31 No public members were present.

32 **Partner Reports**

- 33 A. Natural Resources Conservation Service (NRCS), Lynn Khuat
34
 - Ms. Khuat was not present.
35 B. Washington State Conservation Commission (WSCC) Update, Josh Giuntoli
36
 - Mr. Giuntoli was not present.
 - TCD Executive Director Moorehead gave an update.
 - Mr. Baye gave an update.
37 C. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug
38 Rushton and Mr. Baye.
39
 - Supervisor Rushton gave an update.
 - In response to requests from conservation districts around the state, last year
40 WACD signed a legal retainer to offer reduced legal services to WA State
41 conservation districts. This year, WACD agreed to add Information Technology
42 (IT) and Human Resources (HR) help desk services for WA State conservation
43 districts.
 - TCD is scheduled to host the WACD Southwest Area Meeting in October.
 - Mr. Baye asked TCD, as the host, to include an item about the WACD Southwest
44 Area Director vacancy in the October WACD Southwest Area Meeting.
 - A written update was provided to the board.
45 D. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
46 Board Member Rushton
47
 - Supervisor Rushton gave an update.
 - A written update was provided to the board.
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56 **Governance**

57 A. July 23, 2024 Work Session Topic List & Meeting Agenda Development

58 **Work Session**

- 59 • Topic List Review, *All*
- 60 • Staff Presentation: South Sound GREEN 2023-2024 Overview & Successes, *Sam*
- 61 *Nadell*
- 62 • Community Partner Presentation: Community Farmland Trust, *Rachel Friedman*
- 63 *(Co-Chair)*
- 64 • Conservation Tour Debrief, *Sarah Moorehead, Doug Rushton*
- 65 • Rates & Charges, *Sarah Moorehead*
- 66 • Riverbend Ranch Project Update, *Sarah Moorehead*
- 67 • Conservation & Education Center (CEC) Development, *All*
- 68 • Important Updates & Announcements
- 69 ○ Board of Supervisors, *All*
- 70 ○ Executive Director, *Sarah Moorehead*

71 **Board Meeting Agenda**

- 72 • Welcome, Introductions, Audio Recording Announcement
- 73 • Agenda Review
- 74 • Consent Agenda
- 75 ○ June 25, 2024 Board Work Session & Meeting Minutes
- 76 ○ July 2024 Financial Report
- 77 • Public Comment
- 78 • Partner Reports (if present)
- 79 ○ Washington State Conservation Commission
- 80 ○ Washington Association of Conservation Districts
- 81 ○ National Association of Conservation Districts
- 82 • Southwest Area Director, *Action Item*
- 83 • Mid-Year Budget Review, *All*
- 84 • Governance, *All*
- 85 ○ TCD Construction Change Order Policy
- 86 ○ August 27, 2024 Work Session Topic List & Meeting Agenda Development
- 87 • Executive Session:

88 **Executive Session: To consider the selection of a site or the acquisition of real estate**

89 *RCW 42.30.110 (1)(b) To consider the selection of a site or the acquisition of real estate by lease*
90 *or purchase when public knowledge regarding such consideration would cause the likelihood of*
91 *increased price.*

92 The Executive Session opened at 7:07 p.m. to last 15 minutes and concluded at 7:22 p.m. In
93 attendance: TCD Board Members, DeWreede, Rushton, Tompkins and Iyall; TCD Legal Counsel
94 Ben Cushman; Executive Director Moorehead.

95 **Executive Session Report Out:**

96 No action was taken.

97 **Closed Session: To Discuss Collective Bargaining Negotiations**

98 *RCW 30.140(4)(a) Collective bargaining sessions with employee organizations, including*
99 *contract negotiations, grievance meetings, and discussions relating to the interpretations or*
100 *application of labor agreement; or (b) that portion of a meeting during which the governing*
101 *body is planning or adopting the strategy or position to be taken by the governing body during*
102 *the course of any collective bargaining, professional negotiations, or grievance or mediation*
103 *proceedings while in progress.*

104 The Closed Session began at 7:24 p.m. for 15 minutes. In attendance: TCD Board Members,
105 DeWreede, Rushton, Tompkins and Iyall; TCD Legal Counsel Ben Cushman; Executive Director
106 Moorehead. At 7:39 p.m. the Board extended the Closed Session for 10 minutes. The closed
107 session ended at 7:49 p.m.

108 **Closed Session Report Out:**

109 No action was taken.

110 ***Supervisor Iyall moved to adjourn the June 25, 2024 TCD Board Meeting. Supervisor Tompkins***
111 ***seconded. Motion passed unanimously, (4-0).***

112 **Adjourn 7:49 pm**

Respectfully,

Betsie DeWreede, TCD Board Vice Chair

Thurston Conservation District

July 2024 Financial Notes



Year-to-Date (YTD) and May Profit & Loss

1. You'll notice that TCD still uncharacteristically reporting a YTD negative net income **-\$143,549**. Typically, at this time of the year, after receiving the first large installment of Rates & Charges, TCD will show a positive net income. As mentioned last month, we suspect that two factors are contributing to a negative net income:
 - a. **Repeat note from Last month:** Last year, TCD invoiced the Sentinel Landscaping Program (SLP) at a high rate. See line 42 of the *Restricted Budget vs Actual Report*. This year, the District has slowed invoicing the program (reducing its income) to ensure enough funds remain to continue the project through June 2028. This accounts for about half of the negative net income amount.
 - b. **New note:** In the *Profit & Loss Previous Year Comparison Report*, you'll notice a steep drop in Construction and Cost Share expenses. As a billable organization (an organization whose income is derived from the reimbursement of actual expenses) as expenses drop so does income. The drop in income may be a result of project scheduling. We hope to begin work on some larger projects in July.

We will continue to monitor the situation and report back next month.

Unrestricted Budget vs Actual

2. The Finance Team has submitted a proposed balance budget which we hope will cover those line items that are already over budget or are predicted to go over budget.
3. Due to \$75,000 in unexpected WSCC Implementation funding (unrestricted funding) we were even able to budget for a bit of Reserve Fund and Conservation & Education Center savings.

Thurston Conservation District

Profit & Loss

January through June 2024

07/19/24

Accrual Basis

	Jan - Jun 24
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	4,219.85
3451120 · Nutrient Spreader Rentals	393.22
3451121 · No-Till Drill Rentals	464.41
3451130 · Poultry Equipment & Tool Rentals	903.41
3451140 · Plant Sales	20,058.07
3451150 · Partner Fee for Service	19,795.40
Total 3451100 · Soil/Water Conservation Service	45,834.36
3417000 · Sales of Merchandise	
3417020 · Event Ticket Income	8,187.21
Total 3417000 · Sales of Merchandise	8,187.21
Total 3400000 · Charges for Goods and Services	54,021.57
3300000 · Grant Revenues	1,051,828.41
3600000 · Miscellaneous Revenues	
3691000 · Sale of Surplus	12.00
3699100 · Miscellaneous Other	170.40
3685000 · Special Assessments - Service	324,874.62
3670000 · Nongovernmental Contributions	706.16
3610000 · Interest and Other Earnings	561.32
3620000 · Rents and Leases	0.00
Total 3600000 · Miscellaneous Revenues	326,324.50
Total Income	1,432,174.48
Gross Profit	1,432,174.48
Expense	
Equipment Allocation	0.00
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	1,100,369.37
5314000 · Intern Stipends	1,000.00
5314101 · Legal Fees & Services	19,416.26
5314102 · Audit & Accounting	2,741.97
5314103 · Computer Services	24,558.00
5314100 · Professional Services	136,737.94
5314400 · Advertising	2,571.84
5314203 · Printing Services	3,433.36
5314104 · Janitorial Services	3,915.00
5314501 · Office Rent	42,655.00
5314700 · Utilities	4,440.92
5314503 · Equipment Leases	2,702.06
5314504 · Vehicle Leases	3,166.53
5314200 · Communications	7,723.73
5313102 · Photocopier Usage	433.63
5354800 · Repairs & Maintenance	4,652.48

Thurston Conservation District

Profit & Loss

January through June 2024

07/19/24

Accrual Basis

	<u>Jan - Jun 24</u>
5314505 · Software Licenses	20,915.59
5313101 · Office Supplies	3,112.20
5314202 · Postage & Shipping	1,240.99
5314902 · Organizational Dues	1,150.00
5314307 · Licenses and Permits	1,950.37
5314117 · Soil Testing	3,297.43
5313401 · Plants for Resale	15,702.78
Project Expenses	39,278.66
5314302 · Staff - Conference & Training	8,890.78
5314306 · Board - Conference & Training	1,069.22
5314300 · Staff - Travel	10,623.92
5314301 · Board Travel	1,108.09
5314108 · Construction & Restoration Work	43,616.47
5314109 · Cost Share	1,000.00
5314110 · Bank Fees & Interest Charges	-25.74
5314600 · Liability Insurance Premiums	16,516.50
66300 · Sales Tax Adjustments	415.97
5945360 · Capital Outlays	
5945368 · Rental Equipment	14,934.99
5945367 · Restoration Equipment	2,381.29
5945363 · Equipment & Office Furniture	19,249.30
5945364 · Computer Hardware	3,278.93
5945366 · Vehicle Purchases	5,497.80
Total 5945360 · Capital Outlays	<u>45,342.31</u>
Total Expense	<u>1,575,723.63</u>
Net Ordinary Income	<u>-143,549.15</u>
Net Income	<u><u>-143,549.15</u></u>

Thurston Conservation District

Profit & Loss

June 2024

07/19/24

Accrual Basis

	Jun 24
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	63.55
3451120 · Nutrient Spreader Rentals	43.54
3451121 · No-Till Drill Rentals	66.19
3451130 · Poultry Equipment & Tool Rentals	223.12
3451140 · Plant Sales	-69.49
Total 3451100 · Soil/Water Conservation Service	326.91
Total 3400000 · Charges for Goods and Services	326.91
3300000 · Grant Revenues	234,920.19
3600000 · Miscellaneous Revenues	
3685000 · Special Assessments - Service	3,180.14
3610000 · Interest and Other Earnings	45.38
Total 3600000 · Miscellaneous Revenues	3,225.52
Total Income	238,472.62
Gross Profit	238,472.62
Expense	
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	190,094.64
5314101 · Legal Fees & Services	2,000.00
5314102 · Audit & Accounting	457.47
5314103 · Computer Services	2,099.00
5314100 · Professional Services	44,115.38
5314400 · Advertising	297.27
5314203 · Printing Services	870.76
5314104 · Janitorial Services	700.00
5314501 · Office Rent	8,427.00
5314700 · Utilities	250.72
5314503 · Equipment Leases	445.17
5314504 · Vehicle Leases	561.04
5314200 · Communications	720.92
5354800 · Repairs & Maintenance	322.34
5314505 · Software Licenses	514.68
5313101 · Office Supplies	329.14
5314202 · Postage & Shipping	132.16
5314902 · Organizational Dues	150.00
5314307 · Licenses and Permits	15.45
5314117 · Soil Testing	330.05
5313401 · Plants for Resale	728.00
Project Expenses	7,172.46
5314302 · Staff - Conference & Training	125.00
5314306 · Board - Conference & Training	67.56
5314300 · Staff - Travel	1,860.81
5314301 · Board Travel	531.57
5314108 · Construction & Restoration Work	5,100.00
5314109 · Cost Share	1,000.00
5314110 · Bank Fees & Interest Charges	-24.60
5314600 · Liability Insurance Premiums	2,726.25

11:36 AM

07/19/24

Accrual Basis

Thurston Conservation District
Profit & Loss
June 2024

	<u>Jun 24</u>
5945360 · Capital Outlays	
5945368 · Rental Equipment	359.15
5945363 · Equipment & Office Furniture	<u>1,217.76</u>
Total 5945360 · Capital Outlays	<u>1,576.91</u>
Total Expense	<u>273,697.15</u>
Net Ordinary Income	<u>-35,224.53</u>
Net Income	<u><u>-35,224.53</u></u>

Thurston Conservation District Profit & Loss Prev Year Comparison

January through June 2024

	Jan - Jun 24	Jan - Jun 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
3400000 · Charges for Goods and Services				
3451100 · Soil/Water Conservation Service				
3451110 · Soil Testing	4,219.85	3,998.82	221.03	5.5%
3451120 · Nutrient Spreader Rentals	393.22	456.99	-63.77	-14.0%
3451121 · No-Till Drill Rentals	464.41	0.00	464.41	100.0%
3451130 · Poultry Equipment & Tool Rentals	903.41	832.18	71.23	8.6%
3451140 · Plant Sales	20,058.07	16,376.25	3,681.82	22.5%
3451150 · Partner Fee for Service	19,795.40	2,998.93	16,796.47	560.1%
Total 3451100 · Soil/Water Conservation Service	45,834.36	24,663.17	21,171.19	85.8%
3417000 · Sales of Merchandise				
3417020 · Event Ticket Income	8,187.21	0.00	8,187.21	100.0%
Total 3417000 · Sales of Merchandise	8,187.21	0.00	8,187.21	100.0%
Total 3400000 · Charges for Goods and Services	54,021.57	24,663.17	29,358.40	119.0%
3300000 · Grant Revenues	1,051,828.41	1,678,231.86	-626,403.45	-37.3%
3600000 · Miscellaneous Revenues				
3691000 · Sale of Surplus	12.00	0.00	12.00	100.0%
3699100 · Miscellaneous Other	170.40	0.00	170.40	100.0%
3685000 · Special Assessments - Service	324,874.62	323,140.38	1,734.24	0.5%
3670000 · Nongovernmental Contributions	706.16	1,100.00	-393.84	-35.8%
3610000 · Interest and Other Earnings	561.32	105.00	456.32	434.6%
3620000 · Rents and Leases	0.00	473.13	-473.13	-100.0%
Total 3600000 · Miscellaneous Revenues	326,324.50	324,818.51	1,505.99	0.5%
Total Income	1,432,174.48	2,027,713.54	-595,539.06	-29.4%
Gross Profit	1,432,174.48	2,027,713.54	-595,539.06	-29.4%
Expense				
Equipment Allocation	0.00	0.00	0.00	0.0%
Vehicle Allocation	0.00	0.00	0.00	0.0%
Overhead Allocation	0.00	0.00	0.00	0.0%
5531000 · Salaries & Benefits	1,100,369.37	833,144.29	267,225.08	32.1%
5314000 · Intern Stipends	1,000.00	2,940.00	-1,940.00	-66.0%
5314101 · Legal Fees & Services	19,416.26	22,003.25	-2,586.99	-11.8%
5314102 · Audit & Accounting	2,741.97	2,577.79	164.18	6.4%
5314103 · Computer Services	24,558.00	10,920.00	13,638.00	124.9%
5314100 · Professional Services	136,737.94	291,627.30	-154,889.36	-53.1%
5314400 · Advertising	2,571.84	795.20	1,776.64	223.4%
5314203 · Printing Services	3,433.36	8,814.73	-5,381.37	-61.1%
5314104 · Janitorial Services	3,915.00	3,300.00	615.00	18.6%
5314501 · Office Rent	42,655.00	26,208.00	16,447.00	62.8%
5314700 · Utilities	4,440.92	3,949.10	491.82	12.5%
5314503 · Equipment Leases	2,702.06	1,990.58	711.48	35.7%
5314504 · Vehicle Leases	3,166.53	2,329.42	837.11	35.9%
5314200 · Communications	7,723.73	7,076.35	647.38	9.2%
5313102 · Photocopier Usage	433.63	551.52	-117.89	-21.4%
5354800 · Repairs & Maintenance	4,652.48	5,884.82	-1,232.34	-20.9%
5314505 · Software Licenses	20,915.59	9,644.21	11,271.38	116.9%
5313101 · Office Supplies	3,112.20	2,698.53	413.67	15.3%
5314202 · Postage & Shipping	1,240.99	2,407.52	-1,166.53	-48.5%
5314902 · Organizational Dues	1,150.00	1,555.00	-405.00	-26.1%
5314307 · Licenses and Permits	1,950.37	958.50	991.87	103.5%
5314117 · Soil Testing	3,297.43	2,583.55	713.88	27.6%
5313401 · Plants for Resale	15,702.78	34,910.58	-19,207.80	-55.0%
Project Expenses	39,278.66	42,870.72	-3,592.06	-8.4%
5314302 · Staff - Conference & Training	8,890.78	5,800.83	3,089.95	53.3%
5314306 · Board - Conference & Training	1,069.22	188.91	880.31	466.0%
5314300 · Staff - Travel	10,623.92	11,558.45	-934.53	-8.1%
5314301 · Board Travel	1,108.09	0.00	1,108.09	100.0%
5314119 · Cultural Resources	0.00	41,153.40	-41,153.40	-100.0%
5314108 · Construction & Restoration Work	43,616.47	85,923.45	-42,306.98	-49.2%
5314109 · Cost Share	1,000.00	255,825.70	-254,825.70	-99.6%
5314110 · Bank Fees & Interest Charges	-25.74	71.25	-96.99	-136.1%
5314600 · Liability Insurance Premiums	16,516.50	14,609.48	1,907.02	13.1%
66300 · Sales Tax Adjustments	415.97	118.03	297.94	252.4%
66900 · Reconciliation Discrepancies	0.00	-0.01	0.01	100.0%
5945360 · Capital Outlays				
5945368 · Rental Equipment	14,934.99	58,429.11	-43,494.12	-74.4%
5945367 · Restoration Equipment	2,381.29	75,281.37	-72,900.08	-96.8%
5945363 · Equipment & Office Furniture	19,249.30	2,555.96	16,693.34	653.1%
5945364 · Computer Hardware	3,278.93	5,435.89	-2,156.96	-39.7%
5945366 · Vehicle Purchases	5,497.80	81,840.26	-76,342.46	-93.3%
Total 5945360 · Capital Outlays	45,342.31	223,542.59	-178,200.28	-79.7%
Total Expense	1,575,723.63	1,960,533.04	-384,809.41	-19.6%
Net Ordinary Income	-143,549.15	67,180.50	-210,729.65	-313.7%
Net Income	-143,549.15	67,180.50	-210,729.65	-313.7%

Thurston Conservation District

Balance Sheet

As of June 30, 2024

07/19/24

Accrual Basis

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
3088010 · Checking-103 Beneficial	221,408.38
3081001 · Checking-7444 Timberland	5,762.17
3088020 · Savings Accounts	
3088021 · Saving-116 Beneficial Reserve	4,161.40
3088022 · Saving-129 Beneficial CEC	114,137.41
Total 3088020 · Savings Accounts	118,298.81
3088030 · Counter Cash	100.00
3088040 · PayPal Account	8,506.33
Total Checking/Savings	354,075.69
Accounts Receivable	
3090000 Accounts Receivable	426,127.86
Total Accounts Receivable	426,127.86
Other Current Assets	
3090500 Prepaid Accounts	
3090501 · Prepaid Insurance	5,920.50
3090507 · Security Deposit - Tilley Court	8,427.00
Total 3090500 Prepaid Accounts	14,347.50
3091000 · 309.10.00 Inventory Asset	2,770.56
3092000 · 309.20.00 Cash on Hand	27,208.33
Total Other Current Assets	44,326.39
Total Current Assets	824,529.94
Fixed Assets	
3090600 · Tenant Improvements	107,970.61
Total Fixed Assets	107,970.61
TOTAL ASSETS	932,500.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	35,220.84
Credit Cards	537.36
Other Current Liabilities	
3471000 · Grant Advances	
3471100 · RCO Advances	
3471110 · R050 Riverbend Advances	24,691.01
Total 3471100 · RCO Advances	24,691.01
Total 3471000 · Grant Advances	24,691.01
3861100 · Sales Tax Payable	546.45
3861000 · Payroll Liabilities	156,746.71
Total Other Current Liabilities	181,984.17
Total Current Liabilities	217,742.37
Total Liabilities	217,742.37
Equity	714,758.18
TOTAL LIABILITIES & EQUITY	932,500.55

2024 Unrestricted Budget vs Actual



June 50.00%

	Account Name	2024 Budget	2024 Actual	\$ Over Budget	% of Budget
1	- Income	1,093,134	514,261	-578,873	47.04%
2	- Retail Sales	71,111	34,711	-36,400	48.81%
3	- Food Production and Consumption	2,111	903	-1,208	42.80%
4	Poultry Equipment & Tool Rentals	2,111	903	-1,208	42.80%
5	- Soil Conservation and Health	9,399	5,339	-4,060	56.80%
6	Soil Testing	7,136	4,527	-2,609	63.43%
7	Nutrient Spreader Rentals	763	348	-415	45.55%
8	No-Till Drill Rentals	1,500	464.41	-1,036	30.96%
9	- Community Outreach and Education	52,247	20,058	-32,189	38.39%
10	Plant Sales	51,647	20,058	-31,589	38.84%
11	TCD Swag Shop	600	0	-600	0.00%
12	- Water Quality & Quantity and Protection & Restoration of Ecosystems	7,159	7,085	-74	98.97%
13	Partner Fee for Service - Restoration Crew	7,159	7,085	-74	98.97%
14	- Other Income	195	1,326	1,131	679.97%
15	Contributions Private	0	706	706	N/A
16	Rental Income	0	0	0	N/A
17	Interest Income	195	437	242	224.30%
18	Miscellaneous Income	0	182	182	N/A
19	+ Grant Revenue	128,935	0	-128,935	0.00%
21	Rates and Charges	562,182	324,875	-237,307	57.79%
22	- Overhead	330,906	154,675	-176,231	46.74%
23	Overhead Allocation	312,436	144,571	-167,865	46.27%
24	Vehicle Allocation	18,470	10,104	-8,366	54.71%
25	2023 Carry Overs	17,804	0	-17,804	0.00%
26	- Program Allocation	455,131	244,629	-210,502	53.75%
27	- Local Food Production and Consumption	16,600	8,693	-7,907	52.37%
28	Poultry Equipment Rentals	16,600	8,693	-7,907	52.37%
29	- Producer Support & Preservation and Expansion of Working Lands	1,000	89	-911	8.87%
30	Working Lands Preservation Initiative	1,000	89	-911	8.87%
31	- Water Quality & Quantity and Protection & Restoration of Ecosystems	7,159	1,223	-5,936	17.08%
32	Restoration Crew & Equipment (T050)	7,159	1,223	-5,936	17.08%
33	- Soil Conservation and Health	39,227	23,751	-15,476	60.55%
34	Soil Health Testing	29,455	19,254	-10,201	65.37%
35	Nutrient Spreader Rentals	8,272	3,796	-4,476	45.89%
36	No-Till Drill Rentals	1,500	701	-799	46.76%
37	- Community Outreach and Engagement	212,239	101,041	-111,198	47.61%
38	Conservation & Education Center	77,076	15,233	-61,843	19.76%
39	District Communications	61,875	39,957	-21,918	64.58%
40	Plant Sale	57,805	35,441	-22,364	61.31%
41	Elections	15,483	10,410	-5,073	67.24%
42	- Adult and Youth Conservation Education	47,870	26,171	-21,699	54.67%
43	South Sound Green	41,670	21,520	-20,150	51.64%

	Account Name	2024 Budget	2024 Actual	\$ Over Budget	% of Budget
44	Teens in Thurston Volunteer Program	4,200	2,200	-2,000	52.38%
45	Envirothon	2,000	2,451	451	122.55%
46	[-] Climate Change Adaptation & Mitigation and Other Strategic Plan Priorities	131,036	83,661	-47,375	63.85%
47	Conservation TA	88,313	55,322	-32,991	62.64%
48	Investing in Future Conservation	42,723	28,339	-14,384	66.33%
49	[-] Administrative Expenses	655,807	349,922	-305,884	53.36%
50	Administrative Salaries & Benefits	326,650	188,318	-138,332	57.65%
51	[-] Professional Services	74,672	45,187	-29,485	60.51%
52	Legal Services	24,000	19,416	-4,584	80.90%
53	Audit & Accounting	16,127	2,654	-13,473	16.46%
54	Computer Services	29,545	23,094	-6,451	78.17%
55	Professional Services	5,000	23	-4,977	0.46%
56	[-] Facility, Vehicles and Maintenance	174,074	87,877	-86,197	50.48%
57	Janitorial Services	7,800	2,965	-4,835	38.01%
58	Office Rent	101,064	42,135	-58,929	41.69%
59	Utilities	7,140	1,780	-5,360	24.93%
60	Equipment Leases	3,611	1,752	-1,859	48.52%
61	Vehicle Leases	6,166	3,167	-2,999	51.35%
62	5966604 · Vehicle Purchase	0	0	0	N/A
63	Office Move (A039)	17,804	18,992	1,188	106.67%
64	Communications	13,630	7,124	-6,506	52.27%
65	Photocopier Usage	1,031	434	-597	42.06%
66	Vehicle Repairs & Maintenance	4,098	1,707	-2,391	41.65%
67	Computer Hardware Purchases	3,000	420	-2,580	13.99%
68	Computer Software	4,250	5,884	1,634	138.44%
69	Equipment & Office Furniture	4,480	1,519	-2,961	33.90%
70	[-] Supplies	10,799	3,933	-6,866	36.42%
71	Office Supplies	4,450	2,724	-1,726	61.21%
72	Postage & Shipping	300	174	-126	57.99%
73	Organizational Dues	5,949	1,000	-4,949	16.81%
74	Licenses & Permits	100	35	-65	35.00%
75	[-] Conferences, Training and Travel	34,462	8,116	-26,346	23.55%
76	Staff Conference & Training (A037)	16,629	2,031	-14,598	12.21%
77	Board Conference and Training Fees	2,500	526	-1,974	21.05%
78	Board Meeting Snacks	750	419	-331	55.89%
79	Staff Travel	13,083	4,608	-8,475	35.22%
80	Board Travel	1,500	532	-968	35.44%
81	[-] Insurance and Banking	35,150	16,491	-18,659	46.92%
82	Bank Fees & Interest Charges	650	-26	-676	-3.96%
83	Liability Insurance Premiums	34,500	16,517	-17,984	47.87%
84	Late Fees & Penalties	0	0	0	N/A
85	[-] Savings	0	0	0	N/A
86	Reserve Fund		0	0	N/A
87	Conservation Education Center Savings Plan		0	0	N/A
88	Net Income (Surplus or Deficit)	0	-80,291	-80,291	N/A

2024 Restricted Budgets vs Actuals



As of June 30, 2024

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2024 Budget	2024 Actual	2024 Remaining Budget	% of Total Time	% of Total Budget Spent
1	RCO											
2	ASRP Riverbend Phase 2	R050	20-1908	03/28/22	06/30/27	7,673,670	6,643,089	2,575,149	125,089	2,450,060	43.00%	13.43%
3	SRFB Cozy Valley	R060	21-1089C	09/23/21	12/30/24	132,778	26,328	34,125	7,797	26,328	84.69%	80.17%
4	ESRP Zangle Cove	R070	20-1517R	07/01/21	12/31/25	110,072	33,775	40,832	7,058	33,774	66.63%	69.32%
5	Oregon Spotted Frog (OSF) Outreach	R080		01/01/23	01/01/25	32,550	9,429	20,118	10,689	9,429	74.73%	71.03%
6	ESRP Lower Eld Bulkhead Removal	R090		07/01/23	07/01/26	125,200	117,315	121,871	6,728	115,143	33.36%	6.30%
7	Federal											
8	Frogs on Farm Cost Share	US80		08/15/20	08/15/25	93,135	62,673	68,805	6,131	62,673	77.50%	32.71%
9	USFWS Restoring South Sound Prairies	US90		07/01/22	07/01/27	190,000	157,689	1,000	337	663	40.01%	17.01%
10	WSCC											
11	FY23-25 Livestock	W025	24-13-LT	07/01/23	06/30/25	20,000	10,258	10,663	4,938	5,725	50.07%	48.71%
12	Skookumchuck Planting	W030	20-13-ER	04/01/20	06/30/25	744,780	192,993	151,367	22,587	128,780	80.96%	74.09%
13	FY21-25 Flood Chehalis	W050	22-13-FL	09/01/21	06/30/25	261,333	73,162	102,550	58,318	44,232	73.91%	72.00%
14	FY23-25 Shellfish Cost Share	W060	24-13-SH	11/27/23	06/30/25	125,000	111,794	123,396	11,602	111,794	37.29%	10.56%
15	FY23-24 CREP	W070	24-13-CE	07/01/23	06/30/24	56,251	5	22,717	22,712	5	Closed	99.99%
16	FY23-25 NRI Cost Share	W080	24-13-NR	08/21/23	06/30/25	81,222	52,802	59,981	7,342	52,639	46.32%	34.99%
17	FY23-24 Engineering	W100	24-13-PE	09/27/23	06/30/24	82,500	160	47,805	47,645	160	Closed	99.81%
18	FY24-25 Salmon Riparian	W110	24-13-SRF	02/27/24	06/30/25	207,514	186,434	78,218	21,080	57,138	25.51%	10.16%
19	FY23-24 Sustainable Farms and Fields	W120	24-13-SFF	08/17/23	06/30/24	52,798	0	25,323	25,323	0	Closed	100.00%
20	Forest Health and Community Wildfire Resiliency	W130	24-13-FH	09/22/23	06/30/25	471,000	354,321	379,633	105,359	274,275	43.67%	24.77%
21	Irrigation Efficiencies	W140	22-13-IE	04/03/24	06/30/25	45,778	39,106	17,108	6,672	10,436	19.60%	14.58%
22	FY21-25 Chehalis Lead	W150	22-13-RIT	10/01/21	06/30/25	102,000	27,636	28,815	15,587	13,229	73.34%	72.91%
23	FY21-25 Community Engagement Plan	W160	22-13-CEP	02/20/24	06/30/25	20,000	19,936	9,500	64	9,436	26.56%	0.32%
24	FY 24-25 Riparian Grant Program (RGP)	W170	24-13-RGP	04/15/24	06/30/25	913,563	897,345	431,991	16,218	415,773	17.42%	1.78%
25	FY24-25 Sustainable Farms and Fields CCA	W180	24-13-SF1	05/16/24	06/30/25	64,000	61,447	62,658	2,553	60,106	11.19%	3.99%
26	FY23-24 SCC Sponsorship GREEN Congress	W086.2	24-13-IM	11/06/23	06/30/24	5,000	0	5,000	5,000	0	Closed	100.00%
27	FY23- 24 SCC Sponsorship Climate Change & Food	W086.3	24-13-IM	01/10/24	06/30/24	5,000	0	5,000	5,000	0	Closed	100.00%
28	FY24 Election Swag	W086.4	24-13-IM	01/22/24	06/30/24	245	0	245	245	0	Closed	100.00%

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2024 Budget	2024 Actual	2024 Remaining Budget	% of Total Time	% of Total Budget Spent
29	FY24 SoilCon	W086.5	24-13-IM	01/29/24	06/30/24	821	0	821	821	0	Closed	100.00%
30	FY24 VSP Facilitator for SCC	W086.6	24-13-IM	02/05/24	06/30/24	4,000	220	4,000	3,780	220	Closed	94.51%
31	March SCC All District Meeting	W086.7	24-13-IM	04/01/24	06/30/24	1,000	0	1,000	1,000	0	Closed	100.00%
32	SCC Soil Testing Support	W086.8	24-13-IM	04/14/24	06/30/24	1,150	0	1,150	1,150	0	Closed	100.00%
33	FY23- 24Year End Funding	W086.9	24-13-IM	05/20/24	06/30/24	20,000	0	20,000	20,000	0	Closed	100.00%
34	Thurston County											
35	FY23-25 VSP	TC400		07/01/23	06/30/25	227,500	115,829	116,968	56,457	60,511	50.07%	49.09%
36	FY23-25 VSP Cost Share	TC450		08/08/23	06/30/25	531,781	458,094	317,455	42,648	274,808	47.33%	13.86%
37	Miscellaneous											
38	ESRP Shore Friendly Phase 3	M035		07/01/23	06/30/25	388,883	258,743	259,950	49,745	210,205	50.07%	33.47%
39	Agri-Park Feasibility Study GIS Work	M055		10/12/23	03/31/24	5,387	-2	72	74	-2	Closed	100.04%
40	2024 City of Olympia Urban Farmland	M065		01/01/24	12/31/24	203,038	144,500	203,038	58,538	144,500	49.73%	28.83%
41	GRuB Beginning Farmer Development	M066		01/01/24	08/31/25	10,259	8,787	5,119	1,472	3,646	29.89%	14.35%
42	Sentinel Landscape Program (SLP)	M075		10/01/21	06/30/28	1,279,225	521,058	317,509	153,418	164,091	40.73%	59.27%
43	One Tree Planted	M085		09/03/21	until spent	33,076	27,536	9,337	3,997	5,339	N/A	16.75%
44	WCRRR Prairie Habitat Enhancement	M095	2022-06	01/01/22	06/30/25	111,954	66,791	29,968	12,802	17,167	71.42%	40.34%
45	WFC Meyer Phase 2	M100		01/01/23	09/01/25	106,546	42,995	71,274	36,175	35,099	56.10%	59.65%
46	FY23-25 Pierce County Shellfish NTA	M600		12/01/23	09/30/25	191,000	151,434	85,100	39,566	45,534	31.79%	20.72%
47	FY24 WSDA Local Food Infrastructure	M700		02/14/24	06/30/24	22,917	-348	22,917	23,265	-348	100.00%	101.52%
48	South Sound GREEN											
49	FY24 Interlocal	G019-SS		01/01/24	12/31/24	64,160	31,045	64,160	33,115	31,045	49.73%	51.61%
50	Embrace the Stream	G019.30		08/01/22	until spent	5,035	262	262	0	262	N/A	94.80%
51	FY23-24 WSC Mini Grant	G019.50		12/12/23	12/31/24	500	291	500	209	291	52.33%	41.72%
52	FY24 OSD i-Grant	G019.103		03/01/24	12/31/24	4,000	2,807	4,000	1,193	2,807	39.87%	29.84%
53	2024 ESD 113 Climate Education	G019.104		05/15/24	06/30/24	6,000	0	6,000	6,000	0	100.00%	100.00%
54	NFWF Five Star	G019.108		09/01/23	06/30/24	12,375	3,228	8,097	4,870	3,228	100.00%	73.92%
55	FY23-25 Outdoor Learning	G019.109		10/01/23	06/30/25	38,825	28,977	23,690	9,008	14,682	42.88%	25.37%
56	Dawkins 2023	G019.28		01/01/23	until spent	20,000	0	5,409	5,409	0	Closed	100.00%
57	Dawkins 2024	G019.28		01/01/24	until spent	20,750	16,247	18,291	4,503	13,788	N/A	21.70%
58	2023 Community Foundation	G019.29		10/25/23	until spent	2,500	1,300	2,500	1,200	1,300	N/A	48.00%
59	Carlson Charitable	G019.31		12/05/23	12/31/24	2,500	2,225	2,500	275	2,225	53.18%	11.00%
60	2024 Squaxin	G019.85		02/01/24	until spent	2,250	2,250	2,250	0	2,250	N/A	0.00%
61	Tumwater SD Natural Resources	G019.120		05/15/24	06/20/24	500	0	500	500	2,250	127.03%	100.00%
62	Teens in Thurston Volunteer Program									0		
63	Nisqually TNT 2023	T070		01/06/23	until spent	5,375	2,316	3,654	1,337	2,316	N/A	56.90%

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2024 Budget	2024 Actual	2024 Remaining Budget	% of Total Time	% of Total Budget Spent
64	Nisqually TNT 2024	T070		01/01/24	until spent	5,581	5,581	5,581	0	5,581	N/A	0.00%
65	- Envirothon Program									0		
66	2023 Chehalis Tribe Envirothon	T040		01/23/23	until spent	5,000	0	113	113	0	Closed	100.00%
67	2023 Pork Blakely Envirothon	T040		03/02/23	until spent	500	100	500	400	100	N/A	79.99%
68	2024 Olympia Food Co-op Envirothon	T040		01/01/24	until spent	50	50	50	0	50	N/A	0.00%
69	- PARTNERS									0		
70	OlyEcosystems	P400		01/01/24	01/31/24	16,500	3,187	13,313	13,313	0	587.10%	80.69%
71	WA Dept of Fish and Wildlife	P600		01/29/24	02/01/24	6,925	1,236	3,170	3,170	0	3,850.00%	82.15%

Thurston Conservation District
Payment Detail
June 2024

11:45 AM

07/19/2024

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	12976	06/01/2024	Amazon	MISC:M700 - WSDA Local Food Infrastructure	5314116 · Project Equipment	88.92
Credit Card Charge	12977	06/01/2024	Strombergs Mann Lake	MISC:M700 - WSDA Local Food Infrastructure	5945368 · Rental Equipment	359.15
Check	EFT	06/01/2024	Tilley Court Caves, LLC	UNRESTRICTED:A010 - Administrative Expenses	5314501 · Office Rent	8,427.00
Check	EFT	06/01/2024	Delta Dental	UNRESTRICTED:A010 - Administrative Expenses	5531212 · Dental Benefits	2,162.40
Credit Card Charge	12985	06/02/2024	Doos Donuts	TCD Programs:T070 -Teens in Thurston Volunteer Prog	5314901 · Meeting & Event	29.90
Credit Card Credit	12925	06/03/2024	Ace Hardware	MISC:M065 - City of Olympia Urban Ag	5314107 · Project Supplies	-18.90
Credit Card Charge	12928	06/03/2024	US Postal Service	MISC:M095 - WCRRI Prairie Habitat Enhancement	5314202 · Postage & Shipping	8.00
Check	EFT	06/03/2024	Comcast	UNRESTRICTED:A010 - Administrative Expenses	5314204 · Internet Services	179.33
Credit Card Credit	12922	06/04/2024	Amazon	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	-11.63
Credit Card Charge	12994	06/04/2024	Pilot Travel Center	WSCC:W110 - FY24-25 Salmon Riparian Funding	5314107 · Project Supplies	11.22
Credit Card Charge	12941	06/05/2024	Amazon	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	134.02
Credit Card Charge	12942	06/05/2024	Amazon	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	46.10
Credit Card Charge	12990	06/05/2024	ULINE	UNRESTRICTED:A010 - Administrative Expenses	5945363 · Equipment & Office Furniture	388.91
Credit Card Charge	12995	06/05/2024	End of the Trail 4	WSCC:W110 - FY24-25 Salmon Riparian Funding	5314107 · Project Supplies	11.42
Check	EFT	06/05/2024	Regence - Health Care		5531210 · Medical Benefits	26,252.37
Credit Card Charge	12935	06/06/2024	Nisqually Valley News (CT Publishing)	TCD Programs:T030 - District Communications	5314400 · Advertising	222.30
Credit Card Charge	12936	06/06/2024	Mixed Role Productions	TCD Programs:T030 - District Communications	5313101 · Office Supplies	65.85
Credit Card Charge	12986	06/06/2024	MRSC	UNRESTRICTED:A037 - Staff Training (Unfunded)	5314302 · Staff - Conference & Training	40.00
Credit Card Charge	12989	06/06/2024	MRSC	UNRESTRICTED:A037 - Staff Training (Unfunded)	5314302 · Staff - Conference & Training	40.00
Bill Pmt -Check	EFT	06/07/2024	USAble.Life	UNRESTRICTED:A010 - Administrative Expenses	5531214 · Life Insurance	102.40
Credit Card Charge	1313008310	06/07/2024	QuickBooks Time Support (TSheets)	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	241.34
Liability Check		06/07/2024	QuickBooks Payroll Service		QuickBooks Payroll Service	49,473.00
Check	EFT	06/07/2024	Wells Fargo		Wells Fargo	17,905.99
Credit Card Charge	3593709	06/09/2024	Rightworks	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	24.13
Credit Card Charge	12996	06/10/2024	Ace Hardware	WSCC:W110 - FY24-25 Salmon Riparian Funding	5314107 · Project Supplies	39.48
Liability Check	EFT	06/10/2024	Internal Revenue Service		3861004 · Federal Income Tax Payable	17,012.02
Liability Check	EFT	06/10/2024	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	24,926.01
Credit Card Charge	12958	06/11/2024	Spuds	MISC:M095 - WCRRI Prairie Habitat Enhancement	5314901 · Meeting & Event	30.21
Credit Card Charge	12957	06/11/2024	LUV Cookies	MISC:M095 - WCRRI Prairie Habitat Enhancement	5314901 · Meeting & Event	25.50
Credit Card Charge	12997	06/11/2024	End of the Trail 4	WSCC:W110 - FY24-25 Salmon Riparian Funding	5314107 · Project Supplies	10.76

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	12973	06/12/2024	Icicle Village Resort	TCD Programs:T080 - Conservation TA	5314303 · Lodging	238.82
Credit Card Charge	12967	06/12/2024	Village Mercantile	UNRESTRICTED:A010 - Administrative Expenses	5313201 · Vehicle Fuel	57.55
Credit Card Charge	12974	06/12/2024	Icicle Quick Stop	UNRESTRICTED:A010 - Administrative Expenses	5313201 · Vehicle Fuel	64.04
Credit Card Charge	12988	06/12/2024	Half Moon Sanitation	Various	5314503 · Equipment Leases	185.00
Bill Pmt -Check	22487	06/13/2024	Ecostudies Institute	MISC:M075 - FY21-28 SLP REPI Pilot & Challenge	5314100 · Professional Services	6,490.30
Bill Pmt -Check	22501	06/13/2024	Ariel Curtis	TCD Programs:T040 - Envirothon Program	5314107 · Project Supplies	133.12
Bill Pmt -Check	22490	06/13/2024	Midwest Labs	TCD Programs:T098 - Soil Health Testing	5314117 · Soil Testing	330.05
Bill Pmt -Check	22492	06/13/2024	Mountain Mist	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	70.10
Bill Pmt -Check	22497	06/13/2024	Petrocard	UNRESTRICTED:A010 - Administrative Expenses	5313201 · Vehicle Fuel	647.73
Bill Pmt -Check	22499	06/13/2024	TJ Johnson	UNRESTRICTED:A010 - Administrative Expenses	Mileage & Lodging	413.68
Bill Pmt -Check	22500	06/13/2024	WA St University Energy Program	UNRESTRICTED:A010 - Administrative Expenses	5314103 · Computer Services	9,082.00
Bill Pmt -Check	22493	06/13/2024	Nathan Uhlmeier	W086.2 - FY23-24 Sponsorship GREEN Congress	5314100 · Professional Services	150.00
Credit Card Charge	12983	06/13/2024	Eco Promotional	W086.2 - FY23-24 Sponsorship GREEN Congress	5314107 · Project Supplies	229.74
Bill Pmt -Check	22485	06/13/2024	Christina Wagner	Various	Mileage & Project Supplies	302.27
Bill Pmt -Check	22486	06/13/2024	Donalyn Johans	Various	Restoration Crew Intern Stipend	1,050.00
Bill Pmt -Check	22488	06/13/2024	Jaden McGinty	Various	Restoration Crew Intern Stipend	1,200.00
Bill Pmt -Check	22489	06/13/2024	KR Creative Strategies	Various	5314100 · Professional Services	5,685.00
Bill Pmt -Check	22494	06/13/2024	Native Plant Salvage Foundation	Various	Project Supplies & Professional Services	3,173.97
Bill Pmt -Check	22495	06/13/2024	Nicholas Rubesh	Various	Restoration Crew Intern Stipend	1,200.00
Bill Pmt -Check	22496	06/13/2024	Pacific Office Automation	Various	5354801 · Office Equipment Maintenance	842.26
Bill Pmt -Check	22498	06/13/2024	Sam Nadell	Various	Mileage & Meeting & Event	66.48
Bill Pmt -Check	22491	06/13/2024	Minuteman Press	WSCC:W070 - CREP:W070.2 - Outreach	5314203 · Printing Services	525.21
Bill Pmt -Check	22484	06/13/2024	VOID			0.00
Credit Card Charge	6369926	06/14/2024	Buzzsprout	TCD Programs:T030 - District Communications	5374001 · Web Hosting and Maintenance	12.00
Credit Card Charge	12961	06/14/2024	Forestry Supplies	WSCC:W030 - EAR Skookumchuck:W030.4	5354800 · Repairs & Maintenance	24.92
Credit Card Charge	13009	06/15/2024	Facebook	MISC:M075 - FY21-28 SLP REPI Pilot & Challenge	5314400 · Advertising	3.69
Credit Card Charge	13010	06/16/2024	Facebook	Various	5314400 · Advertising	21.38
Credit Card Charge	12979	06/17/2024	Amazon	MISC:M700 - WSDA Local Food Infrastructure	5354800 · Repairs & Maintenance	48.30
Check	EFT	06/17/2024	TPSC Benefits	UNRESTRICTED:A010 - Administrative Expenses	5531215 · HRA Benefits	108.00
Credit Card Charge	12962	06/17/2024	Poster Guard	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	59.75
Credit Card Charge	12998	06/17/2024	Ace Hardware	W086.9 FY23-24 Fiscal Year End Funding	5314107 · Project Supplies	2.19
Bill Pmt -Check	EFT	06/18/2024	Ricoh USA, Inc.	UNRESTRICTED:A010 - Administrative Expenses	5314503 · Equipment Leases	260.17
Bill Pmt -Check	EFT	06/18/2024	Puget Sound Energy	UNRESTRICTED:A010 - Administrative Expenses	5314701 · Electricity	250.72
Check	EFT	06/18/2024	TPSC Benefits	UNRESTRICTED:A010 - Administrative Expenses	5531215 · HRA Benefits	192.65
Credit Card Charge	12978	06/18/2024	ULINE	W086.9 FY23-24 Fiscal Year End Funding	5945363 · Equipment & Office Furniture	393.84

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	13024	06/18/2024	ULINE	W086.9 FY23-24 Fiscal Year End Funding	5945363 · Equipment & Office Furniture	381.21
Credit Card Credit		06/19/2024	Spuds	UNRESTRICTED:A010 - Administrative Expenses	5314110 · Bank Fees & Interest Charges	-26.22
Credit Card Charge	E0300SMEA	06/19/2024	Microsoft	UNRESTRICTED:A010 - Administrative Expenses	5314505 · Software Licenses	49.37
Credit Card Charge	E0300SME4	06/19/2024	Microsoft	UNRESTRICTED:A010 - Administrative Expenses	5314505 · Software Licenses	465.31
Credit Card Charge	12980	06/20/2024	WA St Dept of Licensing	GREEN:G019-SS GREEN Interlocal (Quarterly)	5314307 · Licenses and Permits	15.45
Bill Pmt -Check	22506	06/20/2024	Fourth Corner Nurseries	TCD Programs:T097 - Plant Sale	5313401 · Plants for Resale	728.00
Bill Pmt -Check	22502	06/20/2024	Deschutes Law Group	UNRESTRICTED:A010 - Administrative Expenses	5314101 · Legal Fees & Services	2,000.00
Bill Pmt -Check	22504	06/20/2024	Doug Rushton	UNRESTRICTED:A010 - Administrative Expenses	5314301 · Board Travel	531.57
Bill Pmt -Check	22507	06/20/2024	Hannah's Cleaning Service	UNRESTRICTED:A010 - Administrative Expenses	5314104 · Janitorial Services	700.00
Bill Pmt -Check	22512	06/20/2024	Petrocard	UNRESTRICTED:A010 - Administrative Expenses	5313201 · Vehicle Fuel	203.16
Bill Pmt -Check	22513	06/20/2024	Sarah Moorehead_V	UNRESTRICTED:A010 - Administrative Expenses	5314304 · Mileage	534.28
Bill Pmt -Check	22514	06/20/2024	WA St Conservation Commission	UNRESTRICTED:A010 - Administrative Expenses	5314504 · Vehicle Leases	561.04
Credit Card Charge	13007	06/20/2024	Garmin	UNRESTRICTED:A010 - Administrative Expenses	5354803 · Vehicle Maintenance	21.89
Credit Card Charge	13022	06/20/2024	Lowes	UNRESTRICTED:A010 - Administrative Expenses	5945363 · Equipment & Office Furniture	690.64
Bill Pmt -Check	22509	06/20/2024	Kirsten Hill	UNRESTRICTED:A037 - Staff Training (Unfunded)	5314305 · Meals / Per Diems	17.00
Credit Card Charge	13002	06/20/2024	Lowes	W086.9 FY23-24 Fiscal Year End Funding	5314107 · Project Supplies	164.28
Credit Card Credit	13025	06/20/2024	ULINE	W086.9 FY23-24 Fiscal Year End Funding	5945363 · Equipment & Office Furniture	-636.84
Bill Pmt -Check	22505	06/20/2024	Emily Landrus	Various	5314304 · Mileage	124.62
Bill Pmt -Check	22511	06/20/2024	North Thurston Public Schools	Various	5314112 · Bus Transportation	257.93
Bill Pmt -Check	22503	06/20/2024	Donalyn Johanss	WSCC:W110 - FY24-25 Salmon Riparian Funding	Restoration Crew Intern Stipend	300.00
Bill Pmt -Check	22508	06/20/2024	Jaden McGinty	WSCC:W110 - FY24-25 Salmon Riparian Funding	Restoration Crew Intern Stipend	1,200.00
Bill Pmt -Check	22510	06/20/2024	Nicholas Rubesh	WSCC:W110 - FY24-25 Salmon Riparian Funding	Restoration Crew Intern Stipend	1,200.00
Credit Card Charge	13023	06/20/2024	Fred Meyer	WSCC:W150 - Chehalis Lead	5314901 · Meeting & Event	42.14
Credit Card Charge	12982	06/21/2024	Squaxin Island Tribe	GREEN:TCC:G019.28 Dawkins	5314302 · Staff - Conference & Training	45.00
Credit Card Charge	12992	06/21/2024	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	11.27
Credit Card Charge	13016	06/21/2024	Pilot Travel Center	UNRESTRICTED:A010 - Administrative Expenses	5313201 · Vehicle Fuel	54.02
Credit Card Charge	13031	06/21/2024	ULINE	W086.9 FY23-24 Fiscal Year End Funding	5314107 · Project Supplies	70.01
Credit Card Charge	13017	06/21/2024	Meconi's	Various	5314901 · Meeting & Event	573.27
Credit Card Charge	12984	06/23/2024	Wordpress	GREEN:TCC:G019.28 Dawkins	5374001 · Web Hosting and Maintenance	329.40
Credit Card Charge	P1-9666752	06/23/2024	Intuit	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	192.00
Credit Card Charge	13029	06/24/2024	Costco	GREEN:G019.104 ESD 113 Climate Ed	5314901 · Meeting & Event	246.18
Credit Card Charge	13028	06/24/2024	Wordpress	GREEN:G019-SS GREEN Interlocal (Quarterly)	5374001 · Web Hosting and Maintenance	20.86
Credit Card Charge	13000	06/24/2024	Harbor Freight	TCD Programs:T050 - Partner Fee for Service	5314107 · Project Supplies	15.35
Credit Card Charge	12999	06/24/2024	H.D. Fowler	TCD Programs:T050 - Partner Fee for Service	5314116 · Project Equipment	185.21
Credit Card Charge	13027	06/24/2024	Trader Joes	UNRESTRICTED:A010 - Administrative Expenses	5314310 · Board Meeting Snacks	67.56

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	12993	06/24/2024	Ace Hardware	WSCC:W030 - EAR Skookumchuck:W030.4	5314107 · Project Supplies	26.95
Liability Check		06/24/2024	QuickBooks Payroll Service		QuickBooks Payroll Service	43,940.26
Liability Check	EFT	06/24/2024	Internal Revenue Service		3861004 · Federal Income Tax Payable	14,712.52
Liability Check	EFT	06/24/2024	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	3,154.02
Credit Card Charge	13001	06/25/2024	Home Depot	W086.9 FY23-24 Fiscal Year End Funding	5314107 · Project Supplies	22.97
Credit Card Charge	13044	06/25/2024	Safeway	Various	5314107 · Project Supplies	17.94
Credit Card Charge	13003	06/25/2024	BassDash	WSCC:W100 - FY23-24 Engineering	5314107 · Project Supplies	109.60
Credit Card Charge	13012	06/26/2024	Spooner Berry Farm	TCD Programs:T030 - District Communications	5314901 · Meeting & Event	35.00
Credit Card Charge	13014	06/26/2024	Fred Meyer	TCD Programs:T030 - District Communications	5314901 · Meeting & Event	39.49
Credit Card Charge	13013	06/26/2024	Starbucks	W086.9 FY23-24 Fiscal Year End Funding	5314901 · Meeting & Event	43.88
Credit Card Charge	13021	06/27/2024	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	12.89
Check	EFT	06/27/2024	Postal IA	UNRESTRICTED:A010 - Administrative Expenses	5314202 · Postage & Shipping	100.00
Credit Card Charge	13032	06/30/2024	Indeed	UNRESTRICTED:A010 - Administrative Expenses	5314100 · Professional Services	22.75
Check	EFT	06/30/2024	TCD Programs:T099 - Food Processing Refund		3451130 · Poultry Equipment & Tool Rentals	0.66
Check	EFT	06/30/2024	TCD Programs:T097 - Plant Sale	Refund	3451140 · Plant Sales	76.23



BOARD MEETING ITEM SUMMARY SHEET

Agenda Item Title: FY24-25 WSCC Implementation Addendum	
Lead Staff: Susan Shelton	Board Meeting Date: 07/23/24
Goal of Presentation:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Information <input type="checkbox"/> Feedback
Description/Background:	<i>Please provide a description or background of the project.</i>
<p>Each fiscal year, WSCC awards each WA State conservation district basic unrestricted funding to support administrative expenses.</p>	
Pros: This funding is unrestricted and can be used at TCD's discretion for administrative and programmatic expense.	Cons: None.
Fiscal Impacts: <i>Please describe the costs associated with this action.</i>	
Adds \$204,491 to the District's unrestricted budget.	
Recommended Action:	<i>What decision do you recommend the board make?</i>
Accept the funding	
Legal Review:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Required
Supporting Documents: <i>Please list below and attach supporting documents (contracts, maps, agreements, draft resolution or other documents).</i>	



Susan Shelton

From: Commission@scc.wa.gov <noreply+29899f926be69dff@formstack.com>
Sent: Friday, June 28, 2024 12:06 PM
To: Susan Shelton
Subject: FORM 4: Addendum

Washington State Conservation Commission

FORM 4: ADDENDUM

Jun 28, 2024 12:05 PM

Conservation District: Thurston

GRANT PROGRAM: Implementation (IM) (Must account for Basic Allocation Request below)

Overhead Rate: 25%

Submitted By: Susan Shelton
Email: accounting@thurstoncd.com

Total Grant Award: 204491.00

Basic Allocation Award (if applicable): 0.00

Total to be obligated under this Addendum: 204491.00

Intermediate Outcome #1: 204491.00

Implementation

Intermediate Outcome #2:

Intermediate Outcome #3:

Intermediate Outcome #4:

Intermediate Outcome #5:

Total of Intermediate Outcomes: 204491.00

Item

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NACD Update for Thurston Conservation District Work Session and Board Meeting July 23, 2024

2025 NGLI Cohort. Applications are now open for the 2025 National Conservation Foundation (NCF) Next Generation Leadership Institute (NGLI) Cohort. NGLI is a year-long training equipping the cohort with skills needed to build a better tomorrow - investing in the education and development of future conservation leaders.

Ideal candidates are elected or appointed district officials currently serving a conservation district who have exhibited strong leadership and would like to carry that leadership further into service of conservation districts.

Applications are now open and will close September 30.

If you have identified a candidate, or think you may be one yourself, check out our [website](#) to see if NGLI might be the next step in your leadership journey!

Conservation Planning Training - The **National Conservation Planning Partnership** (NCP) is offering Conservation Planning Part 2 training to Technical Service Providers (TSP) and Conservation Partners who need this course for either TSP or Conservation Planner Certification. This course meets the requirement for conservation planning procedures core competency as a conservation planner for states and U.S. territories.

This training is offered in four locations - NC, OH, MO, and ID in July, August, or September. Learn more and register [here](#). NOTE: September 23-26, 2024 in Ponderay, ID.

Hugh Hammond Bennett 2024 Award Nominations Open

Invoking the leadership and dedication of Hugh Hammond Bennett, the father of the modern soil conservation movement and first chief of the Soil Conservation Service (now NRCS), this Award for Conservation Excellence recognizes a producer and a conservation planner from within the NCP who have exemplified outstanding service through development and implementation of sound conservation planning and other conservation techniques.

The **producer award** recognizes any producer working with NCP partner organizations on conservation planning or implementation of a conservation plan. The **conservation planner award** recognizes any NCP partnership employees. Partner organizations are those recognized by NCP at the national, state, or local level. More information about the award and how to apply can be found on [NCP's website](#). (Comment - I'm not positive, but I do not think there has been a recipient from Washington state.)

The national producer and conservation planner 2024 award winners will be formally recognized at the NACD Annual Meeting Appreciation Banquet in February of 2025.

UPCOMING NACD MEETINGS and EVENTS

August 10-14, 2024 ... [NACD 2024 Summer Meeting in Boston.](#)

September 11-13, 2024.....NACD Pacific/Southwest Joint Region Meeting, Anchorage, AK. [Register here.](#)

February 8-12, 2025 [NACD 79th Annual Meeting](#) in Salt Lake City.

Submitted by [Doug Rushton](#), Thurston CD, WACD Board/National Director, NACD Board
Information current as of 7/15/24. Some information excerpted from NACD's *eResource*.

F:\Thurston CD\2024\Board Meetings & Work Sessions\7-23-24 TCD Work Session and Board Meeting\7-17-24 NACD update for 7-23-24 TCD Meeting.docx

Item

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2024 Mid-Year Revised Unrestricted Budget



2024 YTD Actual Last Update	Account Name	2024 Budget	2024 YTD Actual	2024 Prorated Actual	2024 Mid-Year Revised Budget	Differences	Notes
06/30/24	Income	1,093,134	514,261	1,028,521	1,172,652	-93,135	
	Retail Sales	71,111	34,711	69,422	73,543	-2,432	
	Food Production and Consumption	2,111	903	1,807	2,111	0	
	Poultry Equipment & Tool Rentals	2,111	903	1,807	2,111	0	
	Soil Conservation and Health	9,399	5,339	10,677	10,263	-864	
	Soil Testing	7,136	4,527	9,053	8,000	-864	
	Nutrient Spreader Rentals	763	348	695	763	0	
	No-Till Drill Rentals	1,500	464.41	929	1,500	0	
	Community Outreach and Education	52,247	20,058	40,116	52,247	0	
	Plant Sales	51,647	20,058	40,116	51,647	0	
	TCD Swag Shop	600	0	0	600	0	
	Water Quality & Quantity and Protection & Restoration of Ecosystems	7,159	7,085	14,170	7,159	0	
	Partner Fee for Service - Restoration Crew	7,159	7,085	14,170	7,159	0	
	Other Income	195	1,326	2,652	1,763	-1,568	
	Contributions Private	0	706	1,412	706	-706	
	Interest Income	195	437	875	875	-680	
	Miscellaneous Income	0	182	365	182	-182	
	Grant Revenue	128,935	0	0	204,491	-75,556	
	State Grants	128,935	0	0	204,491	-75,556	
	Rates and Charges	562,182	324,875	649,749	562,182	0	
	Overhead	330,906	154,675	309,350	332,436	-1,530	
	Overhead Allocation	312,436	144,571	289,141	312,436	0	
	Vehicle Allocation	18,470	10,104	20,209	20,000	-1,530	
	2023 Carry Overs	17,804	0	0	17,804	0	
	Program Allocation	455,131	244,629	489,257	461,464	-8,333	
	Local Food Production and Consumption	16,600	8,693	17,386	17,600	-1,000	
	Poultry Equipment Rentals	16,600	8,693	17,386	17,600	-1,000	
	Producer Support & Preservation and Expansion of Working Lands	1,000	89	177	1,000	0	
	Working Lands Preservation Initiative	1,000	89	177	1,000	0	
	Water Quality & Quantity and Protection & Restoration of Ecosystems	7,159	1,223	2,446	7,159	0	
	Restoration Crew & Equipment	7,159	1,223	2,446	7,159	0	
	Soil Conservation and Health	39,227	23,751	47,502	40,227	-1,000	
	Soil Health Testing	29,455	19,254	38,508	29,455	0	
	Nutrient Spreader Rentals	8,272	3,796	7,591	8,772	-500	
	No-Till Drill Rentals	1,500	701	1,403	2,000	-500	
	Community Outreach and Engagement	212,239	101,041	202,082	212,239	0	
	Conservation & Education Center	77,076	15,233	30,467	77,076	0	
	District Communications	61,875	39,957	79,913	61,875	0	
	Plant Sale	57,805	35,441	70,882	57,805	0	
	Elections	15,483	10,410	20,821	15,483	0	
	Adult and Youth Conservation Education	47,870	26,171	52,341	47,870	0	
	South Sound Green	41,670	21,520	43,039	41,670	0	
	Teens in Thurston Volunteer Program	4,200	2,200	4,400	2,200	2,000	
	Envirothon	2,000	2,451	4,902	4,000	-2,000	moved \$2,000 from TnT to Envirothon
	Climate Change Adaptation & Mitigation and Other Strategic Plan Priorities	131,036	83,661	167,323	135,369	-4,333	
	Conservation TA	88,313	55,322	110,645	88,313	0	
	Investing in Future Conservation	42,723	28,339	56,678	47,056	-4,333	
	Administrative Expenses	655,807	349,922	699,845	698,992	-853	
	Administrative Salaries & Benefits	326,650	188,318	376,636	326,650	0	
	Professional Services	74,672	45,187	90,375	94,243	-19,571	
	Legal Services	24,000	19,416	38,833	31,416	-7,416	Legal fee reimbursement
	Audit & Accounting	16,127	2,654	5,309	18,127	-2,000	2024 Auditing Expense Estimate: Accountability Auditing: \$9,100
	Computer Services	29,545	23,094	46,188	39,700	-10,155	Office 365 conversion was more than expected and TCD is implementing 2 new data security applications.
	Professional Services	5,000	23	46	5,000	0	
	Facility, Vehicles and Maintenance	174,074	87,877	175,754	198,771	-24,697	
	Janitorial Services	7,800	2,965	5,930	7,800	0	
	Office Rent	101,064	42,135	84,270	101,064	0	
	Utilities	7,140	1,780	3,560	5,000	2,140	Utilities at new location are a bit less than at the old location.
	Equipment Leases	3,611	1,752	3,504	3,611	0	
	Vehicle Leases	6,166	3,167	6,333	6,166	0	
	Office Move	17,804	18,992		18,992	-1,188	Office move was more than expected.
	Tenant Improvements	0	19,164		19,164	-19,164	Tenant improvements that were not paid for from the TCD Reserve Fund - dishwasher, network installation, etc.
	Communications	13,630	7,124	14,249	14,635	-1,005	Additional phones; 1 new Garmin Device (\$35 Activation Fee and 5 months at \$20 per month)
	Photocopier Usage	1,031	434	867	1,031	0	
	Vehicle Repairs & Maintenance	4,098	1,707	3,414	4,098	0	
	Computer Hardware Purchases	3,000	420	839	3,000	0	

2024 YTD Actual Last Update	Account Name	2024 Budget	2024 YTD Actual	2024 Prorated Actual	2024 Mid-Year Revised Budget	Differences	Notes
67	Computer Software	4,250	5,884	11,767	9,730	-5,480	The budgets for administrative software accounts (Office 365, Keeper Security, SentinelOne) and for Finance & Admin (Zoom, DocuSign & Smartsheet).
68	Equipment & Office Furniture	4,480	1,519	3,037	4,480	0	
69	Supplies	10,799	3,933	7,866	10,799	0	
70	Office Supplies	4,450	2,724	5,448	4,450	0	
71	Postage & Shipping	300	174	348	300	0	
72	Organizational Dues	5,949	1,000	2,000	5,949	0	
73	Licenses & Permits	100	35	70	100	0	
74	Conferences, Training and Travel	34,462	8,116	16,232	33,379	1,083	
75	Staff Conference & Training	16,629	2,031	4,062	16,629	0	Plans for staff training in the fall.
76	Board Conference and Training Fees	2,500	526	1,052	3,500	-1,000	
77	Board Meeting Snacks	750	419	838	750	0	
78	Staff Travel	13,083	4,608	9,216	10,000	3,083	
79	Board Travel	1,500	532	1,063	2,500	-1,000	
80	Insurance and Banking	35,150	16,491	32,982	35,150	0	
81	Bank Fees & Interest Charges	650	-26	-51	650	0	
82	Liability Insurance Premiums	34,500	16,517	33,033	34,500	0	
83	Late Fees & Penalties	0	0	0	0	0	
84	Savings	0	0	0	30,000	-30,000	
85	Reserve Fund		0	0	25,000	-25,000	Anticipated 2024 year-end balance: \$268,100
86	Conservation Education Center Savings Plan		0	0	5,000	-5,000	Anticipated 2024 year-end balance: \$118,509
87	Net Income (Surplus or Deficit)	0	-80,291	-160,581	-0	0	

Informational Items

Priority Initiative Updates

Capital Projects Tour with the Office of Financial Management (OFM)

In June, TCD hosted a tour of conservation projects funded through state capital budget programs. This tour, in partnership with the Washington State Conservation Commission, featured several sites throughout Thurston County and a variety of types of conservation projects. The key messages included the funding and timeline realities of developing and implementing conservation projects, the need for flexible and adaptive funding to support dynamic restoration, the efficiency of the Conservation District model, and the volume of potential to expand efforts throughout our region.

Thurston CD & Supervisors, June 28, 2024
 We appreciate all the time spent planning and organizing for the OFM & Legislative Budget Staff tour.
 It was a wonderful tour and we have received several thank yous and expressions of how much they enjoyed the tour and seeing the projects on the ground was so beneficial.
 Thank you to all the staff involved and the Supervisors who attended. Mariann & Greg.
 State Conservation Commission
 Kirk Heinritz James Thompson Kate DeLavan
 Sarah Groth Josh Giuntoli
 Paige Delfambrau



Above, a thank you note from the Washington State Conservation Commission (left) and TCD staff member, Kiana Sinner, highlighting a Sustainable Farms and Fields hedgerow project on Helsing Junction Farm (right).

Statewide Momentum on Rates and Charges

Conservation District's across Washington State continue to work on WACD Resolution 2023-28 to seek local government control over establishing rates and charges thresholds appropriate for each individual county. A workgroup has been established to develop a white paper and legislative strategy that will be used by WACD to draft legislation to be put forth for the upcoming legislative session. TCD serves on this workgroup, as an early adopter of this resolution. Legislators in Thurston County were supportive of this concept during the 2024 WACD Legislative Days earlier this year.

Department of Defense Field Tour

This month, TCD supported Joint Base Lewis-McChord, along with many other community organizations to host a field tour of prairie restoration sites for DOD's Readiness and Environmental Protection Initiative (REPI) leaders from Washington DC. TCD focused on partnerships with working agricultural operations who are actively working to restore critical habitat.



Above, Jennifer Colvin, of Colvin Ranch tells tour participants about their rotational grazing strategies that increase forage yields and manage invasive species.

“No Farms, No Food” – Agricultural Viability Survey for Puget Sound Region

TCD serves on a regional committee of diverse organizations working with the American Farmland Trust to develop a policy toolkit for local governments to support, incentives and promote agricultural viability. The first action of this newly formed workgroup, is to conduct a broad based survey to collect local and regional data to inform the toolkit.

Former, current and aspiring producers are being asked to take [this survey](https://www.surveymonkey.com/r/65ZKPP8) (<https://www.surveymonkey.com/r/65ZKPP8>) to share anonymous challenges and areas that needs support. This survey will allow for filtering of data on an individual county level, as well as, look for trends that span the entire Puget Sound Region.

District Operations

June 25, 2024 Board Meeting Action Items

- None

2024 Mid-Year Annual Plan Progress Report

Attached is the TCD Mid-Year Annual Plan Progress Report. I am pleased to say that despite our office relocation in the first quarter of 2024, we continue to have completed or exceeded 57% of our annual plan actions!

Monthly Staff Reports

Reminder – Monthly staff reports can be viewed electronically! The link to view monthly staff reports can be found on your Board Portal.