

## Thurston Conservation District Board of Supervisors

### Work Session Minutes

March 26, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 5:57 p.m.



#### Present at Work Session:

TJ Johnson, TCD Board Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

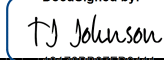
Karin Streliaoff, TCD Staff

Ben Cushman, TCD Legal Counsel

- 1        1. Topic List Review, *All*
- 2        2. Staff Presentation: Shore Friendly/Bulkhead Projects, *Karin Streliaoff*
- 3        3. Rates and Charges, *Sarah Moorehead*
- 4        4. Conservation and Education Center (CEC) Development, *All*
- 5        5. New Legislative Wrap-Up, *Sarah Moorehead*
- 6        6. Partner Report Review, *All*
- 7        7. Important Updates & Announcements
- 8            a. Board of Supervisors, *All*
- 9            b. Executive Director, *Sarah Moorehead*

Respectfully,

DocuSigned by:



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TJ Johnson, TCD Board Chair

# Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

March 26, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 8:00 p.m.

Actual Meeting Time: 6:30 pm – 7:37 p.m.



## Present at Meeting:

TJ Johnson, TCD Board Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

Molly Paige, Department of Ecology (ECY)

## Summary of Action Items

- 1 • None.

## Summary of Motions Passed

2  
3 *Supervisor Rushton moved to approve the Agenda. Supervisor Iyall seconded. Motion passed*  
4 *unanimously, (3-0).*

5 *Supervisor Iyall moved to approve the Consent Agenda. Supervisor Rushton seconded. Motion*  
6 *passed unanimously, (3-0).*

7 *Supervisor Iyall moved to approve Resolution #2024-02 National Association of Conservation*  
8 *Districts (NACD) Urban Agriculture Application. Supervisor Rushton seconded. Motion passed,*  
9 *(2-0) with Supervisor Rushton abstaining.*

10 *Supervisor Rushton moved to adjourn the March 26, 2024 TCD Board Meeting. Supervisor*  
11 *Iyall seconded. Motion passed unanimously, (3-0).*

## Full Version of the Minutes

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### 12 Welcome & Introductions

13 At 6:30 p.m., TCD Board Chair TJ Johnson called the March 26, 2024 Regular Board Meeting to  
14 order. TCD Board, Staff, and Legal Counsel were introduced by the Board Chair. For each vote,  
15 TCD Board Chair Johnson called out Supervisors by name. He announced that the meeting was  
16 being video recorded. TCD Supervisor Iyall attended the meeting in person at the TCD office.  
17 TCD Board Chair TJ Johnson, Supervisor Rushton and Executive Director Moorehead attended  
18 the meeting virtually. Supervisors DeWreede was not in attendance and was excused, and  
19 Supervisor Wheatley was not in attendance.

### 20 Agenda Review

21 *Supervisor Rushton moved to approve the Agenda. Supervisor Iyall seconded. Motion passed*  
22 *unanimously, (3-0).*

23 **Consent Agenda**

- 24 A. February 27, 2024, Board Work Session & Meeting Minutes  
25 B. March 2024 Financial Report  
26 C. WSCC Salmon Recovery Funding (SRF) Funding Agreement  
27 D. City of Olympia Urban Agriculture Funding Agreement

28 ***Supervisor Iyall moved to approve the Consent Agenda. Supervisor Rushton seconded. Motion***  
29 ***passed unanimously, (3-0).***

30 **Public Comment**

31 No public members commented.

32 **Partner Reports**

- 33 A. Natural Resources Conservation Service (NRCS), Lynn Khuat  
34 • Ms. Khuat was not present.  
35 • TCD Executive Director Moorehead gave an update.  
36 B. Washington State Conservation Commission (WSCC) Update, Jean Fike  
37 • Ms. Fike was not present.  
38 C. Department of Ecology, Molly Paige  
39 • Ms. Paige gave an update.  
40 • A written update was provided in the board packet.  
41 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug  
42 Rushton  
43 • A written update was provided in the Board Packet  
44 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD  
45 Board Member Rushton  
46 • A written update was provided in the Board Packet

47 **TCD Resolution #2024 – 02: National Association of Conservation Districts NACD**

48 A Resolution of the Thurston Conservation District approving a funding application for NACD  
49 Urban and Community Conservation Grant (UAC) 2024-2025.

50 ***Supervisor Iyall moved to approve the TCD Resolution #2024 - 02. Supervisor Rushton***  
51 ***seconded. Motion passed (2-0) with Supervisor Rushton abstaining.***

52 **Governance**

- 53 A. 2024 TCD Elections update  
54 B. 2024 Annual Plan Development  
55 C. April 23, 2024 Work Session Topic List & Meeting Agenda Development

56 **Work Session**

- 57 • Topic List Review, *All*  
58 • Staff Presentation: Growers Conference Recap, *Outreach & Education*

- 59 • Community Partner Presentation, *TBD*
- 60 • Rates and Charges, *Sarah Moorehead*
- 61 • Conservation & Education Center (CEC) Development, *All*
- 62 • Important Updates & Announcements
- 63 ○ Board of Supervisors, *All*
- 64 ○ Executive Director, *Sarah Moorehead*

65 **Board Meeting Agenda**

- 66 • Welcome, Introductions, Audio Recording Announcement
- 67 • Agenda Review
- 68 • Consent Agenda
- 69 ○ March 26, 2024 Board Work Session & Meeting Minutes
- 70 ○ April 2024 Financial Report
- 71 • Public Comment
- 72 • Partner Reports (if present)
- 73 ○ Natural Resources Conservation Service
- 74 ○ Washington State Department of Ecology
- 75 ○ Washington State Conservation Commission
- 76 ○ Washington Association of Conservation Districts
- 77 ○ National Association of Conservation Districts
- 78 • Contract Award, *Action*
- 79 • Governance, *All*
- 80 ○ 2024 Election Update
- 81 ○ 2024 Annual Plan Review and Adoption
- 82 ○ May 28, 2024 Work Session Topic List & Meeting Agenda Development
- 83 • Executive Session: To discuss potential legal action with counsel.

84 **Executive Session: To discuss with legal counsel representing the agency litigation or**  
85 **potential litigation**

86 *RCW 42.30.110 (1) To discuss with legal counsel representing the agency litigation or potential*  
87 *litigation.*

88 The Executive Session opened at 6:50 pm to last no more than 15 minutes and concluded at  
89 7:05 pm. In attendance: TCD Board Members Johnson, Rushton and Iyall; TCD Legal Counsel  
90 Ben Cushman; and Executive Director Moorehead.

91 **Executive Session Report Out**

92 No action was taken.

93 **Executive Session: To discuss with legal counsel representing the agency litigation or**  
94 **potential for litigation**  
95 *RCW 42.30.110 (1) To discuss with legal counsel representing the agency litigation or potential*  
96 *litigation.*

97 The Executive Session opened at 7:05 pm to last no more than 15 minutes and concluded at  
98 7:11 pm. In attendance: TCD Board Members Johnson, Rushton and Iyall; TCD Legal Counsel  
99 Ben Cushman; and Executive Director Moorehead.

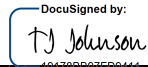
100 **Executive Session Report Out**

101 No action was taken.

102 ***Supervisor Rushton moved to adjourn the March 26, 2024 TCD Board Meeting. Supervisor***  
103 ***Iyall seconded. Motion passed unanimously, (3-0).***

104 **Adjourn 7:13 pm**

Respectfully,

DocuSigned by:  
  
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TJ Johnson, TCD Board Chair

**Certificate Of Completion**

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Document Pages: 5	Signatures: 2
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4/26/2024 1:52:20 PM	TCDadmin@thurstoncd.com	

**Signer Events**

TJ Johnson  
 olyurbanagrarian@gmail.com  
 Chair, Board of Supervisors  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 191785B97FD9411...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 71.197.240.83

**Timestamp**

Sent: 4/26/2024 1:54:11 PM  
 Viewed: 4/27/2024 6:31:37 AM  
 Signed: 4/27/2024 6:31:53 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 4/27/2024 6:31:37 AM  
 ID: b749592f-cb20-4233-8e18-c92c61dbabd3

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/26/2024 1:54:11 PM
Certified Delivered	Security Checked	4/27/2024 6:31:37 AM
Signing Complete	Security Checked	4/27/2024 6:31:53 AM
Completed	Security Checked	4/27/2024 6:31:53 AM

Payment Events	Status	Timestamps
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [TCDadmin@thurstoncd.com](mailto:TCDadmin@thurstoncd.com)

### **To advise Thurston Conservation District of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [TCDadmin@thurstoncd.com](mailto:TCDadmin@thurstoncd.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- ii. send us an email to TCDadmin@thurstoncd.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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